

# Final Budget

Tongue River Fire Protection Distr	
Budget Hearing Information	
PO Box 307	Location: Fire Hall Ranchester
Ranchester, WY 82839	Date: 07/19/17
307-751-2218	Time: 7:30 PM
Sheridan County	Budget Prepared by: Tonya Aksamit

**S-A BUDGET MESSAGE** W.S. 16-4-104(d)

The Tongue River Fire Protection District will be holding its annual meeting on July 19, 2017 and will need the 3 mill assessment for the fiscal year 2017 - 2018. These funds will be used for operations and to build a reserve for future use in replacement of equipment, gear, and vehicles. Replacement of some items are mandatory.

**S-B RESERVE DESCRIPTION**

Held in a savings account and a CD at Cowboy State Bank

**S-C**

Names of Board Members	Date of End of Term
Ray Baker	11/30/19
Rita Cherni Smith	11/30/17
James Hallworth, SR	11/30/17

Does the district have regular office hours exceeding 20 hours per week?  No

**If no above:** Are the records on file with the County Clerk as required by W.S. 16-12-10-1?  Yes

Where are the minutes of your board meeting available for public review?  
 Sheridan County Court House

How and where are the notices of meeting posted for the public?  
 Posted in the Sheridan Press

Where are the public meetings held?  
 Ranchester Fire Hall

## FINAL BUDGET SUMMARY

OVERVIEW		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$32,907	\$44,120	\$186,970	\$194,570
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$80,061	-\$50,000	-\$50,000
S-4	Total General Fund and Forecasted Revenues Available	\$210,174	\$153,942	\$144,673	\$144,673
S-5	Amount requested from County Commissioners	\$54,808	\$45,763	\$45,700	\$45,700
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$54,808	\$45,763	\$45,700	\$45,700
S-9	Government Support	\$15,000	\$13,750	\$12,500	\$12,500
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$277	\$5,265	\$200	\$200
S-13	Other Forecasted Revenue	\$2,421	\$1,900	\$0	\$0

S-14	Total Revenue	\$72,506	\$66,678	\$58,400	\$58,400
FY 7/1/17-6/30/18		Tongue River Fire Protection Distr			

EXPENDITURE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-15	Capital Outlay	\$13,078	\$18,904	\$150,200	\$150,200
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$2,804	\$4,272	\$9,650	\$9,650
S-18	Operations	\$8,577	\$13,767	\$19,520	\$25,620
S-19	Indirect Costs	\$8,448	\$7,176	\$7,600	\$9,100
S-20	Total Expenditures	\$32,907	\$44,120	\$186,970	\$194,570

DEBT SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$137,668	\$87,264	\$86,273	\$86,273
<b>Summary of Reserve Funds</b>					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$97,848	\$97,848	\$177,909	\$177,909
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$97,848	\$97,848	\$177,909	\$177,909
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$80,061	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$0	\$80,061	\$0	\$0
S-31	Subtotal	\$97,848	\$177,909	\$177,909	\$177,909
S-32	Less Total to be spent	\$0	\$0	\$50,000	\$50,000
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$97,848	\$177,909	\$127,909	\$127,909

*End of Summary*

Rita Cherni Smith  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District \_\_\_\_\_

DISTRICT ADDRESS: PO Box 307  
Ranchester, WY 82839

PREPARED BY: Tonya Aksamit

DISTRICT PHONE: 307-751-2218

# Final Budget

Tongue River Fire Protection Distr  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 06/30/18 \_\_\_\_\_

## PROPERTY TAXES AND ASSESSMENTS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	Tax Levy (From the County Treasurer)	\$54,808	\$45,763	\$45,700	\$45,700
R-1.2	Other County Support				

## FORECASTED REVENUE

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid	\$15,000	\$13,750	\$12,500	\$12,500
R-2.4	Other (Specify) _____				
R-2.5	<b>Total Government Support</b>	\$15,000	\$13,750	\$12,500	\$12,500
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	<b>Total Operating Revenues</b>	\$0	\$0	\$0	\$0
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	<b>Total Grants</b>	\$0	\$0	\$0	\$0
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$277	\$215	\$200	\$200
R-5.2	Other: Specify _____				
R-5.3	Other: See Additional _____		\$5,050		
R-5.4	<b>Total Miscellaneous</b>	\$277	\$5,265	\$200	\$200
R-5.5	<b>Total Forecasted Revenue</b>	\$15,277	\$19,015	\$12,700	\$12,700
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	Donation _____	\$100	\$1,900		
R-6.4	Fire Income _____	\$2,321			
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$2,421	\$1,900	\$0	\$0

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Tongue River Fire Protection Distr

FYE 06/30/18

NAME OF DISTRICT/BOARD

## CAPITAL OUTLAY BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	<u>Fire Equipment</u>	\$12,966	\$18,792	\$150,000	\$150,000
E-1.6	<u>Software</u>	\$112	\$112	\$200	\$200
E-1.7					
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	<b>\$13,078</b>	<b>\$18,904</b>	<b>\$150,200</b>	<b>\$150,200</b>

## ADMINISTRATION BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	<u>Election Costs</u>	\$1,039	\$0	\$2,500	\$2,500
E-3.5					
E-3.6					
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$1,666	\$1,692	\$1,700	\$1,700
E-4.3	Other (Specify)				
E-4.4					
E-4.5					
E-4.6					
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$92	\$373	\$250	\$250
E-5.2	Office equipment, rent & repair				
E-5.3	Education		\$1,400	\$5,000	\$5,000
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	<u>Postage</u>	\$7	\$109	\$100	\$100
E-5.7	<u>Advertising</u>		\$698	\$100	\$100
E-5.8					
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	<b>\$2,804</b>	<b>\$4,272</b>	<b>\$9,650</b>	<b>\$9,650</b>

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FYE 06/30/18

## OPERATIONS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>E-7</b>	<b>Personnel Services</b>					
E-7.1	Wages--Operations					
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
<b>E-8</b>	<b>Travel</b>					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	Fuel		\$864	\$1,140	\$2,000	\$2,000
E-8.4	_____					
E-8.5	_____					
<b>E-9</b>	<b>Operating supplies (List)</b>					
E-9.1	Supplies		\$2,142	\$3,607	\$5,000	\$5,000
E-9.2	_____					
E-9.3	_____					
E-9.4	_____					
E-9.5	_____					
<b>E-10</b>	<b>Program Services (List)</b>					
E-10.1	_____					
E-10.2	_____					
E-10.3	_____					
E-10.4	_____					
E-10.5	_____					
<b>E-11</b>	<b>Contractual Arrangements (List)</b>					
E-11.1	Internet		\$540	\$540	\$550	\$550
E-11.2	_____					
E-11.3	_____					
E-11.4	_____					
E-11.5	_____					
<b>E-12</b>	<b>Other operations (Specify)</b>					
E-12.1	Utilites		\$1,635	\$1,862	\$2,000	\$2,000
E-12.2	Telephone		\$1,018	\$533	\$550	\$550
E-12.3	Repair & Maintenance		\$2,378	\$6,065	\$7,000	\$7,000
E-12.4	Tax			\$20	\$20	\$20
E-12.5	see additional details				\$2,400	\$8,500
<b>E-13</b>	<b>TOTAL OPERATIONS</b>		<b>\$8,577</b>	<b>\$13,767</b>	<b>\$19,520</b>	<b>\$25,620</b>

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Tongue River Fire Protection Distr

FYE 06/30/18

## INDIRECT COSTS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>E-14</b>	<b>Insurance</b>					
E-14.1	Liability					
E-14.2	Buildings and vehicles		\$4,531	\$4,317	\$4,500	\$6,000
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	<u>Treasury Bonds</u>		\$100	\$100	\$100	\$100
E-14.6						
E-14.7						
<b>E-15</b>	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes		\$75			
E-15.2	Workers Compensation		\$1,575	\$1,374	\$1,500	\$1,500
E-15.3	Unemployment Taxes					
E-15.4	Retirement		\$1,193	\$1,385	\$1,500	\$1,500
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	<u>Wage</u>		\$975			
E-15.8						
E-15.9						
<b>E-16</b>	<b>Depreciation Expenses</b>					
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>		<b>\$8,448</b>	<b>\$7,176</b>	<b>\$7,600</b>	<b>\$9,100</b>

## DEBT SERVICE BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>D-1</b>	<b>Debt Service</b>					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Final Budget

Tongue River Fire Protection Distr  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 06/30/18

## GENERAL FUNDS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>C-1</b>	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking Account Balance	\$134,123	\$87,264	\$86,273	\$86,273
C-1.2	Savings and Investments Account Balance				
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds	\$3,545			
C-1.5	Reserves (From Below)	\$97,848	\$177,909	\$127,909	\$127,909
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$235,516</b>	<b>\$265,173</b>	<b>\$214,182</b>	<b>\$214,182</b>
<b>C-2</b>	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$97,848	\$177,909	\$127,909	\$127,909
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$97,848</b>	<b>\$177,909</b>	<b>\$127,909</b>	<b>\$127,909</b>
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$137,668</b>	<b>\$87,264</b>	<b>\$86,273</b>	<b>\$86,273</b>

## DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>C-3</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>	\$97,848	\$97,848	\$177,909	\$177,909
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve		\$80,061		
C-3.4	<i>Date of Reserve Approval in Minutes:</i> 07/15/16				
C-3.5	<b>SUB-TOTAL</b>	<b>\$97,848</b>	<b>\$177,909</b>	<b>\$177,909</b>	<b>\$177,909</b>
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. Comand Vehicle			\$50,000	\$50,000
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$50,000</b>
C-3.12	Balance to be retained in Depreciation Reserve Account	\$97,848	\$177,909	\$127,909	\$127,909

## OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>C-4</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

## ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Final Approval
<b>C-5</b>	<b>Beginning Balance in Reserve Account (end of previous year)</b>		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	\$0
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$50,000</b>