

Proposed Budget

Tongue River Valley Joint Powers Board	
Budget Hearing Information	
PO Box 352	Location: Dayton Town Hall
Dayton, WY 82836	Date: 6/14/2018
307-763-6879	Time: 7:00pm
Sheridan County	Budget Prepared by: Karen Walters

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>The Tongue River Valley Joint Powers Board has loan approval from the USDA for \$4 million to build a natural gas pipeline from Sheridan To Dayton and Ranchester. We received a \$300,000 SLIB grant in 2018 and will spend the remainder in 2019. We have completed the engineering studies required for the pipeline and are budgeting for final design work. Construction of the pipeline is anticipated during FY 2019. Local government partners are contributing to the operating budget as in previous years.</p>		

S-B	RESERVE DESCRIPTION
<p>A reserve account has been opened to collect deposits of tap fees from commercial and residential customers of the gas line.</p>	

S-C		Does the district have regular office hours exceeding 20 hours per week?
Names of Board Members	Date of End of Term	<input type="checkbox"/> no <input checked="" type="checkbox"/> yes
Karen Walters	12/31/18	<p>If Yes, enter</p> <p>Address of office: Dayton Town Hall 608 Broadway St</p> <p>City, State, Zip: Dayton WY 82836</p> <p>Phone Number: 307-655-2217</p> <p>Hours Open: M-Th 9-12 and 1-4</p>
Peter Clark	12/31/19	
Erik Lofgren	12/31/18	
Craig Reichert	12/31/19	
/samantha Nixon	12/31/19	

Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

PROPOSED BUDGET SUMMARY

OVERVIEW		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$40,120	\$743,325	\$4,837,550	\$4,837,550
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$30,000	\$5,000	\$5,000
S-4	Total General Fund and Forecasted Revenues Available	\$65,251	\$1,075,571	\$4,976,018	\$4,976,018
S-5	<i>Amount requested from County Commissioners</i>	\$0	\$0	\$0	\$0
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-7	Operating Revenues	\$0	\$0	\$0	\$0
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$15,000	\$45,000	\$45,000	\$45,000
S-10	Grants	\$19,681	\$300,000	\$207,000	\$207,000
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$17	\$700,018	\$4,700,018	\$4,700,018
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$34,698	\$1,045,018	\$4,952,018	\$4,952,018

FY 7/1/18-6/30/19 Tongue River Valley Joint Powers Board

EXPENDITURE SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$400,000	\$4,000,000	\$4,000,000
S-16	Interest and Fees On Debt	\$0	\$11,175	\$101,750	\$101,750
S-17	Administration	\$39,320	\$325,650	\$229,300	\$229,300
S-18	Operations	\$0	\$0	\$500,000	\$500,000
S-19	Indirect Costs	\$800	\$6,500	\$6,500	\$6,500
S-20	Total Expenditures	\$40,120	\$743,325	\$4,837,550	\$4,837,550

DEBT SUMMARY		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$30,553	\$30,553	\$24,000	\$24,000
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$30,000	\$30,000
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$30,000	\$30,000
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$30,000	\$5,000	\$5,000
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$30,000	\$5,000	\$5,000
S-31	Subtotal	\$0	\$30,000	\$35,000	\$35,000
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$30,000	\$35,000	\$35,000

End of Summary

_____ Date adopted by Special District _____
Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: PO Box 352
Dayton, WY 82836

DISTRICT PHONE: 307-763-6879

PREPARED BY: Karen Walters

Proposed Budget

Tongue River Valley Joint Powers Board

FYE 6/30/2019

NAME OF DISTRICT/BOARD _____

PROPERTY TAXES AND ASSESSMENTS

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)				
R-1.2	Other County Support				

FORECASTED REVENUE

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid	\$10,000	\$30,000	\$30,000	\$30,000
R-2.4	Other (Specify) <u>Sheridan County School</u>	\$5,000	\$15,000	\$15,000	\$15,000
R-2.5	Total Government Support	\$15,000	\$45,000	\$45,000	\$45,000
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$0	\$0	\$0	\$0
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$19,681	\$300,000	\$207,000	\$207,000
R-4.4	Total Grants	\$19,681	\$300,000	\$207,000	\$207,000
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$17	\$18	\$18	\$18
R-5.2	Other: Specify <u>loans</u>		\$700,000	\$4,700,000	\$4,700,000
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$17	\$700,018	\$4,700,018	\$4,700,018
R-5.5	Total Forecasted Revenue	\$34,698	\$1,045,018	\$4,952,018	\$4,952,018
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	<u>Tap fee deposits</u>				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Proposed Budget

Tongue River Valley Joint Powers Board

FYE 6/30/2019

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property		\$400,000		
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	<u>natural gas pipeline</u>			\$4,000,000	\$4,000,000
E-1.6	_____				
E-1.7	_____				
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$400,000	\$4,000,000	\$4,000,000

ADMINISTRATION BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7					
E-3	Board Expenses				
E-3.1	Travel	\$1,121	\$1,000	\$1,000	\$1,000
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	<u>advertising</u>	\$1,099	\$1,000	\$1,000	\$1,000
E-3.5	<u>postage</u>	\$1,024			
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$1,141	\$1,800	\$5,000	\$5,000
E-4.2	Accounting/Auditing		\$1,800	\$1,800	\$1,800
E-4.3	Other (Specify)				
E-4.4	<u>engineering</u>	\$34,687	\$300,000	\$200,000	\$200,000
E-4.5	<u>utilities/web</u>	\$248	\$50	\$500	\$500
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies				
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations		\$20,000	\$20,000	\$20,000
E-5.5	Other (Specify)				
E-5.6	_____				
E-5.7	_____				
E-5.8					
E-6	TOTAL ADMINISTRATION	\$39,320	\$325,650	\$229,300	\$229,300

Proposed Budget

OPERATIONS BUDGET

			2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-7	Personnel Services					
E-7.1	Wages--Operations					
E-7.2	Service Contracts				\$500,000	\$500,000
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	_____					
E-8.4	_____					
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	_____					
E-9.2	_____					
E-9.3	_____					
E-9.4	_____					
E-9.5	_____					
E-10	Program Services (List)					
E-10.1	_____					
E-10.2	_____					
E-10.3	_____					
E-10.4	_____					
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	_____					
E-11.2	_____					
E-11.3	_____					
E-11.4	_____					
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	_____					
E-12.2	_____					
E-12.3	_____					
E-12.4	_____					
E-12.5	_____					
E-13	TOTAL OPERATIONS		\$0	\$0	\$500,000	\$500,000

Proposed Budget

Tongue River Valley Joint Powers Board

FYE 6/30/2019

INDIRECT COSTS BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
E-14	Insurance				
E-14.1	Liability	\$500	\$500	\$500	\$500
E-14.2	Buildings and vehicles				
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5	<u>bonding</u>	\$300	\$6,000	\$6,000	\$6,000
E-14.6	_____				
E-14.7	_____				
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes				
E-15.2	Workers Compensation				
E-15.3	Unemployment Taxes				
E-15.4	Retirement				
E-15.5	Health Insurance				
E-15.6	Other (Specify)				
E-15.7	_____				
E-15.8	_____				
E-15.9	_____				
E-16	Depreciation Expenses				
E-17	TOTAL INDIRECT COSTS	\$800	\$6,500	\$6,500	\$6,500

DEBT SERVICE BUDGET

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
D-1	Debt Service				
D-1.1	Principal				
D-1.2	Interest		\$11,000	\$100,000	\$100,000
D-1.3	Fees		\$175	\$1,750	\$1,750
D-2	TOTAL DEBT SERVICE	\$0	\$11,175	\$101,750	\$101,750

Proposed Budget

Tongue River Valley Joint Powers Board
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2019

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$30,553	\$30,553	\$24,000	\$24,000
C-1.2	Savings and Investments Account Balance		\$0		
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$0	\$0	\$35,000	\$35,000
C-1.6	Total Estimated Cash and Investments on Hand	\$30,553	\$30,553	\$59,000	\$59,000
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$30,000	\$35,000	\$35,000
C-2.3	Total Deductions (a+b)	\$0	\$30,000	\$35,000	\$35,000
C-2.4	Estimated Non-Restricted Funds Available	\$30,553	\$553	\$24,000	\$24,000

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-3	Beginning Balance in Reserve Account (end of previous year)	\$0	\$0	\$0	
C-3.1	Beginning Balance in Reserve Account (end of previous year)	\$0	\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-4	Beginning Balance in Reserve Account (end of previous year)		\$0	\$30,000	\$30,000
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$30,000	\$30,000
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve		\$30,000	\$5,000	\$5,000
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	SUB-TOTAL	\$0	\$30,000	\$35,000	\$35,000
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$30,000	\$35,000	\$35,000

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2016-2017 Actual	2017-2018 Estimated	2018-2019 Proposed	Pending Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	Date of Reserve Approval in Minutes: _____				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0