

Request for Proposals

Sheridan County Red Grade Trails – Parking Lots - 2021

3/24/2021

**TWO TRAILHEAD PARKING AREAS FOR A NON-MOTORIZED,
NATURAL-SURFACE TRAIL PROJECT ON UNITED STATES FOREST
SERVICE LAND WEST OF BIG HORN, WYOMING**

OPENING DATE AND TIME:

May 25, 2021 ---- 2:00 P.M.

CLOSING DATE AND TIME:

June 11, 2021 ---- 2:00 P.M.

**SHERIDAN COUNTY SINGLE POINT OF CONTACT FOR
SOLICITATION**

SHERIDAN COUNTY ADMINISTRATIVE DIRECTOR:

RENEE' OBERMUELLER

TELEPHONE NO: (307) 675-2910

PROJECT SUPERVISION

SHERIDAN COMMUNITY LAND TRUST CONTACTS

TRAIL BUILDER / CONSTRUCTION SUPERVISOR:

RONNIE WAGNER

TELEPHONE NO: (307) 673-4702

EXECUTIVE DIRECTOR:

BRAD BAUER

TELEPHONE NO: (307) 673-4702

EMAIL: DIRECTOR@SHERIDANCLT.ORG

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Introduction

The Board of County Commission (County) in Sheridan, Wyoming is requesting proposals for the construction of two trailhead parking areas and the decommission of a two-track as part of the Red Grade Trails System. Concept of work is to be completed during the summer of 2021. The project is on United States Forest Service land southwest of Big Horn, Wyoming and is authorized by a Private Trail Special Use Permit dated July 8, 2020.

Background

Once fully constructed, the Red Grade Trails System will be a professionally designed, 28 +/- mile natural-surface, non-motorized trail network accessible from Red Grade Road via 6 trailhead parking areas. The full trail system is situated on lands administered by the State of Wyoming, the Bureau of Land Management (BLM), and the United States Forest Service (USFS). Currently over 6 miles and two trailhead parking areas have been constructed.

Call for Bids

Each proposal shall be limited to no more than ten (10) pages (8½” x 11”), not including appendices. The following must be included in each proposal:

1. Sealed bids Qualified individuals or firms are invited to submit their proposals in writing to the Single Point of Contact (SPOC) for this solicitation:

Contact: Renee' Obermueller
Sheridan County Administrative Director
Address: 224 S Main St, Suite B1
Sheridan, WY 82801
Phone: 307-675-2910
Email: robermueller@sheridancounty.com

Submit two (2) written copies of the proposal and one (1) electronic (flash drive or disk copy). Please address the proposal to the SPOC above and label the outside of response package envelope as:

RFP Response – Sheridan County Red Grade Trails – Parking Lots - 2021

2. Bids must be received to the SPOC by the time and date specified.
3. No bid will be considered which is not submitted on the attached Bid Form, signed by a proper official of the company bidding, in the space provided. Facsimile or emailed bids will not be accepted.
4. No bid will be considered which modifies in any manner any the provisions,

specifications, or the bid form.

5. A bid that is in the possession of the SPOC may be altered by a letter bearing the signature and name of the person authorized for bidding provided it is received prior to the time and date of the bid opening; this will only be accepted by mail, fax or email. It is the bidder’s responsibility to confirm receipt of this alteration by the SPOC.
6. A bid that is in the possession of the SPOC may be withdrawn by the bidder up to the time and date of the bid opening. Bids may not be withdrawn for a period of 30 days after the bid opening.
7. Failure of the successful bidder to furnish the equipment, materials, supplies, or perform the service awarded from their bid shall eliminate the bidder from the active bidder's mailing list for subsequent work involving Sheridan County and SCLT including subsequent phases of the Red Grade Trails project.
8. Sheridan County hereby notifies all prospective bidders it will affirmatively assure that minority business enterprises will be afforded full and equal opportunity to submit bids in response to this invitation and are specifically encouraged to do so. Sheridan County further assures that it will not discriminate against anyone on the grounds of race, sex, age, color or national origin or disability in consideration for an award.
9. Project Timeline and Schedule is as follows:

June 4, 2021	Deadline for request for clarifications/questions
June 8, 2021	Response to request for clarifications distributed
June 9, 2021	Pre-bid walk through
June 11, 2021	Bid submission deadline
June 18, 2021	Anticipated award announcement
June 25, 2021	Contract signed

Basis of Award

1. Right of Rejection: Sheridan County reserves the right to reject any and all bids, to waive any and all informalities and to negotiate contract terms with the successful bidder, and the right to disregard all non-conforming, non-responsive or conditional bids.
2. Qualifications: Sheridan County may conduct such investigation as it deems necessary to assist in the evaluation of any Bid and to establish the responsibility, qualifications and financial ability of Bidders, proposed sub-Contractors, employees, and other persons and organizations to do the work and award accordingly.
3. Partial Award: Sheridan County reserves the right to award a partial award of only a portion of the project contained within the solicitation, or to award separate portions of the project to separate bidders. Unless otherwise specified by Sheridan County or the bidder, Sheridan County may accept any item or groups of items in the bid as may be in the best interest of Sheridan County.

Attachment

1. AGREEMENT BETWEEN THE COUNTY OF SHERIDAN, WYOMING AND CONTRACTOR FOR THE SHERIDAN COUNTY RED GRADE TRAILS – PARKING LOTS – 2021 PROJECT