

**MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS  
REGULAR MEETING, Tuesday, January 7, 2020 – 9:00 A.M.  
SHERIDAN COUNTY COURTHOUSE ADDITION  
SECOND FLOOR –BOARD ROOM #220**

**Commissioners Present:** Terry Cram, Christi Haswell, Mike Nickel, Tom Ringley, Nick Siddle (Chair)

**Call to Order - 9:00 a.m.**

Pledge of Allegiance

**Consider Consent Agenda**

Motion by Commissioner Haswell to approve the consent agenda and authorize the Chairman to sign documents as required.

Vote Motion Passed.

Following are the consent items:

- a. Minutes from Staff Meeting, December 16, 2019;
- b. Minutes from Regular Meeting, December 17, 2019;
- c. Minutes from Staff Meeting, December 23, 2019
- d. Minutes from Staff Meeting, December 30, 2019
- e. Ratify Letter to The Bank of Sheridan for Walolga dual account;
- f. General County Warrants, December;
- g. General Airport Warrants, December.

**Dec-19**

**INTERIM MID-MONTH WARRANTS**

<b>VENDOR</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
AFLAC	\$3,159.45	DEC PREMIUM
ACT INC	\$3,154.47	PHONE SVS
AT&T MOBILITY	\$23.77	PHONE SVS
ATTORNEY GENERAL'S OFFICE	\$1,702.00	24/7 PROGRAM FOR NOV PUBLIC DEFENDER RENT FOR
BANK OF THE WEST	\$1,901.00	JAN
BENEFIT EXPRESS	\$200.00	ACA MANAGER
CENTURYLINK	\$792.25	PHONE SVS
CHARLES W BASSETT	\$3,192.71	LEASE PMT
CHILD SUPPORT ENFORCEMENT	\$958.45	MONTHLY CHILD SUPPORT
CIRCLE S SANITATION	\$190.00	COLLECTION FOR OCT/DEC
CIT-CO FEDERAL CREDIT UNION	\$150.00	MONTHLY PAYROLL TRANSFERS
CITY OF SHERIDAN	\$8,660.12	UTILITIES/FLY SHERIDAN
DELTA DENTAL	\$8,869.75	JAN PREMIUM
GREAT-WEST TRUST CO LLC	\$5,240.00	WYOMING WORKERS COMP
HOME DEPOT CREDIT SERVICES	\$148.29	LED'S/ CLOSET BRACKETS
ICMA RETIREMENT TRUST	\$930.17	DEC PREMIUM
LINCOLN NATIONAL	\$1,175.80	JAN PREMIUM
MASTERCARD	\$13,138.53	NOV
MONTANA DAKOTA UTILITIES	\$10,603.64	UTILITIES
NATIONAL OUTDOOR FURNITURE INC	\$1,646.00	BENCH/TRASH RECEPTACLE
NCPERS GROUP LIFE INS	\$496.00	PRUDENTIAL LIFE
NDAA INSURANCE SERVICES	\$4,121.03	INSURANCE PREMIUM
PITNEY BOWES - PURCHASE POWER	\$3,030.00	POSTAGE
POWDER RIVER ENERGY CORP	\$71.49	UTILITIES
PTOLEMY DATA SYSTEMS	\$300.00	SERVER LICENSE FEE
RANGE TELEPHONE CO-OP INC	\$599.85	E911 SVS
SECRETARY OF STATE	\$30.00	NOTARY-C GIBBONS

SHERIDAN AREA WATER SUPPLY	\$181.76	UTILITES
SHERIDAN CHAMBER OF COMMERCE	\$20.50	JAN CHAMBER BUCKS
SHERIDAN CNTY CIRCUIT COURT	\$20.00	LEGAL
SHERIDAN CNTY TREAS HEALTH INS	\$143,575.24	HEALTH INS/FLEX PLAN FEE
SHERIDAN CNTY TREAS PAYROLL TAX	\$118,900.67	941
SUMMIT FOOD SERVICES LLC	\$4,435.64	MEALS 11/16 THRU 11/22/19
SUSTAINABLE FORESTRY CONSULTING, LLC	\$370.69	WAGES/REIMBURSEMENT
TOWN OF CLEARMONT	\$42.00	UTILITIES
TRICOUNTY GAS INC	\$265.16	PROPANE GAS
UMR FLEX	\$1,498.22	FLEX PLAN
VERIZON WIRELESS	\$1,136.35	PHONE SVS
WEX INC.	\$6,919.10	FUEL
WYO RETIREMENT SYSTEM	\$95,483.46	DEC CONTRIBUTION
WYO WORKERS COMPENSATION DIV	\$9,378.19	DEC PREMIUM
WYOMING CLERKS OF DIST COURT ASSN	\$150.00	DUES
<b>TOTAL MID-MONTH INTERIM WARRANTS PAID</b>	<b>\$456,861.75</b>	

**GENERAL COUNTY WARRANTS**

<b>VENDOR</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
ADVOCACY & RESOURCE CENTER	\$3,750.00	1% OPT
ALPHAGRAPHS	\$648.21	CARDS
AMERICAN SHOOTERS LAS VEGAS	\$818.60	SUPPLIES
AMERICAN WELDING & GAS INC.	\$197.45	SUPPLIES
ARETE DESIGN GROUP	\$1,110.97	COMPASPHASE 2 & 3
BABE'S FLOWERS	\$66.00	FLOWERS
BARGREEN ELLINGSON	\$92.17	DEGREASER
BENEFIT EXPRESS	\$750.00	ACA MANAGER
BILLINGS PUMP & IRRIGATION	\$167.50	PUMP
BOB BARKER COMPANY INC	\$179.56	SUPPLIES
BOBS PEST CONTROL	\$35.00	MONTHLY SVS
BROOKS LAW FIRM LLC	\$610.50	LEGAL
BUSTECH INC.	\$181.00	TONER
C&C TIRE AND AUTO LLC	\$1,200.00	TIRES
CASH-WA DISTRIBUTING	\$83.06	PANS/CUPS
CASTLE BRANCH INC	\$39.50	SCREENING
CHAPMAN VALDEZ & LANSING	\$2,066.25	LEGAL
COATS-WOOD, SANDRA A	\$8.40	REIMBURSEMENT
COMMUNICATION TECHNOLOGIES INC.	\$51.50	PROGRAM
COMMUNITY CONNECTIONS	\$2,500.00	1% OPT
COMPASS CENTER FOR FAMILIES	\$5,291.67	1%OPT/GRANT
CONCORDANCE HEALTHCARE SOLUTIONS	\$143.26	WIPES
CORRECTIONAL HEALTHCARE MANAGEMENT INC	\$24,229.03	JAN SVS
CRESCENT ELECTRIC SUPPLY CO.	\$50.54	GE LAMPS
CROOK COUNTY PUBLIC HEALTH	\$339.08	CARDS
DOG & CAT SHELTER	\$5,000.00	1%OPT
DOUBLEDAY SPORTS COMPLEX	\$1,250.00	1%OPT
DOWNTOWN SHERIDAN ASSN	\$1,250.00	1%OPT
DUDE SOLUTIONS	\$8,100.00	PROGRAM
FARMERS CO-OP OIL COMPANY	\$811.25	OIL
FASTENAL	\$786.52	PARTS
FORWARD SHERIDAN	\$6,250.00	1% OPT
GALLS	\$76.50	CLOTHING
GLAXOSMITHKLINE PHARMACEUTICALS	\$4,679.30	VACCINATION
GRAINGER INC	\$88.14	SUPPLIES
HAAR, DEBRA	\$172.14	REIMBURSEMENT

HABITAT FOR HUMANITY	\$1,250.00	1% OPT
HEARTLAND KUBOTA LLC	\$488.70	BROOM
HIGHLITE ELECTRIC	\$125.00	ELECTRICAL
HONNEN EQUIPMENT CO OF WYOMING INC	\$1,717.00	OIL
IN YARAK CONSTRUCTION INC	\$10,883.04	CONCRETE FOOTER
INTOXIMETERS	\$774.50	SUPPLIES
JUVENILE JUSTICE JT POWERS BD	\$32,500.00	1% OPT
K B COMMERCIAL PRODUCTS	\$445.00	BRUSHES
KANE FUNERAL SERVICES LLC	\$3,795.00	RENT/SVS
KBM&M INC. BIG HORN SANITATION	\$155.30	PORTA POTTY
KERNS & BUNTING LLC	\$275.00	LEGAL
KERR, SANDI	\$63.79	SERVICE
KING, ROBIN	\$124.24	REIMBURSEMENT
KNECHT HOME CENTER OF SHERIDAN LLC	\$52.44	STIHL BAR & SPROCKET
LAW OFFICE OF SARAH G.R. PHILLIPS	\$670.80	LEGAL
LAYA, GARY T.	\$147.92	MAINTENANCE
LEGAL AID OF WYOMING, INC.	\$2,050.00	LEGAL
LIPP, KRISTI	\$291.30	REIMBURSEMENT
MATTHEW BENDER & CO. INC	\$178.10	BOOKS
MEMORIAL HOSPITAL	\$20,437.00	FIXED COST/SVS
MERCK & COMPANY INC	\$1,781.03	MEDICAL
MULLINAX	\$3,030.75	SEALER
NAPA AUTO PARTS	\$507.57	SUPPLIES
NO WYO MENTAL HEALTH	\$6,250.00	1% OPT
NORCO	\$776.50	JANITORIAL
ODEKOVEN EXCAVATING & CONSTRUCTION	\$12,706.55	CONSTRUCTION
OFFICE OF STATE LANDS &	\$60.00	LEASE PMT
OPSEC SECURITY INC	\$237.50	ETAGS
ORION PLANNING + DESIGN	\$9,900.00	CONSULTING
PACK & MAIL	\$22.83	POSTAGE
PAVEMENT MARKINGS	\$120.00	SNOW REMOVAL
PENNO, MARY C	\$2,850.00	DEPUTY CORONER
PERT'S TOWING	\$159.50	TOW
PLAINS TIRE COMPANY	\$2,204.12	TIRES
PLAINSMAN PRINTING INC	\$1,439.03	OFFICE SUPPLIES
POWDER RIVER HEATING & AIR COND. INC.	\$8,063.00	WATER HEATER
POWDER RIVER POWER SHERIDAN	\$450.98	FITTINGS
PTOLEMY DATA SYSTEMS	\$3,397.00	AGREEMENT
R R BRINK LOCKING SYSTEM INC	\$2,398.00	LOCK REPAIR/LABOR
RAMKOTA HOTEL & CONFERENCE CENTER	\$279.00	LODGING
RENEW	\$2,500.00	1% OPT
RIDGEPOINT CONSULTING LLC	\$3,541.40	CULVERT
RIVERSIDE PAINT & BODY	\$1,552.20	REPAIR
ROCKY MOUNTAIN AMBULANCE LLC	\$13,333.33	1% OPT
SAFARILAND LLC	\$700.00	INSTRUCTOR COURSES
SANOFI PASTEUR INC	\$328.68	IMMUNIZATION
SEARCH & RESCUE	\$3,750.00	1% OPT
SECURE SHRED / RID A BUSH	\$109.62	SHREDDING
SECURITY TRANSPORT SERVICES INC	\$1,703.75	TRANSPORT
SENIOR CITIZENS COUNCIL DBA	\$16,088.00	BLOCK GRANT
SESSIONS, DANIEL SCOTT	\$1,125.00	DEPUTY CORONER
SESSIONS, KEVIN J.	\$450.00	DEPUTY CORONER
SESSIONS, WES	\$450.00	DEPUTY CORONER
SHERIDAN ACE HARDWARE	\$47.76	BRUSHES

SHERIDAN ARTS COUNCIL	\$500.00	1% OPT
SHERIDAN CHAMBER OF COMMERCE	\$5,000.00	1% OPT
SHERIDAN CNTY AIRPORT	\$17,765.67	FIXED COST
SHERIDAN CNTY CONSERVATION DIST	\$7,500.00	1% OPT
SHERIDAN CNTY FAIR ASSN	\$47,500.00	DEC FIXED/1% OPT
SHERIDAN CNTY FIRE BOARD	\$25,000.00	1% OPT
SHERIDAN CNTY FULMER PUBLIC LIBRARY	\$126,666.67	DEC FIXED/1% OPT
SHERIDAN CNTY HISTORICAL SOCIETY	\$5,000.00	1% OPT
SHERIDAN COMMERCIAL CO	\$534.45	SUPPLIES
SHERIDAN COMMUNITY LAND TRUST	\$5,000.00	1% OPT
SHERIDAN HEALTH CENTER	\$12,733.34	1% OPT/GRANT
SHERIDAN MOTOR INC.	\$235.57	SVS
SHERIDAN PRESS INC.	\$5,132.20	ADS
SHERIDAN SAW SERVICE	\$197.88	REPAIR
SOURCE OFFICE PRODUCTS	\$551.64	OFFICE SUPPLIES
STAPLES ADVANTAGE	\$2,239.06	SUPPLIES
SUMMIT FOOD SERVICES LLC	\$21,407.62	MEALS
SUPERIOR FENDERS INC	\$3,600.00	FENDERS
SYLVESTRI CUSTOMIZATION	\$500.00	CAMPAIGN
TAYLOR QUARRY	\$2,067.62	SHALE/SALT
TERRY, SUSAN D	\$5.55	REIMBURSEMENT
THE HUB ON SMITH ST	\$10,000.00	1% OPT
THE KIPLINGER LETTER	\$108.00	SUBSCRIPTION
THE MASTER'S TOUCH LLC	\$235.22	POSTAGE
THE TROPHY CASE	\$16.00	BADGE
THOMAS, CHRIS	\$128.76	REIMBURSEMENT
THOMPSON, TRISHA	\$208.80	REIMBURSEMENT
TIRE - RAMA CORPORATE OFFICE	\$10,048.00	TIRES
TONGUE RIVER VALLEY COMMUNITY CENTER	\$2,500.00	1% OPT
TOP OFFICE PRODUCTS INC.	\$4,201.84	SUPPLIES
TOTAL COMFORT	\$3,058.70	REPLACE HEATER
TRICOUNTY GAS INC	\$233.86	PROPANE
TYLER TECHNOLOGIES INC.	\$308.27	WEB HOSTING
UNIVERSITY OF WYO	\$185.99	CHARTER REBILL
UNIVERSITY OF WYOMING EXTENSION	\$5,418.00	2ND QUARTER SALARY
VALLEY MOTOR HONDA	\$335.09	FULL SERVICE
VERIZON WIRELESS	\$85.59	PHONE SVS
VOLUNTEERS OF AMERICA	\$11,768.08	1% OPT/GRANT
WAGNER RANCH SERVICES LLC	\$635.86	PATCH HOLE
WALMART COMMUNITY	\$27.64	SUPPLIES
WATER PRODUCTS & SOLUTIONS, INC	\$1,361.00	WATER/SALT
WEST PAYMENT CENTER	\$4,737.05	INFO CHGS
WINSUPPLY OF SHERIDAN	\$1,260.00	WOVEN FABRIC
WRIGHT, SHAWN RAE	\$675.00	DEPUTY CORONER
WY BRAND INDUSTRIES	\$1,191.00	DETERGENT/CLEANER
WYO DEPT OF HEALTH-COMBINED LABORATORIES	\$734.00	LABORATORY TESTING
WYO THEATER, INC.	\$1,250.00	1% OPT
WYOMING LAW ENFORCEMENT ACADEMY*	\$1,644.00	TRAINING
WYOMING MACHINERY COMPANY	\$9,425.19	PARTS
WYOMING SHERIFFS ASSN	\$687.00	MEMBERSHIP DUES
WYOMING TRUCKING ASSOCIATION	\$210.00	SAFETY COUNCIL MEETINGS
ZOWADA RECYCLING & STEEL	\$70.11	STEEL
<b>TOTAL GENERAL COUNTY WARRANTS</b>	<b>\$613,695.65</b>	
<b>AIRPORT WARRANTS</b>		

VENDOR	AMOUNT	DESCRIPTION
ACT	\$516.57	PHONE SERVICE
ARETA DESIGN GROUP	\$294.22	FURNITURE
CHARTER COMMUNICATIONS	\$91.96	IT SERVICES
CIRCLE S SANITATION	\$206.00	TRASH COLLECTION
CITY OF SHERIDAN	\$453.01	WATER & SEWER
LANDFILL	\$66.38	WASTE
CONSOLIDATED ELECTRICAL	\$1,864.00	LIGHTING
DEQ	\$600.00	TANK FEES
DICK ANDERSON CONSTRUCTION	\$293,229.44	TERMINAL PROJECT
DOUGLAS PORTABLE TOILETS	\$99.00	PORTABLE TOILET
FARMER'S CO-OP OIL CO	\$204.48	GREASE
FLOYD'S TRUCK CENTER	\$2,489.98	REPAIRS
FORECAST INC	\$3,375.00	KEY LIME AIR
GRAINGER	\$427.68	HANGAR MOTORS
HEARTLAND KUBOTA	\$530.23	TRACTOR REPAIR
HOME DEPOT	\$1,783.50	SUPPLIES
IN YARAK CONSTRUCTION	\$646.75	GUTTER REPAIR
M-B COMPANIES INC	\$320.42	PARTS
MASTERCARD	\$96.32	MEALS
MASTERCARD 2	\$1,567.41	MEETINGS/SUPPLIES
MONTANA DAKOTA UTILITIES	\$5,740.11	UTILITIES
MORRISON-MAIERLE	\$428.50	LEGAL
MORRISON-MAIERLE 6	\$8,772.91	BLDG EXPANSION
NAPA	\$46.66	PARTS
PEAK PEST SOLUTIONS	\$102.08	MONTHLY SVS
PTOLEMY DATA SYSTEMS	\$1,071.25	SERVICE AGREEMENT
ROLL N RITE DOORS	\$155.45	DOOR REPAIR
SERVALL UNIFORMS	\$52.33	SHOP TOWELS
SHERIDAN CNTY AIRPORT PETTY CASH	\$28.94	POSTAGE
SHERIDAN LOCK & KEY	\$17.50	KEYS
SHIPTON,S	\$42.45	HITCH PINS
TIRE RAMA	\$2,877.58	TIRES
VERIZON WIRELESS	\$149.49	PHONE SERVICE
WAL-MART	\$153.67	OFFICE SUPPLIES
<b>TOTAL AIRPORT WARRANTS</b>	<b>\$328,501.27</b>	

### Consider Agenda

Motion by Commissioner Nickel to approve the agenda as published.

Vote Motion Passed.

### Announcements

Chairman Siddle expressed his thanks and appreciation for Commissioner Ringley's year of service as Chairman, his guidance and support.

Chairman Siddle reminded the public the Courthouse would be Closed on Monday, January 20<sup>th</sup> for Equality Day.

Chairman Siddle recognized Mark Rambur for his 5 years of service to Sheridan County as the IT Manager.

### Public Comments

John Auzqui of the Predator Management Board thanked the Commission for their support and updated them on the skunk/rabies issues in Sheridan County.

**Consider Acceptance of FY 2018-19 Financial and Compliance Report**

Staff Report Renee' Obermueller, Administrative Director

Motion by Commissioner Haswell to accept the fiscal year 2019 Financial and Compliance Report ending June 30, 2019 prepared by Porter, Muirhead, Cornia & Howard.

Vote Motion Passed.

**Consider Resolution 20-01-001 Amendment of the Rules & Regulations Governing the Licensing of Liquor Sales.**

Staff Report Renee' Obermueller, Administrative Director

Public Hearing

Motion by Commissioner Ringley to adopt and authorize the Chairman to sign Resolution 20-01-001, amending the Rules & Regulations Governing the Licensing of Liquor Sales.

Vote Motion Passed.

**Consider Resolution 20-01-002 Rules Governing Indigent Burial Payments.**

Staff Report Renee' Obermueller, Administrative Director

Public Hearing

Motion by Commissioner Nickel to adopt and authorize the Chairman to sign Resolution 20-01-002 establishing the Rules Governing Indigent Burial Payments.

Vote Motion Passed.

**Consider BLM Amendment and Form SF-299 for Red Grade Trails not included in Preferred Alternative #3.**

Staff Report Renee' Obermueller, Administrative Director

Motion by Commissioner Nickel to approve and authorize the Chairman to sign BLM Amendment and Form SF-29 for Red Grade Trails not included in Preferred Alternative #3.

Vote Motion Passed.

**Consider Hazardous Materials Emergency Planning Grant (HMEP) & Sub Agreement between Sheridan Fire & Rescue and Sheridan County.**

Staff Report Bruce Edwards, Emergency Management Coordinator

Motion by Commissioner Haswell to approve and authorize the Chairman to sign the HMEP Grant & Sub Agreement between Sheridan Fire & Rescue and Sheridan County.

Vote Motion Passed.

**Consider Airport Use Lease Agreement between the County of Sheridan and SkyWest Airlines, Inc.**

Staff Report John Stopka, Airport Manager

Motion by Commissioner Ringley to approve and authorize the Chairman to sign the Airport Use Lease Agreement between the County of Sheridan and SkyWest Airlines, Inc.

Vote Motion Passed.

**Consider Master Agreement for Professional Airport Engineering Services between Sheridan County Airport and Morrison-Maierle, Inc.**

Staff Report John Stopka, Airport Manager

Motion by Commissioner Cram to approve and authorize the Chairman to sign the Master Agreement for Professional Airport Engineering Services between Sheridan County Airport and Morrison-Maierle, Inc.

Vote Motion Passed.

**Consider Resolution 20-01-003 Designating CAST as the local organization dedicated to air service retention & development.**

Staff Report Renee' Obermueller, Administrative Director

Motion by Commissioner Nickel to approve and authorize the Chairman to sign Resolution 20-01-003 Designating CAST as the local organization dedicated to air service retention & development.

Vote Motion Passed.

**Consider Change Order #1 to the Contract between Sheridan County and Excalibur Construction for the Compass Project.**

Staff Report Renee' Obermueller, Administrative Director

Motion by Commissioner Nickel to approve and authorize the Chairman to sign Change Order #1 to the Contract between Sheridan County and Excalibur Construction for the Compass Project.

Vote Motion Passed.

**Consider Notice to Proceed for the contract between Sheridan County and Excalibur Construction for the Compass Project.**

Staff Report Renee' Obermueller, Administrative Director

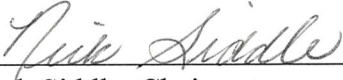
Motion by Commissioner Ringley to approve and authorize the Chairman to sign the Notice to Proceed for the contract between Sheridan County and Excalibur Construction for the Compass Project.

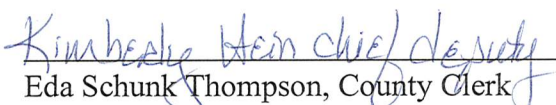
Vote Motion Passed.

**Adjourn** – 9:44 a.m.

BOARD OF COUNTY COMMISSIONERS  
Sheridan County, Wyoming

Attest:

  
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Nick Siddle, Chairman

  
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Eda Schunk Thompson, County Clerk