

**MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS
REGULAR MEETING, Tuesday, February 5, 2019 – 9:00 A.M.
SHERIDAN COUNTY COURTHOUSE ADDITION
SECOND FLOOR –BOARDROOM #220**

Commissioners Present: Terry Cram, Mike Nickel, Tom Ringley (Chair), Nick Siddle

Commissioners Not Present: Christi Haswell

Call to Order - 9:00 a.m.

Pledge of Allegiance

Consider Consent Agenda

Motion by Commissioner Nickel to approve the consent agenda and authorize the Chairman to sign documents as required.

Vote Unanimous approval.

Following are the consent items:

- a. Minutes from Staff Meeting, January 14, 2019;
- b. Minutes from Regular Meeting, January 15, 2019;
- c. Minutes from Staff Meeting, January 22, 2019;
- d. Minutes from Staff Meeting, January 28, 2019;
- e. Ratify Amended Petition for change with the Wyoming State Board of Control;
- f. Ratify Quitclaim Deed from County of Sheridan as Grantor to The State of Wyoming a portion of the Vacated 40 feet Road-Way now situated in Block D & Block G, Suburban Gardens.
- g. Ratify Quitclaim Deed from County of Sheridan as Grantor to Dale Anthony & Teresa Horsley a portion of the Vacated 40 feet Road-Way now situated in Block D & Block G, Suburban Gardens.
- h. Ratify Sheridan County License Agreement 1901LA with Montana Dakota Utilities Co.; West Brundage Lane; three phase bore to replace existing conductor; fee exempt.
- i. General County Vouchers, January;
- j. General Airport Vouchers, January.

Jan-19

INTERIM MID-MONTH WARRANTS

VENDOR	AMOUNT	DESCRIPTION
AFLAC	\$2,489.55	INSURANCE
ACT INC	\$3,113.91	PHONE
AT&T MOBILITY	\$26.47	PHONE
BENEFIT EXPRESS	\$200.00	ACA MANAGER
CENTURYLINK	\$4,838.30	PHONE
CHILD SUPPORT ENFORCEMENT	\$958.45	MONTHLY
CIRCLE S SANITATION	\$92.00	COLLECTION SVS
CIRCUIT COURT	\$1,249.74	GARNISHMENT MONTHLY PAYROLL
CIT-CO FEDERAL CREDIT UNION	\$997.90	TRANSFERS
CITY OF SHERIDAN	\$1,600.93	UTILITIES
COMMUNICATION TECHNOLOGIES INC.	\$144.00	PARTS
COMPASS CENTER FOR FAMILIES	\$3,407.02	NOV & DEC PMT
DELTA DENTAL	\$8,637.55	JAN
HOME DEPOT CREDIT SERVICES	\$42.57	CLEANER
IBM CORPORATION	\$276.32	MAINTENANCE
ICMA RETIREMENT TRUST	\$930.17	JAN PREMIUM

JOHN DEERE FINANCIAL	\$9.98	FILES
LINCOLN NATIONAL	\$1,188.14	JAN PREMIUM
MASTERCARD	\$5,640.70	DEC CHARGES
MONTANA DAKOTA UTILITIES	\$12,122.39	UTILITIES
MOTOROLA SOLUTIONS INC	\$14,446.46	MAINTENANCE
NCPERS GROUP LIFE INS	\$528.00	INSURANCE
ORCHARD TRUST	\$4,635.00	WORKERS COMP
PAVEMENT MARKINGS	\$170.00	MAINTENANCE
PITNEY BOWES - PURCHASE POWER	\$3,256.00	POSTAGE
PITNEY BOWES INC.	\$136.50	LEASE
POWDER RIVER ENERGY CORP	\$64.76	UTILITIES
PTOLEMY DATA SYSTEMS	\$3,397.00	AGREEMENT
RANGE TELEPHONE CO-OP INC	\$500.17	E911
SHERIDAN AREA WATER SUPPLY	\$187.30	UTILITIES
SHERIDAN CHAMBER OF COMMERCE	\$41.00	CHAMBER BUCKS
SHERIDAN CNTY TREAS HEALTH INS	\$126,217.00	HEALTH INS/FLEX PLAN FEE
SHERIDAN CNTY TREAS PAYROLL TAX	\$111,172.29	941
SHERIDAN HEALTH CENTER	\$2,600.00	NOV & DEC 2018 PMT
SUSTAINABLE FORESTRY CONSULTING, LLC	\$779.09	MEETINGS/MILEAGE
THE HUB ON SMITH ST	\$8,256.54	NOV & DEC PMT
THYSSENKRUPP ELEVATOR	\$1,283.60	MAINTENANCE
TOWN OF CLEARMONT	\$75.00	UTILITIES
UMR FLEX	\$1,506.81	FLEX PLAN
UNIVERSITY OF WYOMING EXTENSION	\$5,311.50	SALARY-2ND QTR
US BANK CORPORATE REAL ESTATE	\$575.00	PUBLIC DEFENDERS RENT
VERIZON WIRELESS	\$1,217.00	PHONE SERVICE
VOLUNTEERS OF AMERICA	\$2,696.50	NOV & DEC PMT
WRIGHT EXPRESS	\$7,672.77	FUEL
WYO RETIREMENT SYSTEM	\$85,851.70	JAN CONTRIBUTION
WYO WORKERS COMPENSATION DIV	\$9,992.84	JAN PREMIUM
TOTAL MID-MONTH INTERIM WARRANTS PAID	\$440,535.92	

GENERAL COUNTY WARRANTS

VENDOR

VENDOR	AMOUNT	DESCRIPTION
A PLUS PLUMBERS INC	\$300.70	TESTING/PLUMBER
ABC SIGNS AND SPECIALTIES INC	\$343.02	REMOVE DECALS/NAME PLATES
ALPHAGRAPHICS	\$60.07	1 CENT FLYERS
AMERICAN WELDING & GAS INC.	\$99.15	OXYGEN
BARGREEN ELLINGSON	\$193.29	SUPPLIES
BARNEY & GRAHAM, LLC	\$3,964.26	LEGAL
BENEFIT EXPRESS	\$750.00	ACA E-FILING
BK TECHNOLOGIES INC	\$40,630.75	RADIOS
BOBS PEST CONTROL	\$70.00	SERVICE
BULLDOGGER SERVICES INC	\$18,250.00	GRADER COMPACTER
Caren Cambre	\$300.00	TRAINING
CASH-WA DISTRIBUTING	\$83.51	SUPPLIES
CBM FOOD SERVICE	\$22,333.46	MEALS
CEDARS HEALTH	\$51.50	SCREENING
CHAPMAN VALDEZ & LANSING	\$982.50	LEGAL
CHARLES W BASSETT	\$3,693.97	LEASE PMT
CITY LANDFILL	\$223.36	CLEANUP
CITY OF SHERIDAN	\$30,000.00	3RD QTR DISPATCH SALARIES
COLLINS COMMUNICATIONS INC.	\$14,833.98	SURVEILLANCE
COMTRONIX	\$372.00	ALARM MONITORING

CONFLUENCE COLLABORATIVE	\$1,995.00	1CENT & CAP TAX WEBSITE
CONTROL SOLUTIONS, INC.	\$118.00	LOGGER KITS
CORRECTIONAL HEALTHCARE MANAGEMENT INC	\$23,661.16	MONTHLY MEDICALS SVS
CORRECTIONAL SOLUTIONS CONSULTING LLC	\$1,000.00	TRAINING
CRAM, TERRY	\$8.90	REIMBURSE
CROWLEY FLECK PLLP	\$489.00	LEGAL
CW AUTO SERVICE LLC	\$535.04	SERVICE
DELL MARKETING L.P.	\$10,155.62	SERVER
DEPARTMENT OF FAMILY SERVICES	\$234.00	FINGERPRINTS
DIAMOND MOWERS, INC.	\$7,357.00	GRADER ATTACHMENT
DICK ANDERSON CONSTRUCTION INC	\$8,273.55	HANGAR DOOR EXPANSION
ED HAMMER INC	\$640.74	BATTERY/OIL CHANGES
ENDERS,CORI	\$314.67	REIMBURSEMENT
F LAZY Y RANCH LLC	\$1,000.00	AGREEMENT
FARMERS CO-OP OIL COMPANY	\$812.09	SUPPLIES
FASTENAL	\$521.15	SUPPLIES
GLAXOSMITHKLINE PHARMACEUTICALS	\$1,815.20	VACCINE
GRAINGER INC	\$89.52	WAND
HEALY LAW FIRM	\$121.63	LEGAL
HEMOCUE AMERICA/RADIOMETER AMERICA	\$198.00	SUPPLIES
HOLIDAY INN LARAMIE	\$93.00	MEETING
HONNEN EQUIPMENT CO OF WYOMING INC	\$121.03	PART
HONSTEIN OIL & DISTRIBUTING LLC	\$15,402.46	DIESEL
J.D. POWER	\$265.00	RENEWAL
JACKS TRUCK & EQUIPMENT	\$324.02	PARTS
J'DAN BUILDERS LLC	\$14,395.00	EXTERIOR BUILDING REPAIRS
JERRY POST, PSY.D., PC	\$400.00	PRE-EMPLOYMENT
K B COMMERCIAL PRODUCTS	\$70.90	SUPPLIES
KANE FUNERAL SERVICES LLC	\$2,380.00	SERVICE
KBM&M INC. BIG HORN SANITATION	\$155.30	PORTA POTTY
KERR, SANDI	\$22.00	REPAIRS
KREISERS LLC	\$46.30	SUPPLIES
LAYA, GARY T.	\$147.92	MAINTENANCE
LONABAUGH AND RIGGS	\$187.50	LEGAL
MATTHEW BENDER & CO. INC	\$198.38	LEGAL BOOKS
MED-TECH RESOURCE LLC	\$885.20	SUPPLIES
MEMORIAL HOSPITAL	\$20,802.95	FIXED COST PMT/TESTING
MHL SYSTEMS	\$5,868.00	PARTS
MIDAS TIRE AND AUTO	\$100.65	FULL SERVICE
MIKE'S AUTOMOTIVE REPAIR	\$683.47	SERVICE
MIKES ELECTRIC INC	\$870.17	PUMPS
MULLINAX	\$5,822.55	BOULDERS
NAPA AUTO PARTS	\$258.36	PARTS
NORCO	\$391.35	SUPPLIES
NORWOOD CONSTRUCTION INC	\$36,172.55	DANA AVENUE/WILDCAT RD
ONE-CALL OF WYOMING	\$37.75	TICKETS
ONSOLVE	\$5,000.00	CODERED
ORION PLANNING + DESIGN	\$18,643.43	CONSULTING
PACK & MAIL	\$58.88	POSTAGE
PAVEMENT MARKINGS	\$325.00	SERVICE
PENNO, MARY C	\$4,190.00	DEPUTY CORONER
PLAINS TIRE COMPANY	\$1,129.92	TIRE'S
PLAINSMAN PRINTING INC	\$300.75	ENVELOPES
POWDER RIVER POWER SHERIDAN	\$233.40	SUPPLIES

PTOLEMY DATA SYSTEMS	\$9,438.96	AGREEMENT'S
ROCKY MOUNTAIN AMBULANCE LLC	\$13,083.33	1% OPT MONTHLY PMT
ROCKY MOUNTAIN SIGN,DESIGN & PRINT	\$61.99	BUSINESS CARDS
SAFEGUARD BUSINESS SYSTEMS	\$653.66	ENVELOPES/CHECKS
SANOFI PASTEUR INC	\$3,702.98	VACCINE
SECURE SHRED / RID A BUSH	\$144.42	SCHREDDING
SESSIONS, KEVIN J.	\$1,125.00	DEPUTY CORONER
SESSIONS, WES	\$1,275.00	DEPUTY CORONER
SETH SHUMAKER, ATTORNEY AT LAW	\$80.00	LEGAL
SHERIDAN ACE HARDWARE	\$5.75	SPRAY
SHERIDAN CNTY AIRPORT	\$15,130.00	JAN FIXED COSTS
SHERIDAN CNTY FAIR ASSN	\$26,541.67	JAN FIXED COSTS
SHERIDAN CNTY FULMER PUBLIC LIBRARY	\$90,166.67	JAN FIXED COSTS
SHERIDAN COMMERCIAL CO	\$36.43	SUPPLIES
SHERIDAN PRESS INC.	\$2,613.70	ADS
SHERWIN WILLIAMS	\$156.20	PAINT/BRUSHES
SOURCE OFFICE PRODUCTS	\$191.47	OFFICE SUPPLIES
STAPLES ADVANTAGE	\$942.09	OFFICE SUPPLIES
TERRY, SUSAN D	\$22.92	REIMBURSEMENT
THE MASTER'S TOUCH LLC	\$1,101.84	POSTAGE
THE WAGES GROUP LLC	\$220.88	LEGAL
THOMAS L BENNETT, M.D.	\$13,650.00	SERVICES
THOMAS, CHRIS	\$256.36	MILEAGE REIMBURSEMENT
TIRE - RAMA CORPORATE OFFICE	\$185.50	DISMNT & MNT TIRES
TOP OFFICE PRODUCTS INC.	\$3,577.53	OFFICE SUPPLIES
TOTAL COMFORT	\$886.20	HEATER REPAIR
TRICOUNTY GAS INC	\$998.64	PROPANE
TYLER TECHNOLOGIES INC.	\$864.38	WEB HOSTING
UINTA COUNTY PUBLIC HEALTH	\$149.49	CALENDARS
VALLEY MOTOR HONDA	\$489.71	FULL SERVICE
W.P.C.I.	\$57.00	SCREENING
WATER PRODUCTS & SOLUTIONS, INC	\$204.00	WATER
WAUGH, DARCY	\$300.00	CORONER HELPER
WAY OIL COMPANY INC	\$1,125.68	OIL
WEST PAYMENT CENTER	\$1,994.04	LEGAL BOOKS
WILLIS, KENTZ	\$49.22	REIMBURSEMENT
WOLTERS KLUWER LAW & BUSINESS	\$472.00	BOOKS
WYDOT-FINANCIAL SERVICES	\$1.25	W 5TH ST PROJECT
WYOMING DEPARTMENT OF HEALTH	\$49.00	BACKGROUND CHECKS
WYOMING LAW ENFORCEMENT ACADEMY	\$435.00	CORONER COURSE
WYOMING MACHINERY COMPANY	\$27,102.17	PARTS
WYOMING TRUCKING ASSOCIATION	\$180.00	ANNUAL DUES
TOTAL GENERAL COUNTY WARRANTS	\$552,581.11	
AIRPORT WARRANTS		
VENDOR	AMOUNT	DESCRIPTION
ACT	\$559.02	PHONE SERVICE
AIRPORT LIGHTING CO	\$11,098.81	LIGHTING
AIRSIDE SOLUTIONS	\$15,812.27	LIGHTING/RUNWAY REPAIRS
CHARTER COMMUNICATIONS	\$87.89	IT SERVICES
CIRCLE S SANITATION	\$204.00	TRASH COLLECTION
CITY OF SHERIDAN	\$661.58	WATER & SEWER
COMTRONIX	\$210.00	ALARM MONITORING
COUNTRY BOUNTY	\$77.20	AD
DOUGLAS PORTABLE TOILETS	\$99.00	PORTABLE

FARMER'S CO-OP OIL CO	\$3,465.00	FUEL
FORECAST INC	\$4,266.00	KEY LIME AIR
GRAINGER	\$425.25	SUPPLIES
HOME DEPOT	\$427.89	SUPPLIES
INDUSTRIAL DISTRIBUTIONS INC	\$190.91	FUEL/WINDOW WASH
AVIATION INC	\$3,200.00	EXPAND TERMINAL BLDG
LEE METAL WORKS	\$102.50	SERVICE
MASTERCARD	\$440.25	MEETINGS CHEYENNE
MASTERCARD 2	\$945.26	MTGS/SUPPLIES
MDU	\$6,650.70	UTILITIES
MIKE'S ELECTRIC INC	\$178.00	POWER PROBLEMS
NAPA	\$76.97	SUPPLIES
NORCO INC	\$103.13	SUPPLIES
OLSON'S PEST	\$102.08	SERVICE
POWDER RIVER POWER	\$207.60	HANGAR DOOR SVS
PTOLEMY DATA SYSTEMS	\$750.00	SERVICE AGREEMENT
SCOTT BROTHERS INC	\$123,017.60	LIGHTING
SERVALL	\$43.86	SHOP TOWELS
SHERIDAN CNTY AIRPORT PETTY CASH	\$8.12	MAIL
SHIPTONS BIG R	\$597.08	LAV CART
SPORTSMAN WAREHOUSE	\$140.94	BATTERIES/HEADLAMPS
THE BUSINESS CENTER	\$112.50	RECEIPTS
THE SHERIDAN PRESS	\$226.95	AD
TIRE RAMA	\$2,089.37	TRACTOR TIRES
TRACTOR SUPPLY	\$98.21	CART
USPS	\$110.00	STAMPS
VERIZON	\$149.09	PHONE SERVICE
WAL-MART	\$53.84	OFFICE SUPPLIES
WYO DEPT OF AG	\$25.00	LICENSE RENEWAL
TOTAL AIRPORT WARRANTS	\$177,013.87	

Consider Agenda

Motion by Commissioner Siddle to approve the agenda as published.

Vote Unanimous approval

Announcements

The Courthouse will be closed Monday, February 18th for Presidents Day.

Chairman Ringley recognized two employees for their service to Sheridan County. Each employee receives Chamber Bucks & a Certificate of Appreciation for their service:
 William Dominguez- 5 years of service with Sherriff's Office; Jennifer Dahmer- 10 years of service with Detention Center

Public Comments

None

Consider Resolution 19-02-004 Notice of Intent to Vacate alley through Downers Addition, Block 39, Lots 9 & 10.

Staff Report Ken Muller, County Engineer

Motion by Commissioner Nickel to adopt Resolution 19-02-004 Notice of Intent to Vacate alley through Downers Addition, Block 39, Lots 9 & 10.

Vote Unanimous approval

Consider Resolution 19-02-005 Notice of Intent to Vacate Public Right-of-Way adjacent to Lot 26 in Block 2 and Tract No. 1 of First Addition to Town of Lodore.

Staff Report Ken Muller, County Engineer

Motion by Commissioner Siddle to adopt Resolution 19-02-005 Notice of Intent to Vacate Public Right-of-Way adjacent to Lot 26 in Block 2 and Tract No. 1 of First Addition to Town of Lodore.

Vote Unanimous approval

Consider Contract Amendment between Wyoming Department of Health, Sheridan County Health Officer and Sheridan County.

Staff Report Renee Obermueller, Administrative Director

Motion by Commissioner Nickel to approve and authorize the Chairman to sign the contract amendment with Wyoming Department of Health, Public Health Division, the Sheridan County Health Officer (CHO) and Sheridan County modifying a portion of the funding source.

Vote Unanimous approval

Consider Fiscal Year 2019 Congestion Mitigation Air Quality (CMAQ) Program Sub-recipient Agreement with the Wyoming Department of Transportation.

Staff Report Ken Muller, County Engineer

Motion by Commissioner Cram to approve and authorize the Chairman to sign the Fiscal Year 2019 Congestion Mitigation Air Quality Program Agreement with the Wyoming Department of Transportation in the amount of \$300,000.

Vote Unanimous approval

Consider Appointments to Sheridan County Weed and Pest Control District Board of Directors.

Staff Report Renee Obermueller, Administrative Director

Motion by Commissioner Nickel to appoint Rachel Mealor to the Weed and Pest Control District Board of Directors for Area 6, Kenny Custis for Area 3, and Jim Gibbs for Area 7, each for Five-year terms until January 2024.

Vote Unanimous approval

Consider Award of Gravel Contract – County Road 1211 (a.k.a. Lower Prairie Dog Road).

Staff Report Ken Muller, County Engineer

Motion by Commissioner Siddle to award and authorize the Chairman to sign contract documents for the Gravel Contract – County Road 1211 to Mullinax, Inc. in the amount of \$166,00.00

Vote Unanimous approval

Consider Contract Amendment between Wyoming Department of Health and Sheridan County.

Staff Report Renee Obermueller, Administrative Director

Motion by Commissioner Nickel to approve and authorize the Chairman to sign the contract amendment with Wyoming Department of Health, Public Health Division, and

Sheridan County increasing the total contract dollar amount for the Public Health Emergency Preparedness Program.
Vote Unanimous approval

Consider Agreement for a Snow Retention System project between Sheridan County and A&B Building and Supplies.

Staff Report Renee' Obermueller, Administrative Director

Motion by Commissioner Cram to approve and authorize the Chairman to sign the Agreement with A&B Building and Supplies for a Snow Retention System project.

Vote Unanimous approval

Consider Revenue and Operating Agreement Amendment #1 with Key Lime Air, Sheridan County and the City of Riverton for Commercial Air Service.

Staff Report Renee Obermueller, Administrative Director

Motion by Commissioner Nickel to approve and authorize the Chairman to sign the Revenue and Operating Agreement Amendment between Key Lime Air, Sheridan County, and the City of Riverton to extend commercial air service through January 11, 2020.

Vote Unanimous approval

Adjourn – 9:29 a.m.

BOARD OF COUNTY COMMISSIONERS
Sheridan County, Wyoming

Attest:


Tom Ringley, Chairman


Eda Schunk Thompson, County Clerk