

**MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS**  
**REGULAR MEETING, Tuesday, July 16, 2019 – 9:00 A.M.**  
**SHERIDAN COUNTY COURTHOUSE ADDITION**  
**SECOND FLOOR –BOARD ROOM #220**

**Commissioners Present:** Terry Cram, Christi Haswell, Mike Nickel (Pro-Tem), Nick Siddle  
**Commissioners Not Present:** Tom Ringley

**Call to Order - 9:00 a.m.**  
Pledge of Allegiance

**Consider Consent Agenda**

Motion by Commissioner Cram to approve the consent agenda and authorize the Chairman to sign documents as required.

Vote Unanimous approval.

Following are the amended consent items:

- a. Minutes from Staff Meeting, July 1, 2019;
- b. Minutes from Regular Meeting, July 2, 2019;
- c. Minutes from Staff Meeting, July 8, 2019;
- d. Ratify 24-Hour Catering Permit for the Big Horn Equestrian Center Inc. dba Big Horn Equestrian Center, July 4, 2019 at 352 Bird Farm Road, Big Horn for 4<sup>th</sup> of July;
- e. Ratify 24-Hour Catering Permit for the Big Horn Equestrian Center Inc. dba Big Horn Equestrian Center for Sunday Polo Matches at 352 Bird Farm Road, Big Horn on June 30, 2019; July 7, 2019; July 14, 2019; July 28, 2019; and August 4, 2019;
- f. Ratify letter of thanks to Governor Mark Gordon;
- g. Ratify 24-Hour Catering Permit for the Big Horn Equestrian Center Inc. dba Big Horn Equestrian Center, July 6, 2019 at 352 Bird Farm Road, Big Horn for 4<sup>th</sup> of July rescheduled;
- h. Permit for Supervised Public Display of Fireworks for Bruce Burns on July 6, 2019 at Big Horn Equestrian Center in Sheridan, Wyoming;
- i. Ratify Wyoming Business Council notification of Section 504 compliance monitor for CDBG grant;
- j. Ratify Residential Anti-displacement & Relocation Assistance Plan under Section 104(d) of the Housing & Community Development Act of 1974, as Amended;
- k. Ratify Renewal Schedule of Services and Fees to the contract between Sheridan County and Novo Benefits, LLC for revised schedule of services & fees; effective July 1, 2019;

**Consider Agenda**

Motion by Commissioner Siddle to approve the agenda as published

Vote Unanimous approval

**Announcements**

Commissioner Haswell invited the public to the District Court Naturalization Ceremony on Thursday, July 18, 2019 at 3:30 p.m. where 13 people will become United States Citizens.

Commissioner Nickel reminded the public fire season is approaching and to be careful with fires at this time of year.

**Public Comments**

None

**Consider Resolution 19-07-021: Budget Amendment Fiscal Year 2019-20.**

Staff Report Renee' Obermueller, Administrative Director

Motion by Commissioner Haswell to adopt and authorize the Chairman to sign Resolution 19-07-021: Budget Amendment Transfer of Unencumbered/Unexpended Funds to balance Departmental Budget Balances, for Fiscal Year 2018-19, as presented.

Vote Unanimous approval

**Consider Resolution 19-07-018: Sheridan County Budget Appropriation Fiscal Year 2019-2020.**

Commissioner Nickel Stated A public hearing was held last night to receive comments on the proposed FY2019-20 budget.

Staff Report Renee' Obermueller, Administrative Director

Public Hearing

Motion by Commissioner Siddle, As the Board of County Commissioners provides oversight to the Sheridan County Airport, I move to approve the Airport's FY 2019-20 budget as proposed.

Vote Unanimous approval

Motion by Commissioner Cram to affirm the Chairman's execution of the presented Budget Message.

Vote Unanimous approval

Motion by Commissioner Siddle to adopt and authorize the Chairman to sign Resolution 19-07-018, adopting the Fiscal Year 2019-20 budget with the appropriations allocated in the amounts as specified.

Vote Unanimous approval

Commissioner Nickel Stated In addition, pursuant to W.S. 18-3-515, the Board requests the Budget Officer prepare a statement of receipts and expenditures of the County for the 2018-19 fiscal year, upon the reconciliation of all accounts by the County Treasurer and County Clerk, no later than September 30, 2019.

**Consider FAA Grant Offer for the Rehabilitate and Expand Commercial Terminal Building project at the Sheridan County Airport.**

Staff Report John Stopka, Airport Manager

Motion by Commissioner Haswell to approve and authorize the Chairman to sign the FAA Grant Offer for the Rehabilitate and Expand Commercial Terminal Building project at the Sheridan County Airport.

Vote Unanimous approval

**Consider the contract with Dick Anderson Construction for the Rehabilitate and Expand Commercial Terminal Building project at the Sheridan County Airport.**

Staff Report John Stopka, Airport Manager

Motion by Commissioner Siddle to approve and authorize the Chairman to sign the contract with Dick Anderson Construction for the Rehabilitate and Expand Commercial Terminal Building project at the Sheridan County Airport.

Vote Unanimous approval

**Consider Amendment No. 2 to the Professional Services Consulting Agreement between Sheridan County Airport and Forecast Inc.**

Staff Report John Stopka, Airport Manager

Motion by Commissioner Haswell to approve and authorize the Chairman to sign Amendment No. 2 to the Professional Services Consulting Agreement between Sheridan County Airport and Forecast Inc.

Vote Unanimous approval

**Consider Airport Business Park Lease Amendment No. 2 between Sheridan County and Seven Pillars Resources Limited Liability Company.**

Staff Report John Stopka, Airport Manager

Motion by Commissioner Cram to approve and authorize the Chairman to sign Amendment No. 2 between Sheridan County and Seven Pillars Resources Limited Liability Company.

Vote Unanimous approval

**Consider Airport Business Park Lease Agreement between Sheridan County and SET Properties, LLC.**

Staff Report John Stopka, Airport Manager

Motion by Commissioner Siddle to approve and authorize the Chairman to sign the Airport Business Park Lease Agreement between Sheridan County and SET Properties, LLC.

Vote Unanimous approval

**Consider Lessor's Consent to Sublease for SET Properties, LLC.**

Staff Report John Stopka, Airport Manager

Motion by Commissioner Cram to approve and authorize the Chairman to sign the Lessor's Consent to Sublease for SET Properties, LLC.

Vote Unanimous approval

**Consider Landlord's Consent to Assignment of Lease.**

Staff Report John Stopka, Airport Manager

Motion by Commissioner Siddle to approve and authorize the Chairman to sign the Landlord's Consent to Assignment of Lease.

Vote Unanimous approval

**Consider Leasehold Mortgage for SET Properties.**

Staff Report John Stopka, Airport Manager

Motion by Commissioner Haswell to approve and authorize the Chairman to sign the Leasehold Mortgage for SET Properties.

Vote Unanimous approval

**Consider Resolution 19-07-019 Sheridan County Fair Housing Resolution for the Community Development Block Grant, Compass Project.**

Staff Report Renee' Obermueller, Administrative Director

Motion by Commissioner Cram to approve and authorize the Chairman to sign Resolution 19-07-019 Sheridan County Fair Housing Resolution, Compass Project.

Vote Unanimous approval

**Consider Resolution 19-07-020 Sheridan County Excessive Force Resolution for Community Development Block Grant, Compass Project.**

Staff Report Renee' Obermueller, Administrative Director

Motion by Commissioner Siddle to approve and authorize the Chairman to sign Resolution 19-07-020 Sheridan County Excessive Force Resolution, Compass Project.

Vote Unanimous approval

**Consider award of project bid for County Road #113 (a.k.a. Upper Road) road improvements.**

Staff Report Ken Muller, County Engineer

Motion by Commissioner Siddle to award the project bid for County Road #113 (a.k.a. Upper Road) road improvements to Northern Underground, LLC in the amount of \$1,098,934.00 and authorize the chairman to sign contract documents.

Vote Unanimous approval

**Consider agreement between Sheridan County and Arete Design Group LLC for the Compass Center for Families Project.**

Staff Report Renee' Obermueller, Administrative Director

Motion by Commissioner Haswell to approve and authorize the Chairman to sign the agreement between Sheridan County and Arete Design Group LLC for the Compass Center for Families Project in the amount of \$46,122.50.

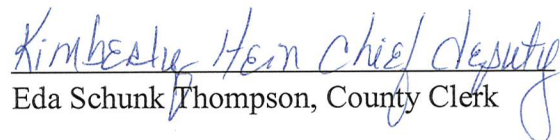
Vote Unanimous approval

**Adjourn** – 9:37 a.m.

BOARD OF COUNTY COMMISSIONERS  
Sheridan County, Wyoming

Attest:

  
Tom Ringley, Chairman

  
Eda Schunk Thompson, County Clerk