

**MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS  
REGULAR MEETING, Tuesday, September 3, 2019 – 9:00 A.M.  
SHERIDAN COUNTY COURTHOUSE ADDITION  
SECOND FLOOR –BOARD ROOM #220**

**Commissioners Present:** Terry Cram, Christi Haswell, Mike Nickel, Nick Siddle (Pro-Tem)  
**Commissioners Not Present:** Tom Ringley

**Call to Order - 9:00 a.m.**  
Pledge of Allegiance

**Consider Consent Agenda**

Motion by Commissioner Cram to approve the consent agenda and authorize the Chairman to sign documents as required.  
Vote Motion Passed.

Following are the consent items:

- a. Minutes from Staff Meeting, August 19, 2019;
- b. Minutes from Regular Meeting, August 20, 2019;
- c. Minutes from Staff Meeting, August 26, 2019;
- d. Ratify 24-hour Catering Permit for Star Liquor LLC dba Star Liquor Tasting Library for Rooted in Wyoming Hoe Down on September 7, 2019 at Lazy JA Ranch, 501 US Hwy 14 East, Sheridan, WY;
- e. Ratify 24-hour Malt Beverage Permit for Microbrewery for Luminous Brewhouse LLC dba Luminous Brewhouse for Born in a Barn on September 13<sup>th</sup> & 14<sup>th</sup>, 2019 at 415 Highway 14, Sheridan, WY;
- f. Official Bond and Oath, John W. Stopka, Sheridan County Airport Manager, \$100,000,11/05/2019 to 11/05/2020;
- g. Ratify 24-Hour Malt Beverage Permit for Story Book Weddings & Events LLC for Story Days, August 24, 2019 at The Lodore – 6 North Piney Road, Story, WY;
- h. Official Bond and Oath, Chad Saeler, Sheridan County Library Treasurer, \$10,000,07/01/2019 to 07/01/2020;
- i. Ratify Standard Agreement for Professional Services between EnTech, Inc. and Sheridan County for Project 17020: Sheridan County Road 113 (Upper Road) Improvements, Amendment 1;
- j. Ratify Sheridan County Master License Agreement M19-04 with Travis & Mandy Koltiska and License Agreement 1909LA for SAWS Water Line CR #64 Metz (fee exempt);
- k. General County Vouchers, August;
- l. General Airport Vouchers, August.

**Aug-19**

**INTERIM MID-MONTH WARRANTS**

<b>VENDOR</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
AFLAC	\$3,227.12	AUG PREMIUM
ACT INC	\$3,154.50	PHONE SVS
AT&T MOBILITY	\$23.57	PHONE SVS
ATTORNEY GENERAL'S OFFICE	\$112.00	SOBRIETY PROGRAM
BANK OF THE WEST	\$3,802.00	JULY-SEPT RENT
BENEFIT EXPRESS	\$200.00	ACA MANAGER
BLUE360* MEDIA	\$224.60	CRIMINAL LAW BOOKS
BOULDER COUNTY COMBINED COURTS	\$10.00	LEGAL
CENTURYLINK	\$9,215.74	PHONE SVS
CHARLES W BASSETT	\$3,192.71	EQUIPMENT LEASE
CHILD SUPPORT ENFORCEMENT	\$958.45	MONTHLY CHILD SUPPORT
CIRCLE S SANITATION	\$95.00	COLLECTION SVS

CIRCUIT COURT	\$0.00	GARNISHMENT
CIT-CO FEDERAL CREDIT UNION	\$150.00	MONTHLY PAYROLL TRANSFERS
CITY OF SHERIDAN	\$2,341.82	UTILITIES
CNA SURETY	\$100.00	NOTARY BONDS
DELTA DENTAL	\$8,554.70	SEPT PREMIUM
DEPARTMENT OF WORKFORCE SERVICES	\$4,477.00	BENEFITS
GREAT-WEST TRUST CO LLC	\$5,790.00	WYOMING WORKERS COMP
HOME DEPOT CREDIT SERVICES	\$412.52	DRAWER
ICMA RETIREMENT TRUST	\$1,280.17	AUG PREMIUM
JOHN DEERE FINANCIAL	\$216.65	POSTS
LINCOLN NATIONAL	\$1,189.22	SEPT PREMIUM
MASTERCARD	\$3,721.03	AUG STATEMENTS
MEMORIAL HOSPITAL	\$515.00	WELLNESS BLOOD DRAWS
MONTANA DAKOTA UTILITIES	\$4,895.82	UTILITIES
MORGAN, ROBERT	\$102.38	REIMBURSEMENT
NCPERS GROUP LIFE INS	\$512.00	PRUDENTIAL LIFE
PITNEY BOWES INC.	\$854.70	LEASE CHARGES
POWDER RIVER ENERGY CORP	\$34.64	UTILITIES
RANGE TELEPHONE CO-OP INC	\$599.85	E911
REDMAN, CHERIE	\$390.00	STORY PARK MAINTENANCE
SHERIDAN AREA WATER SUPPLY	\$289.77	UTILITIES
SHERIDAN CNTY TREAS HEALTH INS	\$139,448.00	HEALTH INS/FLEX PLAN FEE
SHERIDAN CNTY TREAS PAYROLL TAX	\$160,596.15	PAYROLL TAX
SUSTAINABLE FORESTRY CONSULTING, LLC	\$1,848.07	WAGES/ MILEAGE
TOWN OF CLEARMONT	\$75.00	UTILITIES
UMR FLEX	\$1,528.34	FLEX PLAN
VERIZON WIRELESS	\$1,409.65	PHONE SVS
WACERS	\$50.00	MEMBERSHIP FEES
WASHUT, HARRY E	\$200.00	REFUND LIQUOR LICENSE
WEX INC.	\$7,650.38	FUEL
WYO RETIREMENT SYSTEM	\$124,162.65	AUG CONTRIBUTION
WYO WORKERS COMPENSATION DIV	\$14,204.50	AUG PREMIUM
WYOMING SECRETARY OF STATE	\$60.00	NOTARY FILING
<b>TOTAL MID-MONTH INTERIM WARRANTS PAID</b>	<b>\$511,875.70</b>	

**GENERAL COUNTY WARRANTS**

<b>VENDOR</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
A PLUS PLUMBERS INC	\$92.50	PARTS
ABSOLUTE SOLUTIONS	\$1,113.32	EMERG BUTTON/BATTERY
ALPHAGRAPHICS	\$117.00	CARDS
AMERICAN WELDING & GAS INC.	\$50.81	NITROGEN/ RENTAL
ANN PERKINS	\$476.18	REIMBURSEMENT
APEX COMMUNICATIONS	\$4,752.84	WIRE TRAILER
A-PLUS SERVICES LLC	\$2,782.50	HAUL GRAVEL
ARETE DESIGN GROUP	\$2,908.00	COMPASS-PHASE 2 & 3
AXON ENTERPRISE INC	\$1,497.00	TACTICAL
BABE'S FLOWERS	\$56.00	FLOWERS
BARGREEN ELLINGSON	\$350.90	CLEANING SUPPLIES
BARNEY & GRAHAM, LLC	\$3,122.77	LEGAL
BOBS PEST CONTROL	\$35.00	MONTHLY SERVICE
BOTTEN LAW OFFICE	\$601.00	LEGAL
CASH-WA DISTRIBUTING	\$72.62	SUPPLIES
CHAPMAN VALDEZ & LANSING	\$724.25	LEGAL
CIRCLE S SANITATION	\$95.00	COLLECTION
CITY LANDFILL	\$54.17	SERVICES

COMPASS CENTER FOR FAMILIES	\$1,583.34	BLOCK GRANT
CORRECTIONAL HEALTHCARE MANAGEMENT INC	\$24,229.03	MONTHLY MEDICAL
CRESCENT ELECTRIC SUPPLY CO.	\$93.86	GE LAMPS
DELL MARKETING L.P.	\$207.19	ELECTRONICS
DUDE SOLUTIONS	\$1,442.50	CAPITAL FORECAST QUICK START
ENDERS,CORI	\$67.10	REIMBURSEMENT
ENTECH INC	\$5,000.00	ROAD IMPROVEMENTS
FARMERS CO-OP OIL COMPANY	\$4,907.97	OIL/FUEL
FASTENAL	\$592.14	CHAINS/DEF
FLOYD'S TRUCK CENTER-GILLETTE	\$12.55	SWITCH
FREMONT MOTOR SHERIDAN FORD	\$1,258.98	TIRES/FILTER
GARBER AGRI-BUSINESS, INC.	\$41,594.28	HAUL GRAVEL
GLAXOSMITHKLINE PHARMACEUTICALS	\$3,667.10	IMMUNIZATIONS
GRAINGER INC	\$241.00	TRAFFIC CONES/BARRICADE TAPE
GREASE MONKEY #854	\$84.48	FULL SERVICE
GREENWOOD MAPPING INC	\$5,400.00	SUPPORT
HEARTLAND KUBOTA LLC	\$235.72	TIRE
HONNEN EQUIPMENT CO OF WYOMING INC	\$563.11	GASKETS/WATER PUMP
JC PARTS & REPAIR	\$171.96	AIR BAG
J'DAN BUILDERS LLC	\$618.19	REPAIR JAIL SHOWERS
K B COMMERCIAL PRODUCTS	\$3,772.55	SUPPLIES
KANE FUNERAL SERVICES LLC	\$4,045.00	OFFICE RENTAL/SERVICES
KBM&M INC. BIG HORN SANITATION	\$155.30	SERVICES
KERNS & BUNTING LLC	\$350.00	LEGAL
KERR, SANDI	\$48.00	REIMBURSEMENT
KING, ROBIN	\$266.80	MILEAGE
KISLING LAW LLC	\$85.00	LEGAL
KLEPPERICH, JACQUELYN K	\$56.03	REIMBURSEMENT
L&S CONTRACTORS LLC	\$7,925.00	DUMPSTER ENCLOSURE
LAYA, GARY T.	\$147.92	MAINTENANCE
LEGAL AID OF WYOMING, INC.	\$1,625.00	LEGAL
LET'ER BUCK CAR WASH	\$12.00	CAR WASH
LONABAUGH AND RIGGS	\$300.00	LEGAL
MEMORIAL HOSPITAL	\$20,130.00	FIXED COST PMT, SERVICES
MERCK & COMPANY INC	\$2,043.04	IMMUNIZATION
MIKE'S AUTOMOTIVE REPAIR	\$1,280.00	STEERING GEAR
MIKES ELECTRIC INC	\$505.11	FIXTURES/BALLAST
MONTGOMERY TECHNOLOGY SYSTEMS LLC	\$2,100.24	COMPUTER/JAIL
MOTOROLA SOLUTIONS INC	\$72,269.12	ANNUAL MAINTENANCE
NAPA AUTO PARTS	\$719.69	PARTS
NELSON EXCAVATING LLC	\$3,412.50	HAUL GRAVEL
NEWMAN TRAFFIC SIGNS	\$1,417.30	SIGNS
NORCO	\$581.74	SUPPLIES
NOVUS AUTO GLASS	\$315.00	WINDSHIELD
OPSEC SECURITY INC	\$237.50	SECURE TAGS
OREILLY AUTOMOTIVE INC	\$40.22	WIPER FLUID/GAGE
ORION PLANNING + DESIGN	\$1,050.00	CONSULTING
OXFORD INC	\$381,966.95	WATER TRUCK/PELLETS
PACHECO,RACHAEL M	\$250.25	COURT REPORTER
PACK & MAIL	\$30.95	POSTAGE
PENNO, MARY C	\$2,315.00	DEPUTY CORONER
PETERBILT OF WYOMING	\$212.30	PARTS
PIERCE, ALBERT	\$200.00	REIMBURSEMENT
PLAINS TIRE COMPANY	\$757.74	TIRES

PLAINSMAN PRINTING INC	\$2,803.45	ENVELOPES
PORTER MUIRHEAD CORNIA & HOWARD	\$15,000.00	AUDIT
PROFORCE LAW ENFORCEMENT	\$409.00	PROTECTION
PTOLEMY DATA SYSTEMS	\$3,697.00	GOLD MIT AGREEMENT
RAMKOTA HOTEL & CONFERENCE CENTER	\$540.00	LODGING
RAPID FIRE PROTECTION INC	\$900.00	GAUGES/BACKFLOWS
RIDGEPOINT CONSULTING LLC	\$11,856.50	CULVERT REPLACEMENT
ROCKY MOUNTAIN AMBULANCE LLC	\$13,333.33	1% OPT MONTHLY PMT
ROETECH INC	\$180.00	SIEVE ANALYSIS
SANOFI PASTEUR INC	\$1,986.05	IMMUNIZATIONS
SCHREIBEIS FENCING	\$2,148.00	GATES,POSTS, WIRE
SCI DRILLING	\$3,307.50	HAUL GRAVEL
SECURE SHRED / RID A BUSH	\$60.48	SHREDDING
SECURITY TRANSPORT SERVICES INC	\$957.00	TRANSPORT
SESSIONS, DANIEL SCOTT	\$1,650.00	DEPUTY CORONER
SHERIDAN ACE HARDWARE	\$26.95	SUPPLIES
SHERIDAN CNTY AIRPORT	\$252,417.33	FIXED COST PMT/WATER REPAIR/CAP IMPROVE
SHERIDAN CNTY FAIR ASSN	\$28,750.00	FIXED COST PMT
SHERIDAN CNTY FULMER PUBLIC LIBRARY	\$95,416.67	FIXED COST PMT
SHERIDAN CNTY TREASURER	\$227,763.76	REIMBURSEMENT OF R&B FY 19
SHERIDAN COMMERCIAL CO	\$382.59	BATTERIES
SHERIDAN HEALTH CENTER	\$5,743.66	BLOCK GRANT
SHERIDAN PRESS INC.	\$4,829.65	ADS
SOURCE OFFICE PRODUCTS	\$238.95	OFFICE SUPPLIES
STAPLES ADVANTAGE	\$1,416.82	OFFICE SUPPLIES
STATE ENGINEER'S OFFICE	\$100.00	WATER AGREEMENT PERMITS
SUMMIT FOOD SERVICES LLC	\$38,376.47	MEALS
SWINYER, EMILY	\$135.01	REIMBURSEMENT
TERRY, SUSAN D	\$4.55	REIMBURSEMENT
THE COUNTRY BOUNTY	\$9.00	AD
THE HUB ON SMITH ST	\$5,884.68	BLOCK GRANT
THE MASTER'S TOUCH LLC	\$3,102.52	POSTAGE
THE TROPHY CASE	\$9.00	NAME PLATE
THE WAGES GROUP LLC	\$75.00	LEGAL
THOMAS L BENNETT, M.D.	\$1,980.00	SERVICES
TIRE - RAMA CORPORATE OFFICE	\$1,944.19	TIRES
TOP OFFICE PRODUCTS INC.	\$3,464.26	SUPPLIES/LEASE
TOTAL COMFORT	\$2,670.78	BELT /BULK FILTERS
TOYNE, BLAKE	\$139.97	REIMBURSEMENT
TRUE NORTH STEEL	\$17,856.50	CULVERTS
TRUGREEN	\$265.00	LATE SUMMER APPLICATION
TYLER TECHNOLOGIES INC.	\$308.27	MAINTENANCE
		SERVICE LIFECYCLE
UNIVERSITY OF WYO	\$524.66	MANAGEMENT
UNIVERSITY OF WYOMING FOUNDATION	\$20,000.00	SHERIDAN START UP CHALLENGE 2019
VALLEY MOTOR HONDA	\$532.48	OIL CHANGES
VERIZON WIRELESS	\$87.82	JOHNSON CO PUBLIC HEALTH
VOLUNTEERS OF AMERICA	\$3,271.71	BLOCK GRANT
W A C O	\$1,725.00	WACO REGISTRATION
W.P.C.I.	\$29.25	SCREENING
WARNER SERVICES LLC	\$796.99	MOTOR FOR COOLER
WATER PRODUCTS & SOLUTIONS, INC	\$255.00	WATER
WEST PAYMENT CENTER	\$1,994.04	LIBRARY PLAN CHGS
WINSUPPLY OF SHERIDAN	\$40.68	WATER SAVER KIT
WRIGHT, SHAWN RAE	\$525.00	DEPUTY CORONER

WYOMING BEHAVIORAL INSTITUTE	\$1,873.60	SERVICES
WYOMING DEPARTMENT OF HEALTH	\$98.00	PRE EMPLOYMENT REVIEW
WYOMING LAW ENFORCEMENT ACADEMY	\$822.00	TRAINING
WYOMING MACHINERY COMPANY	\$676.31	FILTERS
YONKEE & TONER, LLP	\$42.50	LEGAL
<b>TOTAL GENERAL COUNTY WARRANTS</b>	<b>\$1,406,930.54</b>	

**AIRPORT WARRANTS**

<b>VENDOR</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
ACT	\$518.16	PHONE SERVICE
BURGESS DESIGN	\$160.00	JOB POSTING
CHARTER COMMUNICATIONS	\$89.83	IT SERVICES
CIRCLE S SANITATION	\$206.00	TRASH COLLECTION
CITY OF SHERIDAN	\$1,872.80	WATER & SEWER
COUNTRY BOUNTY	\$69.20	CLASSIFIED AD
DICK ANDERSON	\$40,099.50	TERMINAL BLDG PROJECT
DOUGLAS PORTABLE TOILETS	\$99.00	PORTABLE TOILET
FORECAST INC	\$3,375.00	KEY LIME AIR
GATEKEEPER SYSTEM	\$4,550.00	SOFTWARE SUBSCRIPTION
GRAINGER	\$557.16	FUEL BIOCID
HEARTLAND KUBOTA	\$178.20	TRACTOR MAINTENANCE
HOME DEPOT	\$1,234.05	SUPPLIES
HUB INTERNATIONAL	\$350.00	BOND RENEWAL
KNECHT HOME CENTER	\$54.00	SHINGLES
LEE METAL WORKS	\$571.10	REPAIR
M-B COMPANIES INC	\$5,244.68	BROOM REFILLS
MASTERCARD 2	\$90.03	MEETINGS
MONTANA DAKOTA UTILITIES	\$1,178.12	UTILITIES
MORRISON-MAIERLE	\$3,371.08	WATER REPAIR
MORRISON-MAIERLE 6	\$10,167.57	BUILDING EXPANSION
NAPA	\$97.84	FILTERS
NORWOOD CONSTRUCTION	\$14,941.79	WATER REPAIR
PEAK PEST SOLUTIONS	\$102.08	MONTHLY SVS
PTOLEMY DATA SYSTEMS	\$12,612.23	SERVICE AGREEMENT
SERVALL UNIFORM & LINEN	\$43.86	SHOP TOWELS
SHERIDAN ACE HARDWARE	\$17.18	FASTENERS
SHIPTONS BIG R	\$3,299.99	MOWER
SHERWIN WILLIAMS	\$4,297.98	PAINTING EQUIPMENT
SHERIDAN PRESS	\$126.00	RENEWAL
TIRE RAMA	\$22.95	TIRE
USPS	\$110.00	STAMPS
VERIZON	\$149.64	PHONE SVS
WAL-MART	\$224.09	OFFICE SUPPLIES
WAOA	\$120.00	MEALS
<b>TOTAL AIRPORT WARRANTS</b>	<b>\$110,201.11</b>	

**Consider Agenda**

Motion by Commissioner Nickel to approve the agenda as published.

Vote Motion Passed.

**Announcements**

None

**Public Comments**

None

**Consider Item: R-19-001: Crow Rezone.**

Staff Report Mark Reid, County Planner

Public Hearing

Motion by Commissioner Haswell to approve Item: R-19-001: Crow Rezone as recommended by the Planning and Zoning Commission.

Vote Motion Passed.

**Consider Item: V-19-003: Crow Lot Size Variance.**

Staff Report Mark Reid, County Planner

Public Hearing

Motion by Commissioner Nickel to approve Item V-19-003: Crow Lot Size Variance, as recommended by the Planning and Zoning Commission, with the following condition: That prior to approval of this variance application, Lot C Guy Wood Ranch Subdivision, first be rezoned by the county from (A) Agricultural to (RR) Rural Residential.

Vote Motion Passed.

**Consider Item: CU-19-003: Hendrickson Storage Units CUP.**

Staff Report Mark Reid, County Planner

Public Hearing

Motion by Commissioner Nickel to approve Item CU-19-003: Hendrickson Storage Units CUP with the 7 conditions in the staff report.

Vote Motion Failed.

**Consider Grant Agreement between Wyoming Office of Homeland Security and Sheridan County.**

Staff Report Bruce Edwards, Emergency Management Coordinator

Motion by Commissioner Haswell to approve and authorize the Chairman to sign the Grant Agreement between Wyoming Office of Homeland Security and Sheridan County.

Vote Motion Passed.

**Adjourn – 9:20 a.m.**

BOARD OF COUNTY COMMISSIONERS

Sheridan County, Wyoming

Attest:

  
Tom Ringley, Chairman

  
Eda Schunk Thompson, County Clerk