

**MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS
REGULAR MEETING, Tuesday, October 1, 2019 – 9:00 A.M.
SHERIDAN COUNTY COURTHOUSE ADDITION
SECOND FLOOR –BOARD ROOM #220**

Commissioners Present: Terry Cram, Mike Nickel, Tom Ringley (Chair)
Commissioners Not Present: Christi Haswell, Nick Siddle

Call to Order - 9:00 a.m.
Pledge of Allegiance

Consider Consent Agenda

Motion by Commissioner Nickel to approve the consent agenda and authorize the Chairman to sign documents as required.
Vote Motion Passed.

Following are the consent items:

- a. Minutes from Staff Meeting, September 16, 2019;
- b. Minutes from Regular Meeting, September 17, 2019;
- c. Minutes from Staff Meeting, September 23, 2019;
- d. Ratify letter of approval for Construction Staging Area Request of Sheridan County by the Tongue River Valley Joint Powers Board;
- e. General County Vouchers, September;
- f. General Airport Vouchers, September.

Sep-19

INTERIM MID-MONTH WARRANTS

VENDOR	AMOUNT	DESCRIPTION
AFLAC	\$3,227.12	SEPT PREMIUM
CHILD SUPPORT ENFORCEMENT	\$958.45	MONTHLY CHILD SUPPORT
CIRCUIT COURT	\$1,340.21	GARNISHMENT
CIT-CO FEDERAL CREDIT UNION	\$150.00	MONTHLY PAYROLL TRANSFERS
DELTA DENTAL	\$8,765.10	OCT PREMIUM
ICMA RETIREMENT TRUST	\$1,030.17	SEPT PREMIUM
LINCOLN NATIONAL	\$1,186.71	OCT PREMIUM
NCPERS GROUP LIFE INS	\$512.00	PRUDENTIAL LIFE
GREAT-WEST TRUST CO LLC	\$4,885.00	WYOMING WORKERS COMP
SHERIDAN CNTY TREAS HEALTH INS	\$140,884.32	HEALTH INS/FLEX PLAN FEE
SHERIDAN CNTY TREAS PAYROLL TAX	\$119,775.52	PAYROLL TAX
UMR FLEX	\$1,498.34	FLEX PLAN
WYO RETIREMENT SYSTEM	\$95,148.96	SEPT CONTRIBUTION
WYO WORKERS COMPENSATION DIV	\$9,404.88	SEPT PREMIUM
ACT INC	\$3,202.24	PHONE SERVICE
AT&T MOBILITY	\$23.85	PHONE SERVICE
ATTORNEY GENERAL'S OFFICE	\$1,058.00	24-7 PROGRAM
BANK OF THE WEST	\$1,901.00	OCT PUBLIC DEFENDER RENT
BENEFIT EXPRESS	\$200.00	ACA MANAGER
CENTURYLINK	\$9,769.45	PHONE SERVICE
CHARLES W BASSETT	\$3,192.71	LEASE PMT
CITY OF SHERIDAN	\$4,038.79	TRAVEL & TOURISM/UTILITIES
COLLINS COMMUNICATIONS INC.	\$210.00	IT SERVICES
COUNTY CLERKS ASSN OF WYO-CCAW	\$300.00	2020 DUES
FIRST FEDERAL LEASING SERVICES, LLC	\$54,334.92	LEASE PMT

IAN HUNTER	\$2,400.00	1ST QTR FY20 COUNTY HEALTH OFFICER
JOHN DEERE FINANCIAL	\$36.37	PARTS
MASTERCARD	\$7,452.54	AUG STMT
MONTANA DAKOTA UTILITIES	\$10,137.13	UTILITIES
NORCO	\$34.79	BAGS
PACHECO,RACHAEL M	\$145.50	COURT REPORTER
PITNEY BOWES - PURCHASE POWER	\$3,030.00	POSTAGE
POWDER RIVER ENERGY CORP	\$35.44	UTILITIES
PRIORITY DISPATCH	\$3,600.00	LICENSE RENEWAL
RANGE TELEPHONE CO-OP INC	\$599.85	PHONE SERVICE
SECURITY STATE BANK	\$16,910.00	HANGAR PMT
SHERIDAN AREA WATER SUPPLY	\$215.07	UTILITIES
SHERIDAN CHAMBER OF COMMERCE	\$41.00	5 YEAR ANNIVERSARIES
SHERIDAN LAWN & LANDSCAPING LLC	\$100.00	LAWN MOWING
SUSTAINABLE FORESTRY CONSULTING, LLC	\$1,271.55	WAGES/MILEAGE
THE MASTER'S TOUCH LLC	\$6,250.00	POSTAGE
VERIZON WIRELESS	\$1,310.97	PHONE SERVICE
WEX INC.	\$8,450.93	FUEL
TOTAL MID-MONTH INTERIM WARRANTS PAID	\$529,018.88	

GENERAL COUNTY WARRANTS

VENDOR	AMOUNT	DESCRIPTION
A & M SERVICE & SUPPLY	\$373.25	PRINTER
A PLUS PLUMBERS INC	\$1,648.40	GARBAGE DISPOSAL
ADSIT AND SON	\$12,000.00	CATTLE GUARD
ADVOCACY & RESOURCE CENTER	\$3,750.00	1% OPT 1ST QTR
AMERICAN PLANNING ASSOC.	\$358.00	APA MEMBERSHIP
AMERICAN WELDING & GAS INC.	\$272.03	NITROGEN/CYLINDER RENTAL
ANN PERKINS	\$850.28	REIMBURSEMENT
A-PLUS SERVICES LLC	\$2,625.00	GRAVEL HAUL
ARETE DESIGN GROUP	\$5,766.75	COMPASS-PHASE 2 AND 3
AXON ENTERPRISE INC	\$10,560.00	TASERS
BABE'S FLOWERS	\$61.00	FLOWERS
BARGREEN ELLINGSON	\$123.85	CLEANING SUPPLIES
BARNEY & GRAHAM, LLC	\$264.00	LEGAL
BIG HORN WATER WAGON	\$1,417.50	GRAVEL HAUL
BLAKE TIETJEN LLC	\$16,421.28	CRUSHED GRAVEL
BOB BARKER COMPANY INC	\$514.14	SUPPLIES
BOBS PEST CONTROL	\$35.00	MONTHLY SVS
BOTTEN LAW OFFICE	\$140.00	LEGAL
BRANSON, ROWDY	\$200.00	REIMBURSEMENT
BUSTECH INC.	\$89.79	TONER
CASH-WA DISTRIBUTING	\$22.03	SUPPLIES
CENTURYLINK	\$59.35	E911
CHAPMAN VALDEZ & LANSING	\$1,121.25	LEGAL
COMPASS CENTER FOR FAMILIES	\$5,333.34	BLOCK GRANT/1% OPT 1ST QTR
CORRECTIONAL HEALTHCARE MANAGEMENT INC	\$24,229.03	MONTHLY MEDICAL SVS
DOG & CAT SHELTER	\$5,000.00	1% OPT 1ST QTR
DOWNTOWN SHERIDAN ASSN	\$1,250.00	1% OPT 1ST QTR
ENDERS,CORI	\$601.39	REIMBURSEMENT
ENTECH INC	\$5,013.75	PROFESSIONAL SERVICES
FARMERS CO-OP OIL COMPANY	\$761.20	OIL
FASTENAL	\$526.86	SUPPLIES
FLOYD'S TRUCK CENTER-GILLETTE	\$1,113.61	PARTS
FORWARD SHERIDAN	\$7,750.00	SPONSORSHIP/1% OPT 1ST QTR

GALLS	\$1,730.49	GEAR
GLAXOSMITHKLINE PHARMACEUTICALS	\$13,655.76	IMMUNIZATION
GLOBAL EQUIPMENT COMPANY	\$1,655.09	SUPPLIES
GREASE MONKEY #854	\$43.49	FULL SERVICE
HABITAT FOR HUMANITY	\$1,250.00	1% OPT 1ST QTR
HEARTLAND KUBOTA LLC	\$250.54	SEALED BEAM/OIL/BULBS
HEMOCUE AMERICA/RADIOMETER AMERICA	\$282.00	SINGLE PK CUVETTES
HENRY SCHEIN INC	\$1,062.22	MEDICAL
HONNEN EQUIPMENT CO OF WYOMING INC	\$90.87	CONNECTORS
InfoUSA Marketing, Inc	\$225.00	DIRECTORY
INTRADYN	\$880.00	ARCHIVING
JOURNAL TECHNOLOGIES INC	\$6,381.00	SUBSCRIPTION FEES
JUVENILE JUSTICE JT POWERS BD	\$32,500.00	1% OPT 1ST QTR
K B COMMERCIAL PRODUCTS	\$242.00	SUPPLIES
KANE FUNERAL SERVICES LLC	\$1,500.00	OFFICE RENTAL
KBM&M INC. BIG HORN SANITATION	\$155.30	PORTA POTTY
KERNS & BUNTING LLC	\$525.00	LEGAL
KERR, SANDI	\$54.00	SERVICES
KILPATRICK CREATIONS INC	\$222.56	CLOTHING
KING, ROBIN	\$248.47	REIMBURSEMENT
LANNANS SUPPLY COMPANY INC.	\$419.00	PAPER/PAINT
LAYA, GARY T.	\$147.92	MAINTENANCE
LEGAL AID OF WYOMING, INC.	\$1,025.00	LEGAL
MEMORIAL HOSPITAL	\$20,000.00	FIXED COST PMT-SEPT
MERCK & COMPANY INC	\$2,043.04	IMMUNIZATION
NAPA AUTO PARTS	\$212.20	PARTS
NEWMAN TRAFFIC SIGNS	\$301.01	SIGNS
NO WYO MENTAL HEALTH	\$6,250.00	1% OPT 1ST QTR
NORCO	\$897.22	SUPPLIES
NORTHERN UNDERGROUND LLC	\$15,300.15	SERVICES
OPEN RANGE TRANSPORT LLC	\$1,365.00	HAUL GRAVEL
OREILLY AUTOMOTIVE INC	\$49.34	PARTS
ORION PLANNING + DESIGN	\$3,017.14	CONSULTING
PENNO, MARY C	\$1,125.00	DEPUTY CORONER
PETERBILT OF WYOMING	\$143.05	PARTS
PLAINS TIRE COMPANY	\$96.08	REPAIR/ALIGNMENT
PLAINSMAN PRINTING INC	\$1,147.88	CASE BINDERS
PRECISION DYNAMICS CORPORATION	\$44.06	STICKERS
PREMIER ELECTRIC INC	\$198.30	RESET PUMP
PRICE DIGESTS	\$1,995.95	BOOKS ONLINE
PTOLEMY DATA SYSTEMS	\$3,397.00	AGREEMENT
PUBLIC SAFETY CENTER INC.	\$585.76	GLOVES
PUSHCAR, SHAUN	\$20.50	REIMBURSEMENT
RAPID FIRE PROTECTION INC	\$40.00	INSPECTION
REDMAN, CHERIE	\$390.00	MAINTENANCE
RENEW	\$2,500.00	1% OPT 1ST QTR
ROCKY MOUNTAIN AMBULANCE LLC	\$13,333.33	1% OPT MONTHLY
SAY IT WITH A CONDOM LLC	\$1,499.50	PROTECTION
SCI DRILLING	\$2,940.00	HAUL GRAVEL
SEARCH & RESCUE	\$3,750.00	1% OPT 1ST QTR
SECURE SHRED / RID A BUSH	\$90.72	SHREDDING
SESSIONS, DANIEL SCOTT	\$675.00	DEPUTY CORONER
SHERIDAN ARTS COUNCIL	\$500.00	1% OPT 1ST QTR
SHERIDAN CHAMBER OF COMMERCE	\$5,600.78	WYO BUSINESS COUNCIL/1% OPT 1ST QTR

SHERIDAN CNTY AIRPORT	\$17,677.67	FIXED COST PMT
SHERIDAN CNTY CONSERVATION DIST	\$7,500.00	1% OPT 1ST QTR
SHERIDAN CNTY FAIR ASSN	\$47,500.00	1% OPT 1ST QTR/FIXED COST
SHERIDAN CNTY FIRE BOARD	\$25,000.00	1% OPT 1ST QTR
SHERIDAN CNTY FULMER PUBLIC LIBRARY	\$126,666.67	1% OPT 1ST QTR/FIXED COST
SHERIDAN CNTY HISTORICAL SOCIETY	\$5,000.00	1% OPT 1ST QTR
SHERIDAN COMMERCIAL CO	\$214.96	SUPPLIES
SHERIDAN COMMUNITY LAND TRUST	\$5,000.00	1% OPT 1ST QTR
SHERIDAN HEALTH CENTER	\$3,000.00	1% OPT 1ST QTR
SHERIDAN LAWN & LANDSCAPING LLC	\$230.00	LAWN MOWING
SHERIDAN MOTOR INC.	\$538.42	AIR FILTER/ F & R DIFFERENTIAL
SHERIDAN PRESS INC.	\$4,013.90	AD
SHERWIN WILLIAMS	\$114.45	PAINT
SIMON	\$221.40	COMMERCIAL MIX
SOURCE OFFICE PRODUCTS	\$1,343.96	OFFICE SUPPLIES
STAPLES ADVANTAGE	\$152.37	OFFICE SUPPLIES
SUGARLAND DENTAL PC	\$328.00	EXTRACTIONS
SUGARLAND WALK IN CLINIC	\$150.00	SCREENING
SUMMIT FOOD SERVICES LLC	\$18,192.37	MEALS
TAYLOR QUARRY	\$3,820.23	COMMERCIAL GRAVEL
TEDS TOWING	\$235.00	TOWING
THE HUB ON SMITH ST	\$10,783.20	EXPENSES/1% OPT 1ST QTR
THE MASTER'S TOUCH LLC	\$1,420.11	POSTAGE
THE WAGES GROUP LLC	\$217.50	LEGAL
TONGUE RIVER VALLEY COMMUNITY CENTER	\$2,500.00	1% OPT 1ST QTR
TOP OFFICE PRODUCTS INC.	\$3,366.76	SUPPLIES
TOTAL COMFORT	\$355.65	SERVICE
TRUGREEN	\$250.00	VEGETATION CONTROL
TYLER TECHNOLOGIES INC.	\$308.27	MAINTENANCE
UNIVERSITY OF WYO	\$182.98	SUBSCRIPTION
UNIVERSITY OF WYOMING EXTENSION	\$5,418.00	JULY-SEPT SALARIES
VALLEY MOTOR HONDA	\$220.54	FULL SERVICE
VERIZON WIRELESS	\$95.87	PHONE SVS
VOLUNTEERS OF AMERICA	\$9,626.59	EXPENSES/1%OPT 1ST QTR
W A C O	\$350.00	REGISTRATION
WATER PRODUCTS & SOLUTIONS, INC	\$213.00	WATER
WEST PAYMENT CENTER	\$3,882.04	BOOKS
WINSUPPLY OF SHERIDAN	\$40.68	WATER SAVER KIT
WRIGHT, SHAWN RAE	\$450.00	DEPUTY CORONER
WYO DEPT OF HEALTH-COMBINED LABORATORIES	\$356.00	TESTING
WYO THEATER, INC.	\$1,250.00	1% OPT 1ST QTR
WYOMING BEHAVIORAL INSTITUTE	\$2,377.40	SERVICES
WYOMING MACHINERY COMPANY	\$824.03	PARTS
WYOMING RENTS LLC	\$100.00	EQUIPMENT RENTAL
ZOWADA RECYCLING	\$208.00	TUBING
TOTAL GENERAL COUNTY WARRANTS	\$576,001.82	
AIRPORT WARRANTS		
VENDOR	AMOUNT	DESCRIPTION
ACT	\$518.16	PHONE SERVICE
BIG HORN AIRWAYS	\$389.25	CALIBRATION/MICROPHONE
CHARTER COMMUNICATIONS	\$89.93	IT SERVICES
CIRCLE S SANITATION	\$206.00	TRASH COLLECTION
CITY OF SHERIDAN	\$1,872.80	WATER & SEWER
CITY LANDFILL	\$132.21	LANDFILL DEBRIS

DICK ANDERSON CONSTRUCTION	\$71,052.55	TERMINAL BLDG PROJECT
DOUGLAS PORTABLE TOILETS	\$99.00	PORTABLE TOILET
FARMER'S CO-OP OIL CO	\$2,362.90	FUEL
FASTENAL	\$1.44	SHOP EXPENSE
FORECAST INC	\$3,375.00	KEY LIME AIR
HEARTLAND KUBOTA	\$2,471.90	BLADES/BLADE REPAIRS
HOME DEPOT	\$399.02	SUPPLIES
JERILEA PHILLIPS CPA	\$2,500.00	PRE-AUDIT
JOHN STOPKA	\$642.64	REIMBURSEMENT
LEE METAL WORKS	\$407.92	SERVICE
MASTERCARD	\$674.11	MEALS/LODGING
MASTERCARD 2	\$1,421.95	HEATER
MONTANA DAKOTA UTILITIES	\$3,106.88	UTILITIES
MORRISON-MAIERLE	\$5,325.50	LEGAL
MORRISON-MAIERLE 6	\$21,885.63	BUILDING EXPANSION
NAPA	\$891.95	FILTERS/BLADES
PEAK PEST SOLUTIONS	\$102.08	MONTHLY SVS
PTOLEMY DATA SYSTEMS	\$761.25	SERVICE AGREEMENT
SERVALL UNIFORM & LINEN	\$43.86	SHOP TOWELS
SHERIDAN CNTY AIRPORT PETTY CASH	\$13.80	POSTAGE
SHERWIN WILLIAMS	\$5,603.73	PAINT
SHIPTONS BIG R	\$109.98	POWER WASHER
SPORTSMANS WAREHOUSE	\$59.98	HEADLAMPS
TEDS TOWING	\$75.00	TOW AWAY
THE SHERIDAN PRESS	\$200.25	NOTICE
TIRE RAMA	\$854.00	TIRES
TRACTOR SUPPLY	\$37.99	PAINTING HOSE
VERIZON	\$149.56	PHONE
WALMART	\$162.68	OFFICE SUPPLIES
WYOMING MACHINERY	\$1,034.46	FILTERS
WYOMING RENTS	\$90.50	AIR COMPRESSOR
TOTAL AIRPORT WARRANTS	\$129,125.86	

Consider Agenda

Motion by Commissioner Nickel to approve the agenda as published.

Vote Motion Passed.

Announcements

Chairman Ringley recognized two County Employees for their service to Sheridan County: Fran Petsoff for her 5 years of service to the County Clerk's Office & Skye Evers for her 5 years of service to the Sheridan County.

Dixie Johnson, Chief Executive Officer, Chamber of Commerce informed the Commission and the Public of Sheridan County's Manufacturing Days, beginning Wednesday, October 2nd through Friday, October 4th.

Mayor Peter Clark of Ranchester, thanked the Commission for their assistance in securing the staging area for Ranchester's gas pipeline project.

Public Comments

None

Consider Transfer of Charles Kieser's Retail Liquor License for 2019/2020 to Gregson Properties LLC dba Tunnel Inn (Full Time).

Applicant Boe Gregson, Owner

Public Hearing

Motion by Commissioner Cram to approve and authorize the Chairman to sign the 2019/2020 Transfer of Retail Liquor License for Gregson Properties LLC dba Tunnel Inn which will be effective October 2, 2019.

Vote Motion Passed.

Consider Energy Grant Agreement between Wyoming Business Council, Community Development Division, State Energy Office and Sheridan County.

Staff Report Cameron Duff, Library Director

Motion by Commissioner Nickel to approve and authorize the Chairman to sign the Energy Grant Agreement for the Fulmer Public Library.

Vote Motion Passed.

Consider Resolution 19-10-026 Amendment #1 of Requirement for Deposit by Petitioner for the Establishment, Vacation or Alteration of County Highways.

Elected Report Eda Schunk Thompson, County Clerk

Motion by Commissioner Cram to approve and authorize the Chairman to sign Resolution 19-10-026 Amendment #1 of Requirement for Deposit by Petitioner for the Establishment, Vacation or Alteration of County Highways.

Vote Motion Passed.

Consider Resolution 19-10-027 Implementation of a 4% County-Wide Lodging Tax.

Staff Report Renee' Obermueller, Administrative Director

Motion by Commissioner Nickel to approve and authorize the Chairman to sign Resolution 19-10-027 Implementation of a 4% County-Wide Lodging Tax.

Vote Motion Passed.

Consider Agreement between Sheridan County and Polished Concrete of Wyoming for Shower Repair and Restoration at the Sheridan County Detention Center.

Elected Report Allen Thompson, Sheriff

Motion by Commissioner Nickel to approve and authorize the Chairman to sign the agreement between Sheridan County and Polished Concrete of Wyoming for Shower Repair and Restoration at the Sheridan County Detention Center.

Vote Motion Passed.

Consider Contract between Sheridan County and In-Yarak Construction Inc. for repairs to Public Health Ramp Wall.

Staff Report Renee' Obermueller, Administrative Director

Motion by Commissioner Cram to approve and authorize the Chairman to sign the agreement between Sheridan County and In-Yarak Construction Inc. for repairs to Public Health Ramp Wall.

Vote Motion Passed.

Consider Contract between Sheridan County and In-Yarak Construction Inc. for repairs to Courthouse Retaining Wall.

Staff Report Renee' Obermueller, Administrative Director

Motion by Commissioner Nickel to approve and authorize the Chairman to sign the agreement between Sheridan County and In-Yarak Construction Inc. for repairs to Courthouse Retaining Wall.
Vote Motion Passed.

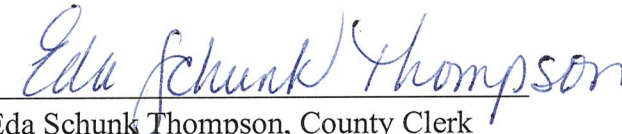
Adjourn – 9:23 a.m.

BOARD OF COUNTY COMMISSIONERS
Sheridan County, Wyoming

Attest:



Tom Ringley, Chairman



Eda Schunk Thompson, County Clerk