

**MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS
REGULAR MEETING, Tuesday, December 3, 2019 – 9:00 A.M.
SHERIDAN COUNTY COURTHOUSE ADDITION
SECOND FLOOR –BOARD ROOM #220**

Commissioners Present: Terry Cram, Christi Haswell, Mike Nickel, Tom Ringley (Chair), Nick Siddle

Call to Order - 9:00 a.m.
Pledge of Allegiance

Consider Consent Agenda

Motion by Commissioner Nickel to approve the consent agenda and authorize the Chairman to sign documents as required.

Vote Motion Passed.

Following are the consent items:

- a. Minutes from Staff Meeting, November 18, 2019;
- b. Minutes from Special Meeting, November 18, 2019;
- c. Minutes from Regular Meeting, November 19, 2019;
- d. Minutes from Staff Meeting, November 25, 2019;
- e. Ratify Sheridan County License Agreement 1913LA with Range Telephone, for bored crossing of Coal Creek Road #195; fee exempt individual residence;
- f. Ratify Memorandum of Agreement between Sheridan County Emergency Management & Federal Emergency Management Agency IPAWS Program Management Office;
- g. Ratify Sheridan County Master License Agreement M19-08 with TR Valley Ranch Sub. HOA;
- h. Ratify Sheridan County License Agreement 1915LA with TR Valley Ranch Sub. HOA, for open trench for city water line Ranchester Five Mile Extension Road (a.k.a. County Road #120A); fee paid \$960;
- i. General County Vouchers, November;
- j. General Airport Vouchers, November.

Nov-19

INTERIM MID-MONTH WARRANTS

VENDOR	AMOUNT	DESCRIPTION
AFLAC	\$3,215.60	NOV PREMIUM
ACT INC	\$3,214.69	PHONE SVS
ATTORNEY GENERAL'S OFFICE	\$1,464.00	24/7 PROGRAM-OCT 2019
BANK OF THE WEST	\$1,901.00	DEC PUBLIC DEFENDER RENT
BENEFIT EXPRESS	\$200.00	ACA MANAGER
CENTURYLINK	\$4,816.38	PHONE SVS
CHARLES W BASSETT	\$3,192.71	COPIER LEASE
CHEROKEE PROCESS SERVERS	\$100.00	LEGAL
CHILD SUPPORT ENFORCEMENT	\$958.45	MONTHLY CHILD SUPPORT
CIRCLE S SANITATION	\$95.00	SANITATION
CIRCUIT COURT	\$627.97	GARNISHMENT
CIT-CO FEDERAL CREDIT UNION	\$150.00	MONTHLY PAYROLL TRANSFERS
CITY OF SHERIDAN	\$31,213.72	UTILITIES/DISPATCH SALARIES
CNA SURETY	\$200.00	BONDS
DELTA DENTAL	\$8,765.10	DEC PREMIUM
DEPARTMENT OF WORKFORCE SERVICES	\$1,276.00	UNEMPLOYMENT CLAIMS
ECKERDT, KELLY	\$3,035.54	CIT COORDINATOR
GREAT-WEST TRUST CO LLC	\$5,240.00	WYOMING WORKERS COMP
HOME DEPOT CREDIT SERVICES	\$79.89	TOOLS

HONNEN EQUIPMENT CO OF WYOMING INC	\$50.00	CORE CHG
IAN HUNTER	\$2,400.00	COUNTY HEALTH OFFICER
ICMA RETIREMENT TRUST	\$1,030.17	NOV PREMIUM
JOHN DEERE FINANCIAL	\$15.11	SUPPLIES
KEKICH, BRENDA	\$26.69	REIMBURSEMENT
LINCOLN NATIONAL	\$1,166.94	DEC PREMIUM
MASTERCARD	\$10,105.28	OCT EXPENSES
MILLENNIAL VISION INC.	\$4,565.00	MAINTENANCE RENEWAL
MONTANA DAKOTA UTILITIES	\$9,278.07	UTILITIES
NCPERS GROUP LIFE INS	\$496.00	PRUDENTIAL LIFE
PITNEY BOWES - PURCHASE POWER	\$1,286.98	METER REFILL
PITNEY BOWES INC.	\$854.70	LEASE PMT
POWDER RIVER ENERGY CORP	\$69.30	UTILITIES
PUBLIC AGENCY TRAINING COUNCIL	\$650.00	SEMINAR
RANGE TELEPHONE CO-OP INC	\$599.85	E911
REDMAN, CHERIE	\$390.00	STORY PARK MAINTENANCE
SHERIDAN AREA WATER SUPPLY	\$183.12	UTILITIES
SHERIDAN CHAMBER OF COMMERCE	\$41.00	DEC 2019 CHAMBER BUCKS
SHERIDAN CNTY CIRCUIT COURT	\$20.00	LEGAL
SHERIDAN CNTY TREAS HEALTH INS	\$141,647.84	HEALTH INS/FLEX PLAN FEE
SHERIDAN CNTY TREAS PAYROLL TAX	\$117,815.56	941
SHERIDAN CNTY TREASURER	\$300,000.00	FY 19 CMAQ GRANT FUNDS
SOURCES OF STRENGTH INC	\$12,000.00	COMMUNITY INFO NIGHT
STATE BOARD OF CONTROL	\$70.00	APPLICATION PERMIT FEE
SUSTAINABLE FORESTRY CONSULTING, LLC	\$310.64	REIMBURSEMENT/WAGES
TOWN OF CLEARMONT	\$42.00	UTILITIES
TRICOUNTY GAS INC	\$207.86	PROPANE
TYLER TECHNOLOGIES INC.	\$293.59	WEB HOSTING FOR JUNE 2019
UMR FLEX	\$1,498.34	FLEX PLAN
VERIZON WIRELESS	\$1,410.51	PHONE SVS
WEX INC.	\$6,543.46	FUEL
WYO RETIREMENT SYSTEM	\$93,733.34	NOV CONTRIBUTION
WYO WORKERS COMPENSATION DIV	\$9,251.46	NOV PREMIUM
WYOMING STATE FIRE ADVISORY BOARD	\$300.00	2019 RURAL FIREMAN'S ASSOC DUES
TOTAL MID-MONTH INTERIM WARRANTS PAID	\$788,098.86	

GENERAL COUNTY WARRANTS

VENDOR	AMOUNT	DESCRIPTION
307 AUTO GLASS	\$260.00	WINDSHIELD
A PLUS PLUMBERS INC	\$142.00	CLOSET REPAIR KIT
ADVANCED CHEMICAL SOLUTIONS	\$26.35	VACUUM BREAKER REPAIR KIT
ALPHAGRAPHICS	\$583.93	CARDS/BANNERS
AMERICAN WELDING & GAS INC.	\$126.46	ACETYLENE/OXYGEN
ANN PERKINS	\$996.96	REIMBURSEMENT
A-PLUS SERVICES LLC	\$100.00	TOWING FEE
ARETE DESIGN GROUP	\$23,978.50	COMPASS- PHASES 2 AND 3
BARGREEN ELLINGSON	\$257.77	JANITORIAL SUPPLIES
BEAR PAW TEST & BALANCE LL	\$285.00	ISOLATION READING
BOBS PEST CONTROL	\$35.00	MONTHLY SERVICE
BOTTEN LAW OFFICE	\$160.55	LEGAL
BROWN, MARY BETH	\$393.53	REIMBURSEMENT
CAROL A O'BRIAN, CCR	\$694.52	LEGAL
CITY OF SHERIDAN	\$25,000.00	MOTOROLA E911 PHONE SYS
CLERK OF THE DISTRICT COURT	\$248.31	REIMBURSEMENT
COLLINS COMMUNICATIONS INC.	\$1,004.17	ELECTRONIC

COLORADO STATE UNIVERSITY	\$377.00	BIOPSY
COMFORT INN & SUITES	\$192.00	LODGING
COMMUNICATION TECHNOLOGIES INC.	\$1,282.16	RADIO REPAIR
COMPASS CENTER FOR FAMILIES	\$1,650.61	MONTHLY EXPENSE
CORRECTIONAL HEALTHCARE MANAGEMENT INC	\$24,229.03	MONTHLY SVS 12/1-12/31/19
CROSSROADS HEALTH	\$125.00	PRE-EMPLOYMENT
CTA GROUP	\$11,193.75	COURTHOUSE & JAIL REHAB
DUDE SOLUTIONS	\$760.66	UTILITY TRAC PLUS
ED HAMMER INC	\$400.74	BUMPER/BATTERY
FARMERS CO-OP OIL COMPANY	\$36.10	LP BOTTLES/OIL
FASTENAL	\$110.85	HARDWARE
FIRE DISTRICT ELECTION	\$564.59	ELECTION JUDGES
FREMONT MOTOR SHERIDAN FORD	\$595.76	PARTS
GLAXOSMITHKLINE PHARMACEUTICALS	\$1,440.60	IMMUNIZATIONS
GOVCONNECTION INC.	\$509.00	BATTERY MODULE
GRAINGER INC	\$877.03	BATTERY CHARGER
HEARTLAND KUBOTA LLC	\$9,000.00	V-PLOW/ MNT KIT
HENRY SCHEIN INC	\$362.97	IMMUNIZATIONS
HIGHLITE ELECTRIC	\$135.00	REPLACE BALLAST
HONNEN EQUIPMENT CO OF WYOMING INC	\$1,227.88	SHIMS/FREIGHT
J.D. POWER	\$240.00	NADA BOOKS
JERRY POST, PSY.D., PC	\$800.00	PRE EMPLOYMENT
JURY TRIAL	\$3,216.65	JURORS
K B COMMERCIAL PRODUCTS	\$363.09	SUPPLIES
KANE FUNERAL SERVICES LLC	\$2,000.00	AUTOPSY ROOM BILLING/RENT/UTILITIES
KBM&M INC. BIG HORN SANITATION	\$155.30	PORTABLES-3 POLES
KERNS & BUNTING LLC	\$276.25	LEGAL
KILPATRICK CREATIONS INC	\$162.37	EMBROIDERY/PENS
KING, ROBIN	\$250.79	REIMBURSEMENT
LAW OFFICE OF SARAH G.R. PHILLIPS	\$5,507.80	LEGAL
LAYA, GARY T.	\$147.92	MAINTENANCE/KLEENBURN
LEGAL AID OF WYOMING, INC.	\$1,125.00	LEGAL
LET'ER BUCK CAR WASH	\$7.00	CAR WASH
LITTLE AMERICA	\$192.00	LODGING
LONABAUGH AND RIGGS	\$138.75	LEGAL
MATTHEW BENDER & CO. INC	\$730.72	LAW BOOKS
MED-TECH RESOURCE LLC	\$400.00	EXAM GLOVES
MEMORIAL HOSPITAL	\$20,070.00	FIXED COSTS/TESTING
MIKE'S AUTOMOTIVE REPAIR	\$1,082.46	TRANS FILTER/FLUID/MANIFOLD
MIKES ELECTRIC INC	\$369.81	REPLACED TRANSFORMER
MONTGOMERY TECHNOLOGY SYSTEMS LLC	\$176.59	CAMERA REPAIR
MULLINAX	\$740.75	ROAD BASE
NAPA AUTO PARTS	\$502.45	PARTS
NORCO	\$1,382.12	ICEMELT/JANITORIAL
NORTHERN UNDERGROUND LLC	\$500.00	VAC OUT GREASE INTERCEPTOR
OREILLY AUTOMOTIVE INC	\$581.45	PARTS
ORION PLANNING + DESIGN	\$3,675.00	CONSULTING
PACK & MAIL	\$15.01	POSTAGE
PASCAL PUBLIC RELATIONS	\$3,619.98	PUBLIC RELATIONS SVS
PAVEMENT MARKINGS	\$310.00	PLOW LOTS/SHOVEL WALKS
PENNO, MARY C	\$1,280.00	DEPUTY CORONER
PLAINS TIRE COMPANY	\$15.10	ROTATION
PORTER MUIRHEAD CORNIA & HOWARD	\$20,000.00	AUDIT 18/19
POWDER RIVER HEATING & AIR COND. INC.	\$2,414.93	WATER HEATER/HVAC MAINT.

POWDER RIVER POWER SHERIDAN	\$63.62	HOSE FITTINGS
PTOLEMY DATA SYSTEMS	\$3,106.99	AGREEMENT
QDOBA MEXICAN EATS	\$284.50	CATERING
ROCKY MOUNTAIN AMBULANCE LLC	\$13,333.33	MONTHLY 1% OPT
SANOFI PASTEUR INC	\$558.82	IMMUNIZATION
SCHLECHT INNOVATIONS	\$562.31	DAMPER ACTUATOR/LABOR
SECURE SHRED / RID A BUSH	\$30.00	SHREDDING
SESSIONS, DANIEL SCOTT	\$900.00	DEPUTY CORONER
SESSIONS, KEVIN J.	\$225.00	DEPUTY CORONER
SETCAN	\$1,349.25	BODY ARMOUR SUIT
SHERIDAN ACE HARDWARE	\$202.67	JANITORIAL
SHERIDAN CNTY AIRPORT	\$17,677.67	NOV FIXED COSTS
SHERIDAN CNTY FAIR ASSN	\$28,750.00	NOV FIXED COSTS
SHERIDAN CNTY FULMER PUBLIC LIBRARY	\$95,416.67	NOV FIXED COSTS
SHERIDAN COMMERCIAL CO	\$4.39	LITHIAM BATTERY
SHERIDAN COUNTY SCHOOL DISTRICT #1	\$125.05	SOURCE OF STRENGTH LUNCH
SHERIDAN HEALTH CENTER	\$9,483.34	MONTHLY EXPENSES
SHERIDAN MEDIA	\$487.50	ADVERTISING/FLU CLINIC
SHERIDAN PRESS INC.	\$2,747.00	PUBLICATIONS
SOURCE OFFICE PRODUCTS	\$394.06	OFFICE SUPPLIES
STAPLES ADVANTAGE	\$414.52	OFFICE SUPPLIES
SUGARLAND WALK IN CLINIC	\$100.00	DRUG SCREEN
SUMMIT FOOD SERVICES LLC	\$8,896.92	MEALS
SUPERIOR FENDERS INC	\$1,700.00	FENDER
SURVIVAL ARMOR	\$877.32	BALLISTIC VEST
SYLVESTRI CUSTOMIZATION	\$750.00	SAFE2TELL CAMPAIGN
TERRY, SUSAN D	\$11.60	POSTAGE
THE HON COMPANY LLC	\$177.72	SWIVEL CHAIR
THE MASTER'S TOUCH LLC	\$241.70	POSTAGE
THE WAGES GROUP LLC	\$438.00	LEGAL
THOMAS L BENNETT, M.D.	\$5,490.00	SERVICES
TIRE - RAMA CORPORATE OFFICE	\$1,213.05	FULL SERVICE/TIRES
TOP OFFICE PRODUCTS INC.	\$2,594.38	COPY COUNT OCTOBER
TRUGREEN	\$821.15	2020 SERVICES
VALLEY MOTOR HONDA	\$355.15	FULL SERVICE
VERIZON WIRELESS	\$98.48	PHONE SVS
VOLUNTEERS OF AMERICA	\$4,769.66	MONTHLY EXPENSES
W.P.C.I.	\$58.50	DOT SCREEN
WATER PRODUCTS & SOLUTIONS, INC	\$199.00	WATER
WELTY'S AUTO SERVICE, INC	\$708.63	VEHICLE SVS
WENCK	\$1,136.59	2019 GOOSE CREEK GAUGING
WEST PAYMENT CENTER	\$1,994.04	LIBRARY PLAN CHARGES
WORLD DATA CORPORATION	\$300.00	MANUALS
WRIGHT, SHAWN RAE	\$450.00	DEPUTY CORONER
WYDOT-FINANCIAL SERVICES	\$3,606.00	TITLES
WYO DEPT OF HEALTH-COMBINED LABORATORIES	\$841.00	VACCINATIONS
WYOMING MACHINERY COMPANY	\$6,150.54	PARTS
YONKEE & TONER, LLP	\$68.00	LEGAL
ENTECH INC	\$3,213.75	UPPER ROAD IMPROVEMENTS
GARBER AGRI-BUSINESS, INC.	\$2,997.00	SPREAD TOPSOIL @ WYARNO
RIDGEPOINT CONSULTING LLC	\$2,635.00	RAPID CREEK CULVERT REPLACEMENT
SHERIDAN PRESS INC.	\$467.25	NOTICE OF ACCEPTANCE
TOTAL GENERAL COUNTY WARRANTS	\$411,290.19	
AIRPORT WARRANTS		

VENDOR	AMOUNT	DESCRIPTION
ACT	\$531.84	PHONE SERVICE
AIRSIDE SOLUTIONS INC	\$2,366.90	MONITORING CARDS
AIRPORT SEATING ALLIANCE	\$10,632.20	FURNISHINGS
AMERICAN ASSOC OF AIRPORTS	\$275.00	DUES
ARETE DESIGN GROUP	\$4,322.33	STATE FIRE MARSHALL FEE
CHARTER COMMUNICATIONS	\$91.96	IT SERVICES
CIRCLE S SANITATION	\$206.00	TRASH COLLECTION
CITY OF SHERIDAN	\$510.32	WATER & SEWER
DICK ANDERSON CONSTRUCTION	\$199,303.76	BLD PROJECT
DOUGLAS PORTABLE TOILETS	\$99.00	PORTABLE TOILET
FARMER'S CO-OP OIL CO	\$8,103.99	FUEL
FORECAST INC	\$3,375.00	KEY LIME AIR
HEARTLAND KUBOTA	\$107.57	TRACTOR REPAIR
HOME DEPOT	\$2,144.54	SUPPLIES
L.N. CURTIS & SONS	\$1,299.69	BUNKER GEAR
MASTERCARD 2	\$371.60	MEETINGS/DUES
MONTANA DAKOTA UTILITIES	\$5,008.22	UTILITIES
MORRISON-MAIERLE	\$2,716.25	LEGAL
MORRISON-MAIERLE 6	\$13,983.61	BUILDING EXPANSION
NAPA	\$368.11	SHOP EXPENSES
NORCO INC	\$73.22	SHOP SUPPLIES
PEAK PEST SOLUTIONS	\$102.08	MONTHLY SVS
POWDER RIVER POWER OF SHERIDAN	\$61.14	TRACTOR REPAIR
PTOLEMY DATA SYSTEMS	\$756.25	SERVICE AGREEMENT
SERVALL UNIFORM & LINEN	\$49.85	SHOP TOWELS
SHERIDAN COUNTY AIRPORT PETTY CASH	\$11.00	POSTAGE
TOP OFFICE PRODUCTS INC	\$33.87	TIME CARDS
USPS	\$110.00	STAMPS
VERIZON	\$150.97	PHONE SERVICE
WAL-MART	\$80.76	OFFICE SUPPLIES
TOTAL AIRPORT WARRANTS	\$257,247.03	

Consider Agenda

Motion by Commissioner Siddle to approve the agenda as published.

Vote Motion Passed.

Announcements

Chairman Ringley recognized Michael Smith for his 10 years of service with the Sheriff's Office and Wes Smiley for his 5 years of service to Sheridan County Public Works.

Public Comments

None

Consider 2020 Commission Membership Assignments.

Elected Report Tom Ringley, Chairman

Motion by Commissioner Haswell to approve the Commission Memberships for 2020 as presented.

Vote Motion Passed.

Consider Resolution 19-12-029 Big Horn Rural Fire District Enlargement.

Elected Report Paul Fall, County Assessor

Motion by Commissioner Siddle to approve and authorize the Chairman to sign the Fire District Enlargement Resolution 19-12-029, describing and formally approving inclusion of new areas into the Big Horn Fire District.
Vote Motion Passed.

Consider application for Airport Operating Certificate.

Staff Report John Stopka, Airport Manager
Motion by Commissioner Cram to approve and authorize the Chairman to sign the application for Airport Operating Certificate.
Vote Motion Passed.

Consider Item S-19-005J: Walolga Estates Subdivision – Final Plat.

Staff Report Mark Reid, County Planner
Motion by Commissioner Nickel to approve Item S-19-005J: Walolga Estates Subdivision with the one (1) condition as recommended by the Planning and Zoning Commission.
Vote Motion Passed.

Consider Item CU-19-004: Stolcis Landscaping CUP.

Staff Report Mark Reid, County Planner
Public Hearing
Motion by Commissioner Siddle to approve Item CU-19-004: Stolcis Landscaping CUP with five (5) conditions as recommended by the Planning and Zoning Commission.
Vote Motion Passed.

Consider Notice of Intent to Vacate Carbon Hill Road (a.k.a. Beckton Hall Road).

Staff Report Ken Muller, County Engineer
Motion by Commissioner Haswell to adopt Resolution 19-12-030 Notice of Intent to Vacate Carbon Hill Road (a.k.a. Beckton Hall Road).
Vote Motion Passed.

Consider Notice of Intent to Vacate Public Right-of Way known as 14th Street between Block 51 and 52 within Downers Addition.

Staff Report Ken Muller, County Engineer
Motion by Commissioner Nickel to adopt Resolution 19-12-031 Notice of Intent to Vacate Public Right-of-Way known as 14th Street between Block 51 and 52 within Downers Addition.
Vote Motion Failed.

Consider Appointment representing the interest of Sportsmen to Predator Management District of Sheridan County Board.

Motion by Commissioner Siddle upon the recommendation of the Predator Management District of Sheridan County, to appoint Justin Lewis representing the interest of Sportsmen to Predator Management District Board with a three-year term beginning January 1, 2020.
Vote Motion Passed.

Consider MOU between Sheridan County and Sheridan County School District No. 1 for School Resource Officer program.

Elected Report Allen Thompson, Sheriff
Motion by Commissioner Haswell to approve and authorize the Chairman to sign the MOU between Sheridan County and Sheridan County School District No. 1 for School Resource Officer program.
Vote Motion Passed.

Consider Proclamation for Women's Suffrage Day.

Elected Report Christi Haswell, Commissioner

Motion by Commissioner Haswell to approve and authorize the Chairman to sign a Proclamation designating December 10, 2019 as Women's Suffrage Day; to recognize the 150th Anniversary of the signing of the Women's Suffrage Act; and acknowledge Wyoming as the first government to affirm women's inherent right to vote and hold office.

Vote Motion Passed.

**PROCLAMATION
BOARD OF COUNTY COMMISSIONERS
SHERIDAN COUNTY, WYOMING
December 10, 2019 – Women's Suffrage Day**

WHEREAS, December 10th, 2019 is the 150th Anniversary of the signing of the Women's Suffrage Act;

WHEREAS, Wyoming was the first government to explicitly acknowledge and affirm women's inherent right to vote and to hold office;

WHEREAS, Wyoming's Territorial Legislature passed the first unconditional Suffrage Act which stated, "That every woman of the age of twenty-one years, residing in this territory, may, at every election to be holden under the laws thereof, cast her vote. And her rights to the elective franchise and to hold office shall be the same under the election laws of the territory, as those of electors" and that "This act shall take effect and be in force from and after its passage";

WHEREAS, Governor Mark Gordon signed resolution SJ003, his first bill as Governor, on February 13, 2019, declaring December 10th as "Wyoming Suffrage Day";

WHEREAS, The State of Wyoming is known as the Equality State;

WHEREAS, Sheridan County recognizes gender equality;


NOW, THEREFORE, the Board of County Commissioners of Sheridan County, Wyoming hereby recognizes December 10th, 2019 as WOMEN'S SUFFERAGE DAY in Sheridan County, and they call this observance to the attention of all our citizens.

ADOPTED: December 3, 2019

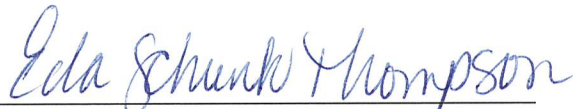
Adjourn – 9:34 a.m.

BOARD OF COUNTY COMMISSIONERS
Sheridan County, Wyoming

Attest:



Tom Ringley, Chairman



Eda Schunk Thompson, County Clerk