

**MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS
REGULAR SESSION, TUESDAY, APRIL 4, 2017– 9:00 A.M.
SHERIDAN COUNTY COURTHOUSE ADDITION
SECOND FLOOR – BOARD ROOM #220**

Commissioners Present: Terry Cram, Steve Maier (Chair), Mike Nickel, Tom Ringley and Bob Rolston

Call to Order - 9:00 a.m.
Pledge of Allegiance

Consider Consent Agenda

Motion by Commissioner Rolston to approve the consent agenda and authorize the Chairman to sign documents as required.

Vote Unanimous approval, following are the consent items:

- a. Minutes from Staff Meeting, March 20, 2017;
- b. Minutes from Regular Session, March 21, 2017;
- c. Minutes from Special Meeting, March 22, 2017;
- d. Minutes from Staff Meeting, March 27, 2017;
- e. Ratify Castle Branch, Inc. Service Agreement with Sheridan County for background check services;
- f. General County Vouchers, March;
- g. General Airport Vouchers, March.

MARCH 2017

INTERIM MID-MONTH WARRANTS

VENDOR	AMOUNT	DESCRIPTION
ACT INC	\$3,554.78	PHONE SERVICE
AT&T MOBILITY	\$22.67	WIC PHONE
BARNEY & GRAHAM, LLC	\$228.51	LEGAL
BARNEY, SHANE	\$365.00	REIMBURSE
BIG HORN CNTY ELECTRIC CO-OP INC	\$30.00	UTILITIES
BRANSON, ROWDY	\$365.00	REIMBURSE
CENTURYLINK	\$4,739.22	PHONE SERVICE
CHARLES W BASSETT	\$3,907.17	LEASES
CHILD SUPPORT ENFORCEMENT	\$533.00	MONTHLY CHILD SUPPORT
CIRCLE S SANITATION	\$83.00	COLLECTION
CIRCUIT COURT	\$449.17	GARNISHMENT
CIT-CO FEDERAL CREDIT UNION	\$1,112.90	MONTHLY PAYROLL TRANSFERS
CITY OF SHERIDAN	\$670.04	UTILITIES
CLERK OF COURT	\$46.48	LEGAL
DAKOTA COUNTY COURT	\$1.25	LEGAL
DELTA DENTAL	\$8,364.20	MAR PREMIUM
DUCA, DADREA	\$464.00	EMERGENCY PREPAREDNESS
EMPLOY LLC	\$1,562.88	TEMP STAFF
GORZALKA, TOM	\$365.00	REIMBURSEMENT
HEARTLAND KUBOTA LLC	\$143.52	PARTS
HENRY SCHEIN INC	\$81.54	SUPPLIES
HOME DEPOT CREDIT SERVICES	\$19.97	SUPPLIES
ICMA RETIREMENT TRUST	\$2,380.00	MAR PREMIUM
JOHN DEERE FINANCIAL	\$13.99	SUPPLIES
LINCOLN NATIONAL	\$962.50	MAR PREMIUM
MASTERCARD	\$2,667.62	MARCH
MCKESSON MEDICAL SURGICAL	\$41.57	SUPPLIES

MONTANA DAKOTA UTILITIES	\$12,682.66	UTILITIES
NCPERS GROUP LIFE INS	\$464.00	PRUDENTIAL LIFE
NICKEL, MIKE D	\$387.00	REIMBURSE
ORCHARD TRUST	\$5,020.00	WYO DEFERRED COMPENSATION
PITNEY BOWES - PURCHASE POWER	\$4,523.78	POSTAGE
PLAINSMAN PRINTING INC	\$208.47	SUPPLIES
POWDER RIVER ENERGY CORP	\$62.72	UTILITIES
SANOFI PASTEUR INC	\$66.33	MEDICINE
SECRETARY OF STATE	\$50.00	RECORD
SHERIDAN AREA WATER SUPPLY	\$162.46	UTILITIES
SHERIDAN CNTY TREAS HEALTH INS	\$133,707.03	HEALTH INS/FLEX PLAN FEE
SHERIDAN CNTY TREAS PAYROLL TAX	\$113,290.26	941
SHERIDAN PRESS INC.	\$1,369.50	PUBLICATION
SUSTAINABLE FORESTRY CONSULTING, LLC	\$635.49	SERVICE
THE MASTER'S TOUCH LLC	\$2,467.12	POSTAGE
THE WAGES GROUP LLC	\$607.38	LEGAL
THYSSENKRUPP ELEVATOR	\$1,203.36	MAINTENANCE
TOTAL COMFORT	\$968.10	SUPPLIES
TOWN OF CLEARMONT	\$67.00	UTILITIES
TRICOUNTY GAS INC	\$317.20	GAS
TYLER TECHNOLOGIES INC.	\$273.49	MAINTENANCE
UMR FLEX	\$891.67	FLEX PLAN
UNIVERSITY OF WYOMING EXTENSION	\$5,023.50	SALARY
US BANK CORPORATE REAL ESTATE	\$575.00	RENT
VERIZON WIRELESS	\$1,299.98	PHONE SERVICE
WALMART COMMUNITY	\$125.74	SUPPLIES
WEST PAYMENT CENTER	\$1,730.90	MONTHLY CHARGES
WRIGHT EXPRESS	\$5,342.99	FUEL
WYO DEPT OF HEALTH-COMBINED LABS	\$1,198.00	SUPPLIES
WYO RETIREMENT SYSTEM	\$81,127.32	MAR CONTRIBUTION
WYO WORKERS COMPENSATION DIV	\$3,951.03	MAR PREMIUM
WYOMING COUNTY COMMISSIONERS ASSN	\$500.00	CONFERENCE
WYOMING DEPT OF REVENUE	\$14,994.38	MAR 2017 REPAYMENT
WYOMING GEOSPATIAL ORGANIZATION	\$20.00	MEMBERSHIP DUES
WYOMING STATE ENGINEERS OFFICE	\$900.00	PERMITS
TOTAL MID-MONTH INTERIM WARRANTS PAID	\$429,388.84	

GENERAL COUNTY WARRANTS

VENDOR	AMOUNT	DISCRIPTION
A & M SERVICE & SUPPLY	\$123.00	MAINTENANCE
A PLUS PLUMBERS INC	\$365.00	REPAIR
ACE RADIATOR SERVICE	\$688.00	MAINTENANCE
ADVOCACY & RESOURCE CENTER	\$3,300.00	1% OPT 3RD QTR PMT
ALT-N TECHNOLOGIES	\$1,947.10	RENEWALS
AMERICAN WELDING & GAS INC.	\$135.88	SUPPLIES
BARNEY & GRAHAM, LLC	\$935.62	LEGAL
BARNEY, SHANE	\$200.00	REIMBURSE
BENEFIT EXPRESS	\$52.25	BENEFITS
BOBS PEST CONTROL	\$35.00	MONTHLY SERVICE
BRANSON, ROWDY	\$17.07	REIMBURSE
BUSTECH INC.	\$155.89	PARTS
C&C TIRE AND AUTO LLC	\$220.00	CALL OUT
CBM FOOD SERVICE	\$13,108.62	MEALS
CED INC	\$80.10	SUPPLIES

CEDARS HEALTH	\$200.00	SCREENING
CITY OF SHERIDAN	\$78,719.40	PHONE SERVICE
COFFEEN CAR CARE	\$323.80	OIL CHANGE
COLLINS COMMUNICATIONS INC.	\$725.10	SECURITY
COMPASS CENTER FOR FAMILIES	\$3,300.00	1% OPT 3RD QTR PMT
CONTINENTAL GATE CO.	\$679.00	SERVICE CALL
CORRECTIONAL HEALTHCARE MANAGEMENT	\$13,851.50	MEDICAL
CRAFTCO METALS SERVICES	\$20.00	FABRICATION
CRESCENT ELECTRIC SUPPLY CO.	\$74.81	PARTS
DAVIS & CANNON, LLP	\$16.61	JV-2016-10
DOG & CAT SHELTER	\$5,500.00	1% OPT 3RD QTR PMT
DOWNTOWN SHERIDAN ASSN	\$2,200.00	1% OPT 3RD QTR PMT
DUNLAP, JIM	\$225.00	DEPUTY CORONER
EDWARDS, BRUCE	\$32.12	MEETING
FASTENAL	\$365.87	SUPPLIES
FOOD SERVICES OF AMERICA	\$129.65	SUPPLIES
FORWARD SHERIDAN	\$6,600.00	1% OPT 3RD QTR PMT
GALLS	\$56.00	CLOTHING
GERI HARPER	\$355.00	LEGAL
GORZALKA, TOM	\$200.00	REIMBURSE
GRAINGER INC	\$434.25	CHARGER
HADLEY LAW OFFICE	\$330.00	LEGAL
HARRIS GOVERN FT COLLINS USER GROUP INC	\$150.00	ANNUAL DUES
HEARTLAND KUBOTA LLC	\$34,420.61	TRACTOR
HUSMAN, PETE	\$80.43	MEALS
JACKS TRUCK & EQUIPMENT	\$128.77	PARTS
JERRY POST, PSY.D., PC	\$300.00	SCREENING
JOHN E REID AND ASSOCIATES INC	\$575.00	TRAINING
JUVENILE JUSTICE JT POWERS BD	\$37,500.00	1% OPT 3RD QTR PMT
K B COMMERCIAL PRODUCTS	\$393.19	SUPPLIES
KANE FUNERAL SERVICES LLC	\$5,780.00	SERVICES
KILPATRICK CREATIONS INC	\$183.75	SUPPLIES
KIMMEL, KERRIE	\$450.00	DEPUTY CORONER
LAYA, GARY T.	\$147.92	MAINTENANCE
LOCO PRINTING	\$2,272.00	ENVELOPES
LONABAUGH AND RIGGS	\$152.50	LEGAL
MEMORIAL HOSPITAL	\$10,000.00	FIXED COST PMT MAR
MIKE'S AUTOMOTIVE REPAIR	\$1,019.66	MAINTENANCE
MIKES ELECTRIC INC	\$263.00	REPAIR
NAPA AUTO PARTS	\$398.40	PARTS
NO WYO MENTAL HEALTH	\$5,500.00	1%OPT 3RD QTR PMT
NOODLE SOUP	\$130.79	SUPPLIES
NORCO	\$711.05	SUPPLIES
ODELL CONSTRUCTION, INC.	\$240.00	PROJECT
OFFICE ALLY	\$19.95	SUPPLIES
OLSEN,AUDREY	\$35.00	OFFICE CHAIR
ONE-CALL OF WYOMING	\$2.10	FEBRUARY TICKETS
PACK & MAIL	\$3.81	POSTAGE
PENNO, MARY C	\$1,865.00	DEPUTY CORONER
PLAINS LAW OFFICES, LLP	\$650.00	LEGAL
PLAINS TIRE COMPANY	\$64.67	TIRE REPAIR
PLAINSMAN PRINTING INC	\$3,719.66	BINDERS
POWDER RIVER POWER SHERIDAN	\$190.18	PARTS
PROFORCE LAW ENFORCEMENT	\$175.88	SUPPLIES

PTOLEMY DATA SYSTEMS	\$3,712.80	SUPPORT
RENEW	\$2,200.00	1% OPT 3RD QTR PMT
ROETECH INC	\$90.00	COMMERCIAL GRAVEL EXPENSE
ROLSTON, CHRISTI	\$32,948.25	ARCHIVE
SECURE SHRED / RID A BUSH	\$503.76	SHREDDING
SENIOR CITIZENS CENTER	\$11,000.00	1% OPT 3RD QTR PMT
SESSIONS, KEVIN J.	\$950.00	DEPUTY CORONER
SHERIDAN BRAKE & ALIGNMENT	\$667.00	REPAIRS
SHERIDAN CHAMBER OF COMMERCE	\$4,400.00	1% OPT 3RD QTR PMT
SHERIDAN CNTY AIRPORT	\$18,505.00	FIXED COST MAR
SHERIDAN CNTY CONSERVATION DIST	\$6,600.00	1% OPT 3RD QTR PMT
SHERIDAN CNTY FAIR ASSN	\$45,291.67	1% OPT 3RD QTR PMT
SHERIDAN CNTY FIRE BOARD	\$18,750.00	1% OPT 3RD QTR PMT
SHERIDAN CNTY FULMER PUBLIC LIBRARY	\$115,166.67	1% OPT 3RD QTR PMT
SHERIDAN CNTY HISTORICAL SOCIETY	\$4,400.00	1% OPT 3RD QTR PMT
SHERIDAN CNTY PUBLIC HEALTH	\$40.00	SUPPLIES
SHERIDAN CNTY TREASURER	\$417,267.26	ROAD & BRIDGE CAP TAX PROJ. 2016
SHERIDAN COMMERCIAL CO	\$47.19	SUPPLIES
SHERIDAN COMMUNITY LAND TRUST	\$4,400.00	1% OPT 3RD QTR PMT
SHERIDAN COMPUTER INC	\$1,589.97	COMPUTER
SHERIDAN FIRE EQUIPMENT	\$210.00	ANNUAL SERVICE
SHERIDAN HEALTH CENTER	\$2,200.00	1% OPT 3RD QTR PMT
SHERIDAN LOCK & KEY	\$215.40	LOCKS
SHERIDAN MOTOR INC.	\$100.00	REPLACE PASSENGER SIDE BRACKET
SHERIDAN SAW SERVICE	\$269.32	CHAINS
SOURCE OFFICE PRODUCTS	\$401.73	OFFICE SUPPLIES
STAPLES ADVANTAGE	\$1,724.48	SUPPLIES
STRAHAN & ASSOCIATES PC	\$120.00	SCREENING
TERRY, SUSAN D	\$12.11	REIMBURSE
THE BUSINESS CENTER	\$122.48	MATERIALS
THE RADAR SHOP INC	\$75.50	PARTS & LABOR
THE TROPHY CASE	\$9.00	NAME BADGE
THE WAGES GROUP LLC	\$2,143.84	LEGAL
TIRE - RAMA CORPORATE OFFICE	\$17.50	REPAIR
TONGUE RIVER VALLEY COMMUNITY CENTER	\$2,200.00	1% OPT 3RD QTR PMT
TOP OFFICE PRODUCTS INC.	\$192.73	OFFICE SUPPLIES
VALLEY MOTOR HONDA	\$1,399.00	PARTS/LABOR
VOLUNTEERS OF AMERICA	\$11,000.00	1% OPT 3RD QTR PMT
W.P.C.I.	\$57.00	SCREENING
WAREHOUSE MARKET INC.	\$681.02	SUPPLIES
WATER PRODUCTS & SOLUTIONS, INC	\$175.00	WATER
WESTERN WATER CONSULTANTS INC	\$1,449.33	HOLLOWAY AVE PROJECT
WILLIS, KENTZ	\$10.97	FOOD
WYDOT-FINANCIAL SERVICES	\$453.30	W 5TH ST
WYOMING COUNTY TREASURERS ASSN	\$225.22	ANNUAL DUES
WYOMING DEPT OF REVENUE	\$8,056.96	SALES TAX REPAYMENT-MAR 2017
WYOMING MACHINERY COMPANY	\$819.50	PARTS
TOTAL GENERAL WARRANTS PAID	\$966,095.92	

AIRPORT WARRANTS

ACT	\$582.47	PHONE SERVICE
AIRSIDE SOLUTIONS INC	\$106.55	WINDSOCKS
AMERICAN WELDING & GAS	\$139.14	GAS

AT&T MOBILITY	\$28.46	PHONE SERVICE
CARTRIDGE WORLD BILLINGS	\$224.00	TONER
CASPER/NATRONA COUNTY AIRPORT	\$900.00	FAA MEETINGS
CHARTER	\$73.45	SERVICE
CIRCLE S SANITATION	\$194.00	SANITATION
CITY OF SHERIDAN	\$410.18	UTILITIES
CITY OF SHERIDAN LANDFILL	\$42.84	WASTE
CRAFTCO METALS	\$45.43	PINS
DOUGLAS PORTABLE TOILETS	\$99.00	PORT TLTS
FARMERS CO-OP	\$2,223.38	FUEL
FASTENAL	\$4.02	BOLTS
FORECAST INC	\$6,500.00	MANAGEMENT SVC
GRIMMS PUMP & INDUSTRIAL SUPPLY	\$179.49	FILTERS
HEARTLAND KUBOTA	\$66.62	PARTS
HOME DEPOT	\$135.75	SUPPLIES
HOMETOWN HEATING	\$320.00	PARTS
INDUSTRIAL DISTRIBUTORS INC	\$1,153.63	FILTERS
JACK'S TRUCK & EQUIP	\$3,726.77	PARTS
M-B COMPANIES INC	\$1,875.00	SWEEPER
MASTERCARD	\$61.55	MARCH
MASTERCARD 2	\$182.94	MARCH
MORRISON-MAIERLE	\$2,788.90	ENGINEERING
MONTANA DAKOTA	\$5,049.71	UTILITIES
NAPA	\$206.49	PARTS
NORCO	\$48.96	SUPPLIES
PTOLEMY	\$699.00	SERVICE
ROCKY MOUNTAIN DISCOUNT	\$724.95	SUPPLIES
SERVALL	\$55.08	SUPPLIES
SHERIDAN COUNTY	\$36,119.79	INSURANCE
SHERIDAN CNTY AIRPORT PETTY CASH	\$7.50	REIMB
SHERIDAN LOCK & KEY	\$710.00	REPLACE LOCKS
SHERIDAN PRINTING INC	\$213.00	SUPPLIES
SHIPTONS	\$327.89	SUPPLIES
UNLINE	\$105.21	SUPPLIES
USPS	\$94.00	STAMPS
WALMART	\$124.03	SUPPLIES
WYDOT	\$20,169.91	SEALING
TOTAL AIRPORT WARRANTS	\$86,719.09	

Consider Agenda

Motion by Commissioner Rolston to approve the agenda as published.

Vote Unanimous approval

Announcements

Chairman Maier announced the Board of County Commissioners is offering three (3) \$1000 scholarships available to all 2017 Sheridan County high school graduates for use at the University of WY or a WY Community College. Scholarship applications are due April 14, 2017. Please visit sheridancounty.com or contact our HR Coordinator, Kenny Custis for more information. Commissioner Cram announced Red Grade Road is now open.

Public Comments

Ranchester Mayor Peter Clark gave an update on the completion of compiling the components for the USDA Loan application.

Consider Transportation and Utility Systems and Facilities on Federal Lands (SF299)

Report Colin Betzler, Executive Director for Sheridan Community Land Trust
Motion by Commissioner Rolston to approve and authorize the Chairman to sign the revised BLM Application for Transportation and Utility Systems and Facilities on Federal Land, Standard Form 299, including the proposal prepared by Sheridan Community Land Trust for Phase II of the proposed Red Grade Trails System.
Vote Unanimous approval

Consider 2017-18 Retail Liquor License Renewals

Public Hearing Chairman Maier opened a public hearing
Staff Report Eda Schunk Thompson, County Clerk
Comments Rick Young, B-Y Ranch Associates Inc. dba Bear Lodge & Elk View Inn
Public Hearing Chairman Maier closed the public hearing
Motion by Commissioner Cram to approve and authorize the Chairman to sign the following 2017-18 Retail Liquor Licenses, which will be effective June 1, 2017:

Arrowhead Lodge LLC dba Arrowhead Lodge
Arvada Bar LLC dba Arvada Bar
The Barn in Big Horn LLC dba the Barn in Big Horn
Big Horn Equestrian Center dba Big Horn Equestrian Center
Big Horn Smokehouse & Saloon LLC dba Big Horn Smokehouse & Saloon
Big Horn Y LLC dba Big Horn Y
Blair Hotels Inc. dba The Ranch at Ucross
B-Y Ranch Associates Inc. dba Bear Lodge
Crystal Springs Inc. dba Parkman Bar
Elk View Inn LLC dba Elk View Inn
Jon Scherry dba Last Chance Bar
Melanie Thomas Klier dba Leiter
Patrick L. Green dba My Buddy's Place
Powder Horn Ranch LLC dba The Powder Horn Golf Club
Richard Lee Smith dba Lodore
Story Store @ The Old Firehall Inc. dba Story Store
Tunnel Inn Story LLC dba Tunnel Inn
Wagon Box Properties LLC dba Wagon Box Inn
Wyarno Roadhouse LLC dba Wyarno Roadhouse

Vote Unanimous approval

Follow-up Motion by Commissioner Nickel to authorize the County Clerk to accept modifications to license renewal applications between now and June 1, 2017, for those applicants who desire to remove from their applications a second dispensing room, given that the state law requiring additional fees for a second dispensing room will be repealed effective July 1, 2017.

Vote Unanimous approval

Consider 2017-18 Retail Liquor License Renewal for a Guest Ranch

Public Hearing Chairman Maier opened a public hearing
Staff Report Eda Schunk Thompson, County Clerk
Comments None
Public Hearing Chairman Maier closed the public hearing
Motion by Commissioner Ringley to approve and authorize the Chairman to sign the 2017-18 Retail Liquor License, which will be effective June 1, 2017, for a Guest Ranch for Eaton Brothers Inc. dba Eatons' Ranch.
Vote Unanimous approval

Consider 2017-18 County Malt Beverage License Renewal

Public Hearing Chairman Maier opened a public hearing

Staff Report Eda Schunk Thompson, County Clerk

Comments None

Public Hearing Chairman Maier closed the public hearing

Motion by Commissioner Rolston to approve and authorize the Chairman to sign the 2017-18 County Malt Beverage License, which will be effective June 1, 2017, for Double Rafter Inc. dba Double Rafter Cattle Drives.

Vote Unanimous approval

Consider 2017-18 Restaurant Liquor License Renewals

Public Hearing Chairman Maier opened a public hearing

Staff Report Eda Schunk Thompson, County Clerk

Comments None

Public Hearing Chairman Maier closed the public hearing

Motion by Commissioner Rolston to approve and authorize the Chairman to sign the following 2017-18 Restaurant Liquor Licenses, which will be effective June 1, 2017: Merc Pizza LLC dba Big Horn Mercantile and The New Museum at the Bradford Brinton Ranch dba The Brinton Museum

Vote Unanimous approval

Consider Appointment to Fair Board

Motion by Commissioner Nickel to appoint Dana Pearce to an expired 3-year term on the Fair Board effective April 4, 2017 through January 6, 2020.

Vote Unanimous approval

Consider Appointment to Fair Board

Motion by Commissioner Nickel to appoint Jennifer Huffman to an expired 3-year term on the Fair Board effective April 4, 2017 through January 6, 2020.

Vote Unanimous approval

Consider Disposition of the 429 West Alger Building

Staff Report Renee' Obermueller, Administrative Director

Comments Cameron Duff, Director for Sheridan County Public Library System

Motion by Commissioner Cram to approve the demolition of the 429 West Alger building. The County Administrative Director will develop a "Request for Proposal" for the demolition project, and a budget commencing the RFP process.

Vote Commissioners Cram, Maier, Nickel and Ringley were in favor of the motion; Commissioner Rolston was opposed to the motion

Consider Tongue River Fire District Enlargement

Staff Report Eda Schunk Thompson, County Clerk

Motion by Commissioner Rolston to approve and authorize the Chairman to sign Fire District Enlargement Resolution 17-04-003 describing and formally approving inclusion of a new area into the Tongue River Fire District.

Vote Unanimous approval

Consider Cooperative Agreement with the Wyoming Transportation Department and Sheridan County

Staff Report Ken Muller, County Engineer

Motion by Commissioner Cram to approve and authorize the Chairman to sign the agreement with the Wyoming Transportation Department for a Federal Project BROS CN03043 to replace the Bridge over the Tongue River on County Road #110 (a.k.a. Monarch Road).

Vote Unanimous approval

Consider Right-Of-Way Grants (Serial Number WYW-184944 thru WYW-184955) from the United States Department of the Interior Bureau of Land Management (BLM)

Staff Report Ken Muller, County Engineer

Motion by Commissioner Rolston to approve and authorize the Chairman to sign twelve (12) Right-of-Way Grants for Sheridan County roads that encumber BLM managed property; which includes the following roads:


- Red Grade Road
- SR Buffalo Creek Road
- Keystone Road
- Bald Mountain-Dayton Road
- Coutant Road
- Smith Creek Road
- Twin Creek Road
- Murphy Gulch Road
- Springwillow Road
- Passaic Road
- Lower Powder River Road
- Hidden Water Road

Vote Unanimous approval

Adjourn – 9:47 a.m.

BOARD OF COUNTY COMMISSIONERS
Sheridan County, Wyoming

Attest:



Steve Maier, Chairman



Eda Schunk Thompson, County Clerk