



SHERIDAN AREA WATER SUPPLY
JOINT POWERS BOARD



REGULAR MEETING MINUTES, WEDNESDAY, JULY 10, 2019 – 12:00 P.M.
SHERIDAN COUNTY COURTHOUSE, COMMISSIONERS MEETING ROOM #210

The regular meeting of the Sheridan Area Water Supply Joint Powers Board was called to order at 12:00 p.m. with Chair Tom Ringley presiding. A quorum of members was present including; Nick Siddle, Aaron Linden, and Jacob Martin. Roger Miller and Christi Haswell were absent. Others present were; Dan Coughlin, SAWSJPB Project Manager, Anny Birkholz, SAWSJPB Administrative Assistant, Tony Wendtland, of Wendtland and Wendtland LLP, Mike Peacock and Dan Roberts of the City of Sheridan.

CONSIDER CONSENT AGENDA

- A. Approval of Minutes of May 8, 2019 Regular Meeting
 - B. Approval of Minutes of July 3, 2019 Special Meeting
 - C. Approval and Acceptance of May 4, 2019 through July 2, 2019 Treasurer’s Reports
 - a) Bills
 - b) Account Status
 - c) Investment Accounts
 - d) Budget vs. Actual
 - D. Porter, Muirhead, Cornia and Howard Engagement letter for FY 6/30/2019
 - E. Raftelis Contract Amendment, 2019 on-going rate consulting services
- Motion by Aaron Linden to approve consent agenda as written.**
Second by Nick Siddle.
Vote for approval: 4-0

REVIEW AND APPROVAL OF AGENDA- No comments from the public

Motion by Nick Siddle to approve agenda as written.
Second by Aaron Linden.
Vote for approval: 4-0

COMMENTS FROM PUBLIC: NON AGENDA ITEMS

OLD BUSINESS

- A. Extension to the validity for applications for 143 Beaver Creek Road, listed as follows by application number- January 2017/BG0437 and November 2017/BG0442. Extending for another two years.
Motion by Nick Siddle to extend the validity for applications for 143 Beaver Creek Road, listed as follows by application number- January 2017/BG0437 and November 2017/BG0442. Extending for another two years.
Second by Aaron Linden.
Vote for Approval: 4-0

NEW BUSINESS

- A. Resolution 19-07-10 for 2.5% Rate Increase update. Report by Dan Coughlin, Comments by Tom Ringley.
Motion by Nick Siddle to approve Resolution 19-07-10 for planned rate increase of 2.5%.
Second by Jacob Martin.
Vote for Approval: 4-0
- B. Budget hearing for FYE 6/30/20 Proposed Budget Tom Ringley opened the public hearing at 12:03 p.m. Tom Ringley gave comments on Sheridan County Administration Budget amounts for SAWSJPB. There were no Public comments. The public hearing was closed at 12:05 p.m.
Motion by Aaron Linden to approve the final budget for fiscal year ending June 30, 2020 as presented.
Second by Nick Siddle.
Vote for Approval: 4-0



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- C. Consideration for Amended Promissory Note for DWSRF#158, Water Meter Project. Report by Dan Coughlin.
Motion by Nick Siddle to approve Amended Promissory Note for DWSRF#158, Water Meter Project.
Second by Aaron Linden.
Vote for Approval: 4-0
- D. Consideration for a Contract with Entech Inc. for The Big Horn Culvert Replacement Project. Aaron Linden gave comments on ownership on road, discussion continues within the Board and Dan Coughlin.
Motion by Aaron Linden to approve contract with Entech Inc. for Big Horn Culvert Replacement Project.
Second by Jacob Martin.
Vote for Approval: 4-0
- E. Adoption of Resolution 19-06-30 establishing Grant Policy and Procedures—Federal Awards Funds Administration. Report by Dan Coughlin.
Motion by Nick Siddle to Adopt Resolution 19-06-30 establishing Grant Policy and Procedures—Federal Awards Funds Administration.
Second by Aaron Linden.
Vote for Approval: 4-0

ADJOURNMENT at 12:10 p.m.

SHERIDAN AREA WATER SUPPLY
JOINT POWERS BOARD:



Tom Ringley, Chair

Attest:





Sheridan Area Water Supply Joint Powers Board



Regular Meeting: Sheridan County Commissioners Meeting Room
Wednesday, July 10, 2019, 12:00 P.M.
MEETING AGENDA
Amended

CALL TO ORDER

CONSENT AGENDA

- A. Minutes of the 5/8/2019 Regular Meeting (Approval)
- B. Minutes of the 7/3/2019 Special Meeting (Approval)
- C. Treasurer’s Reports: 05/04/2019 through 7/2/2019 (Approval)
 - a. Bills (Approval)
 - b. Account Status (Acceptance)
 - c. Investment Accounts (Acceptance)
 - d. Budget vs. Actual (Acceptance)
- D. Porter, Muirhead, Cornia, and Howard Engagement letter for FY 6/30/2019 (Approval)
- E. Raftelis Contract Amendment, 2019 on-going rate consulting services (Approval)

REVIEW AND APPROVAL OF AGENDA

COMMENTS FROM PUBLIC NON AGENDA ITEMS

OLD BUSINESS

- A. Extension to the validity for applications for 143 Beaver Creek Road, listed as follows by application number-January 2017/BG0437 and November 2017/BG0442. Extending for another two years. (Approval)

NEW BUSINESS

- A. Resolution 19-07-10 for 2.5% Rate Increase update
Financial Plan update recommends a 2.5% rate increase (Approval and Authorize signatures)
- B. Budget Hearing for FYE 6/30/2020 Proposed Budget (Open Hearing, Ask for Comment, Close Hearing, Adopt a Budget)
- C. Consideration for Amended Promissory Note
This project is complete, and all draws on this loan have been received. The Office of State Loans and Investments have recalculated the loan based on total funds actually drawn, applied principal forgiveness and provided an amended loan document and amortization schedule (Approval and Authorize signatures)
 - DWSRF#158, Water Meter Project
- D. Consideration for Contract with Entech for Big Horn Culvert Replacement Project. (Approval and Authorize signatures)
Needed to manage restoration of cover over SAWS-JPB main on High Street in Big Horn that was eroded by recent flooding.
- E. Adoption of Resolution 19-06-30 establishing Grant Policy and Procedures – Federal Awards Funds Administration (Approval and Authorize signatures)
Federal funding requirement. Staff and Attorney prepared documents comparable to Sheridan County policies.

ADJOURNMENT