

**MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS
REGULAR MEETING, TUESDAY, OCTOBER 6, 2020 – 9:00 A.M.
SHERIDAN COUNTY COURTHOUSE ADDITION
SECOND FLOOR –BOARD ROOM #220**

Commissioners Present: Terry Cram, Christi Haswell, Tom Ringley Nick Siddle (Chair)
Commissioners Not Present: Mike Nickel

Call to Order - 9:00 a.m.
Pledge of Allegiance

Consider Consent Agenda

Motion by Commissioner Haswell to approve the consent agenda and authorize the Chairman to sign documents as required.

Vote Motion Passed.

Following are the consent items:

- a. Minutes from Staff Meeting, September 14, 2020;
- b. Minutes from Regular Meeting, September 15, 2020;
- c. Minutes from Staff Meeting, September 21, 2020;
- d. Minutes from Staff Meeting, September 28, 2020;
- e. Ratify Release of Mortgage for Lot 1, Block 2, Woodland Park Subdivision, Phase One;
- f. Ratify Buyer Mortgage for Lot 24, Block 5 of Woodland Park Subdivision, Phase One;
- g. Ratify Modification of Grant or Agreement with Sheriff's Office to extend expiration date to 12/31/2021 & add funding in the amount of \$15,000;
- h. Ratify Consent to Petition by Sheridan County to Doug Carlton, Manager of Carlton Construction, LLC;
- i. General County Warrants, September;
- j. General Airport Warrants, September.

Sep-20

INTERIM MID-MONTH WARRANTS

VENDOR	AMOUNT	DESCRIPTION
ACT INC	\$3,272.68	PHONE SVS
AMERICAN FAMILY LIFE INS CO	\$3,103.32	SEPTEMBER PREMIUM
ARCSEARCH CORPORATION	\$2,012.00	ANNUAL FEE
BANK OF THE WEST	\$1,968.00	PUBLIC DEFENDER RENT
BENEFIT EXPRESS	\$200.00	ACA MANAGER
BOYLE, CHARLOTTE & PETER	\$2,372.00	FUELS MITIGATION
CENTURYLINK	\$242.00	E911
CENTURYLINK	\$808.94	PHONE SVS
CHARLES W BASSETT	\$3,192.71	LEASE PMT
CHILD SUPPORT ENFORCEMENT	\$958.45	CHILD SUPPORT
CIRCLE S SANITATION	\$96.00	SERVICE
CIT-CO FEDERAL CREDIT UNION	\$150.00	MONTHLY PAYROLL TRANSFERS
CITY OF SHERIDAN	\$1,832.92	WATER/SEWER
CNA SURETY	\$50.00	NOTARY BOND- K KINERT
COUNTY PAYROLL	\$411,483.70	SEPT PAYROLL
DELTA DENTAL	\$8,805.75	SEPTEMBER PREMIUM
ELECTION JUDGES	\$25,631.12	PRIMARY
EPIPHANY	\$4,000.00	ONE CENT- EDU PROGRAM
FIRST FEDERAL BANK & TRUST	\$54,334.92	OCT LOAN PAYMENT
FLACK, MARK	\$405.00	STORY PARK SVS

GREAT WEST TRUST CO	\$5,540.00	WYO DEFERRED COMP
ICMA RETIREMENT TRUST	\$930.17	SEPTEMBER
JURY WARRANTS	\$3,113.36	JURORS
LAYA, GARY T.	\$147.92	KLEENBURN MAINTENANCE
LINCOLN NATIONAL LIFE INSURANCE	\$1,178.77	SEPTEMBER PREMIUM
MASTERCARD	\$9,297.69	MISC
MONTANA DAKOTA UTILITIES	\$10,531.01	UTILITIES
NCPERS GROUP LIFE INS	\$480.00	PRUDENTIAL LIFE
OTT HYDROMET	\$6,880.00	SATLINK 3 LOGGER
PONTY, ALLA	\$3,549.14	FUELS MITIGATION COST-SHARE
POWDER RIVER ENERGY CORP	\$31.91	UTILITIES
PUBLIC SAFETY CENTER INC.	\$124.75	PPE
RANGE TELEPHONE CO-OP INC	\$690.18	E911
SECRETARY OF STATE	\$60.00	NOTARY
SHERIDAN AREA WATER SUPPLY	\$369.57	SERVICE
SHERIDAN CHAMBER OF COMMERCE	\$41.00	CHAMBER BUCKS
SHERIDAN CIRCUIT COURT	\$753.83	GARNISHMENT
SHERIDAN CNTY TREAS HEALTH INS	\$161,744.00	HEALTH INS/FLEX PLAN FEE
SHERIDAN CNTY TREAS PAYROLL TAX	\$125,261.56	941
SHERIDAN COUNTY FLEX ACCOUNT	\$1,907.95	FLEX PLAN
SHERIDAN LAWN & LANDSCAPING LLC	\$150.00	MAINT. INCUBATOR
SUSTAINABLE FORESTRY CONSULTING, LLC	\$1,573.93	FIRE MITIGATION
TOWN OF CLEARMONT	\$44.00	WATER/SEWER
TYLER TECHNOLOGIES INC.	\$339.88	WEB HOSTING
VERIZON WIRELESS	\$1,631.61	PHONE SVS
WALMART COMMUNITY	\$45.57	OFFICE SUPPLIES
WATER PRODUCTS & SOLUTIONS, INC	\$15.00	DISPENSER RENT
WEX INC.	\$6,176.26	FUEL
WYDOT	\$20.00	EXEMPT PLATES- SO
WYOMING RETIREMENT SYSTEM	\$100,210.67	SEPTEMBER CONTRIBUTION
WYOMING WORKERS COMPENSATION	\$10,586.58	SEPTEMBER PREMIUM
TOTAL MID-MONTH INTERIM WARRANTS PAID	\$971,969.82	

GENERAL COUNTY WARRANTS

VENDOR	AMOUNT	DESCRIPTION
307 AUTO GLASS	\$350.00	WINDSHIELD-VISOR
A & M SERVICE & SUPPLY	\$90.00	SERVICE
ACMS STORAGE	\$100.00	RENT
ADVOCACY & RESOURCE CENTER	\$3,637.50	1ST QTR PMT
ALPHAGRAPHICS	\$248.00	VOTER GUIDE
AMERICAN WELDING & GAS INC.	\$328.76	SUPPLIES
AT&T MOBILITY	\$134.61	PHONE SVS
ATTORNEY GENERAL'S OFFICE	\$1,266.00	I24/7 PROGRAM
BARGREEN ELLINGSON	\$357.86	SUPPLIES
BLOEDORN LUMBER-SHERIDAN	\$32.00	PARTS - DA BASEMENT
BLUE360* MEDIA	\$232.05	LAW BOOKS
BOB BARKER COMPANY INC	\$626.75	SUPPLIES
BOBS PEST CONTROL	\$35.00	MO SERVICE
BOTTEN LAW OFFICE	\$231.95	LEGAL SVS
C & K EQUIPMENT INC	\$3,139.99	SHSP EQUIP
CARQUEST AUTO PARTS	\$280.60	SUPPLIES
CASH-WA DISTRIBUTING	\$238.15	SUPPLIES
CASTLE BRANCH INC	\$79.00	SCREENING
CDW GOVERNMENT INC	\$2,037.39	POWER MODULE
CED INC	\$12.48	MAINTENANCE

CENTURYLINK	\$3,461.28	E911 SVS
CHAPMAN VALDEZ & LANSING	\$1,222.65	LEGAL SVS
CITY OF SHERIDAN	\$535.18	WATER & SEWER
CK FAB	\$6,000.00	VEHICLE / EQUIPMENT
COLLINS COMMUNICATIONS INC.	\$49,550.45	SERVER UPGRADE
COMMUNITY CONNECTIONS	\$2,425.00	1ST QTR PMT
COMPASS CENTER FOR FAMILIES	\$5,179.17	1ST QTR PMT/EXPENSES
COMTRONIX	\$384.00	SERVICE
CONTROL SOLUTIONS, INC.	\$172.00	CONT LABOR
CORRECTIONAL HEALTHCARE MANAGEMENT INC	\$24,645.65	MONTHLY MEDICAL SVS
CRESCENT ELECTRIC SUPPLY CO.	\$187.43	PARTS
CROSSROADS HEALTH	\$125.00	PRE-EMPLOYMENT PHYSICAL
CROWLEY FLECK PLLP	\$1,320.00	LEGAL SERVICES
DOG & CAT SHELTER	\$4,850.00	1ST QTR PMT
DOUBLEDAY SPORTS COMPLEX	\$1,212.50	1ST QTR PMT
DOWNTOWN SHERIDAN ASSN	\$1,212.50	1ST QTR PMT
DXP ENTERPRISES INC	\$573.35	SANITIZER
ELECTION SYSTEMS & SOFTWARE INC	\$1,343.09	ELECTION SUPPLIES
ELITE AUTOMOTIVE COLLISION REPAIR LLC	\$1,883.50	REPAIR
ENDERS,CORI	\$68.73	REIMBURSE
ENGINEERING ASSOCIATES	\$8,983.25	CR 113- UPPER RD
FARMERS CO-OP OIL COMPANY	\$16,433.33	GAS & DIESEL
FASTENAL	\$484.97	DIESEL
FEDEX	\$29.33	SHIPPING RADIO REPAIR
FLOYD'S TRUCK CENTER-GILLETTE	\$378.06	MAINTENANCE
GARBER AGRI-BUSINESS, INC.	\$2,743.20	GRAVEL RED GRADE RD
GARY BRINK INC.	\$621.70	MAINTENANCE
GLAXOSMITHKLINE PHARMACEUTICALS	\$10,715.17	IMMUNIZATION
GRAINGER INC	\$43.33	SUPPLIES
HABITAT FOR HUMANITY	\$1,212.50	1ST QTR PMT
HARTMAN, JOSH	\$60.00	WITNESS FEES
HENRY SCHEIN INC	\$1,269.00	SUPPLIES
HOME DEPOT CREDIT SERVICES	\$18.48	MAINTENANCE
IAN HUNTER	\$11,111.15	APRIL - AUG COVID
INTOXIMETERS	\$774.50	MOUTHPIECE FST
INTRADYN	\$880.00	SUBSCRIPTION
JERRY POST, PSY.D., PC	\$400.00	PRE-EMPLOYMENT EXAM
JUVENILE JUSTICE	\$31,525.00	1ST QTR PMT
K B COMMERCIAL PRODUCTS	\$205.60	SUPPLIES
KANE FUNERAL SERVICES LLC	\$6,105.00	OCT RENT/INDIGENT
KBM&M INC. BIG HORN SANITATION	\$155.30	THREE POLES
KERNS & BUNTING LLC	\$125.00	PROFESSIONAL SVS
KERR, SANDI	\$187.50	MENDING
KILPATRICK CREATIONS INC	\$587.15	UNIFORMS
KING, ROBIN	\$328.45	MILEAGE
KINNAIRD LAW OFFICE P.C.	\$42.50	PROFESSIONAL SVS
KISLING LAW LLC	\$80.00	PROFESSIONAL SVS
LAYA, GARY T.	\$147.92	MAINTENANCE
LEGAL AID OF WYOMING, INC.	\$3,225.00	CASE WORK
LJS CONCRETE & EXCAVATING	\$154,495.44	RAPID CREEK CULVERT REPLACE
LONABAUGH AND RIGGS	\$71.25	PROFESSIONAL SVS
MASTERCARD	\$6,488.14	SUPPLIES
MEMORIAL HOSPITAL	\$20,075.00	SEPT PAYMENT
MIKE'S AUTOMOTIVE REPAIR	\$3,784.42	INSTALL

MUECKE, JOHN & MICHELLE	\$2,100.00	FUELS MITIGATION
NAPA AUTO PARTS	\$474.74	PARTS
NEWMAN TRAFFIC SIGNS	\$547.67	SIGN MATERIAL
NO WYO MENTAL HEALTH	\$6,062.50	1ST QTR PMT
NORCO	\$2,122.02	SUPPLIES
NORTHERN UNDERGROUND LLC	\$187,359.99	CR 113 - UPPER RD
OBERMUELLER, RENEE'	\$1,799.96	REIMBURSE
ONE-CALL OF WYOMING	\$8.40	AUG TICKETS
OREGON DMV	\$1.50	RECORDS REQUEST
OWEN G. DUNN CO., INC.	\$89.62	VOTED STICKERS
PACK & MAIL	\$93.62	POSTAGE
PENNO, MARY C	\$2,550.00	DEPUTY CORONER
PITNEY BOWES - PURCHASE POWER	\$226.00	POSTAGE
PITNEY BOWES INC*	\$597.47	SUPPLIES
PLAINS TIRE COMPANY	\$700.16	TIRES
PLAINSMAN PRINTING INC	\$672.35	OFFICE SUPPLIES
POWDER RIVER POWER SHERIDAN	\$56.26	PARTS
PREMIER ELECTRIC INC	\$3,731.64	COURT VIDEO CONF
PRICE DIGESTS	\$1,995.95	CLERK BOOKS
PTOLEMY DATA SYSTEMS	\$4,042.00	LICENSE FEE
RANGE	\$2,081.80	PHONE SERVICE
RENEW	\$2,425.00	1ST QTR PMT
RIDGEPOINT CONSULTING LLC	\$9,450.00	CR 53- BIG GOOSE CANYON
ROCKY MOUNTAIN AMBULANCE LLC	\$13,333.33	SEPT PAYMENT
SANOFI PASTEUR INC	\$327.90	IMMUNIZATION
SEARCH & RESCUE	\$3,637.50	1ST QTR PMT
SECURE SHRED / RID A BUSH	\$170.20	SHRED
SECURITY TRANSPORT SERVICES INC	\$2,618.70	TRANSPORT SVS
SESSIONS, DANIEL SCOTT	\$900.00	DEPUTY CORONER
SESSIONS, KEVIN J.	\$675.00	DEPUTY CORONER
SESSIONS, WES	\$150.00	DEPUTY CORONER
WITNESS	\$150.00	WITNESS FEES
SHERIDAN ARTS COUNCIL	\$485.00	1ST QTR PMT
SHERIDAN CHAMBER OF COMMERCE	\$4,850.00	1ST QTR PMT
SHERIDAN CNTY AIRPORT	\$3,974.00	SEARCH & RESCUE LEASE PMT
SHERIDAN CNTY CONSERVATION DIST	\$7,275.00	1ST QTR PMT
SHERIDAN CNTY FAIR ASSN	\$45,755.42	1ST QTR PMT/FUNDING
SHERIDAN CNTY FIRE BOARD	\$24,250.00	1ST QTR PMT
SHERIDAN CNTY FULMER PUBLIC LIBRARY	\$122,229.17	1ST QTR PMT/FUNDING
SHERIDAN CNTY HISTORICAL SOCIETY	\$4,850.00	1ST QTR PMT
SHERIDAN COMMERCIAL CO	\$220.15	MAINTENANCE
SHERIDAN COMMUNITY LAND TRUST	\$4,850.00	1ST QTR PMT
SHERIDAN COMPUTER INC	\$1,809.93	SERVICE
SHERIDAN FIRE EQUIPMENT	\$1,023.00	SERVICE
SHERIDAN HEALTH CENTER	\$2,910.00	1ST QTR PMT
SHERIDAN LAWN & LANDSCAPING LLC	\$50.00	SERVICES
SHERIDAN LOCK & KEY	\$60.00	CONT LABOR
SHERIDAN MEDIA	\$957.00	FLY SHERIDAN ADV
SHERIDAN MOTOR INC.	\$998.57	PARTS
SHERIDAN PRESS INC.	\$11,589.60	PUBLISHING
SHERIDAN SAW SERVICE	\$623.22	MAINTENANCE
SHERWIN WILLIAMS	\$80.88	MAINTENANCE
STAPLES ADVANTAGE	\$2,033.96	OFFICE SUPPLIES
SUGARLAND WALK IN CLINIC	\$53.00	SCREENING

SUMMIT FOOD SERVICES LLC	\$17,728.20	MEALS
TERRY, SUSAN D	\$80.15	REIMBURSE
THE HUB ON SMITH ST	\$9,700.00	1ST QTR PMT
THE MASTER'S TOUCH LLC	\$329.43	MAIL SERVICES
THE WAGES GROUP LLC	\$465.00	LEGAL SERVICES
THOMAS L BENNETT, M.D.	\$4,180.00	AUTOPSY
TIRE - RAMA CORPORATE OFFICE	\$934.49	MAINTENANCE
TONGUE RIVER VALLEY COMMUNITY CENTER	\$2,425.00	1ST QTR PMT
TOP OFFICE PRODUCTS INC.	\$8,533.24	SUPPLIES/COPIES
TOTAL COMFORT	\$1,064.90	MAINTENANCE
TRAIL-EZE	\$296.97	ABS VALVE- MAINTENANCE
UNIVERSITY OF WYO	\$187.57	PHONE REBILL
US POSTAL SERVICE	\$375.35	STAMPS
VALLEY LANDSCAPING & SPRINKLERS INC.	\$225.00	WINTERIZATION
VALLEY MOTOR HONDA	\$215.58	MAINTENANCE
VERIZON WIRELESS	\$677.10	PHONE SVS
VOLUNTEERS OF AMERICA	\$6,854.16	1ST QTR PMT/EXPENSES
WALMART COMMUNITY	\$18.63	OFFICE SUPPLIES
WATER PRODUCTS & SOLUTIONS, INC	\$263.00	WATER
WAYWARD FILMS	\$1,500.00	VIDEO - STORY WILDFIRE
WESTERN WATER CONSULTANTS INC	\$9,943.35	CR 67-WOLF CR RD
WINSUPPLY OF SHERIDAN	\$14.15	MAINTENANCE
WRIGHT, SHAWN RAE	\$1,350.00	DEPUTY CORONER
WYDOT-FINANCIAL SERVICES	\$305.80	CR#110-MONARCH RD
WYO THEATER, INC.	\$1,212.50	1ST QTR PMT
WYOMING CLERKS OF DIST COURT ASSN	\$150.00	ANNUAL DUES 2020-2021
WYOMING MACHINERY COMPANY	\$2,413.86	PARTS
WYOMING PUBLIC HEALTH LAB	\$639.00	LAB FEE
ZOWADA RECYCLING & STEEL	\$169.15	MAINTENANCE
TOTAL GENERAL COUNTY WARRANTS	\$967,926.97	
AIRPORT WARRANTS		
VENDOR	AMOUNT	DESCRIPTION
ACE EQUIPMENT & SUPPLY CO	\$2,380.80	Equipment
ACT	\$503.99	Phone Service
AIRPORT PAYROLL	\$26,465.05	Sept Payroll
AMERICAN ROAD MAINTENANCE	\$380,143.35	Seal Coat
BLOEDORN LUMBER	\$146.25	Maintenance
CIRCLE S SANITATION	\$208.00	Trash Collection
CITY OF SHERIDAN	\$1,376.84	Water & Sewer
CITY OF SHERIDAN LANDFILL	\$49.63	Trash
CONSOLIDATED ELECTRICAL DISTRIBUTORS INC.	\$249.13	Maintenance
Douglas Portable Toilets	\$99.00	Portable Toilet
FEDEX	\$46.72	Mailing
HEARTLAND KUBOTA LLC	\$775.90	Repair
HOME DEPOT	\$805.91	Supplies
IDEAL MFG. INC.	\$362.50	Loop Detector
JERILEA PHILLIPS, CPA, LLC	\$2,800.00	FY 19-20 Audit Work
KNECHT HOME CENTER	\$416.80	Supplies
LANDONS GREENHOUSE & NURSERY INC	\$49.99	Bark
LEE METAL WORKS	\$1,675.20	Repair
MASTERCARD	\$23.58	Sanitizer
MASTERCARD2	\$730.28	Supplies
M-B COMPANIES INC	\$1,975.00	Supplies
MDU	\$3,906.52	Gas & Electric

MORRIOSN-MAIERLE	\$2,710.17	Maintance
MORRISON-MAIERLE 7	\$944.69	Seal Coat
MORRISON-MAIERLE 8	\$7,873.41	Equipment
NAPA AUTO PARTS	\$2,186.08	Maintenance
NORCO INC	\$934.68	Maintenance
PEAK PEST SOLUTIONS LLC	\$102.08	Monthly Svs
POWDER RIVER POWER OF SHERIDAN	\$988.54	Supplies
PTOLEMY DATA SYSTEMS	\$11,475.95	Computer Svs
SERVALL UNIFORM & LINEN SUPPLY	\$36.48	Shop Supplies
SHERWIN WILLIAMS	\$209.72	Paint
SHIPTON'S BIG R SHERIDAN	\$184.45	Supplies
SIGN PRODUCTS INC	\$362.00	Repair
SPORTSMANS WAREHOUSE	\$524.19	Wildlife Control
STEVE'S TRUCK SERVICE	\$5,857.16	Repair
TED'S TOWING LLC	\$55.00	Towing
THOMPSON MASTER MASONS INC	\$527.97	Tuck Point
TOP OFFICE PRODUCTS INC	\$146.84	Office Supplies
USPS	\$110.00	Postage
VERIZON	\$149.65	Phone Service
WALMART	\$109.24	Office Supplies
WINSUPPLY	\$148.25	Supplies
WYOMING RENTALS LLX	\$161.00	Rental
TOTAL AIRPORT WARRANTS	\$460,987.99	

Consider Agenda

Motion by Commissioner Ringley to approve the agenda as published.

Vote Motion Passed.

Announcements

Chairman Siddle and the Commission recognized Sergeant Michael Mullikn for his 15 years of service to the Sheriff's Office and Sarah Myers for her 10 years of service to the County Clerk's Office. Both employees received Chamber Bucks and a Certificate of Appreciation.

Chairman Siddle reminded the public the Sheridan County's fire ban is still in effect and to be aware of the dry conditions.

Public Comments

None

Consider Contract between Wyoming Department of Health, Public Health Division and Sheridan County for the Community Services Block Grant program.

Staff Report Ann Perkins, Prevention Manager

Motion by Commissioner Haswell to approve and authorize the Chairman to sign the Contract between Wyoming Department of Health, Public Health Division and Sheridan County for the Community Service Block Grant program, contingent upon final County Attorney review.

Vote Motion Passed.

Consider Item R-20-004: Peters Rezone

Staff Report Mark Reid, County Planner

Public Hearing

Motion by Commissioner Cram to approve Item R-20-004: Peters Rezone as recommended by Planning and Zoning Commission

Vote Motion Passed.

Consider Item PP-20-002: Powder Horn, South Fork Preliminary Plat.

Staff Report Mark Reid, County Planner

Public Hearing

Motion by Commissioner Haswell to approve Variance #1 for the cul-de-sac right-of-way radius to be 55' instead of the required 65' and corresponding back of curb radius to be 50' instead of the required 55'.

Vote Motion Passed.

Motion by Commissioner Ringley to approve Variance #2 for the stream setback average to be 75' for lots 4,5, & 6 instead of the required 100'.

Vote Motion Passed.

Motion by Commissioner Cram to approve Variance #3 from the requirements of the 3:1 depth-to-front ratio for lots 2-6 and 10-12.

Vote Motion Passed.

Motion by Commissioner Haswell to approve Item PP-20-002: Powder Horn South Fork Subdivision with the 1 condition as recommended by the Planning and Zoning Commission.

Vote Motion Passed.

Consider Trail Easement Agreement between Sheridan Heights Ranch, LLC and Sheridan County.

Staff Report Renee' Obermueller, Administrative Director and Brad Bauer, SCLT Executive Director

Motion by Commissioner Haswell to approve and authorize the Chairman to sign the Trail Easement Agreement between Sheridan Heights Ranch, LLC and Sheridan County.

Vote Motion Passed.

Consider Trail Easement Agreement between Black Tooth Ranch, LLC and Sheridan County.

Staff Report Renee' Obermueller, Administrative Director and Brad Bauer, SCLT Executive Director

Motion by Commissioner Cram to approve and authorize the Chairman to sign the Trail Easement Agreement between Black Tooth Ranch, LLC and Sheridan County.

Vote Motion Passed.

Adjourn – 9:29 a.m.

BOARD OF COUNTY COMMISSIONERS

Sheridan County, Wyoming

Attest:



Nick Siddle, Chairman



Eda Schunk Thompson, County Clerk