

# Final Budget

Downer Neighborhood ISD	
Budget Hearing Information	
P.O. Box 6541	Location: The HUB at Senior Center
Sheridan, WY 82801	Date: 5/21/2020
307-674-7491	Time: 7 p.m.
Sheridan County	Budget Prepared by: Cindy Pilch

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
Budget for 2020 - 2021. Income and expenditures are expected to be similar to prior year.		

S-B	RESERVE DESCRIPTION
Reserves collected throughout the year. Approximately \$210,000 is in reserves and it is expected to increase approximately \$10,000 during 2020 - 2021.	

S-C

Names of Board Members	Date of End of Term
Kerry Hoffman	5/31/22
Carl Lee	5/31/21
William Ohlson	5/31/23

Does the district have regular office hours exceeding 20 hours per week?	Yes
<b>If Yes, enter</b>	
Address of office:	41 E. Burkitt Street
City, State, Zip:	Sheridan, WY 82801
Phone Number:	307-674-7491
Hours Open:	8 a.m. - 4:30 p.m. Monday - Friday

Where are the minutes of your board meeting available for public review?  
 41 E. Burkitt Street, Sheridan, WY 82801

How and where are the notices of meeting posted for the public?  
 Newspaper

Where are the public meetings held?  
 The HUB at Senior Center

## FINAL BUDGET SUMMARY

OVERVIEW		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$206,483	\$184,136	\$208,630	\$208,630
S-2	Total Principal to Pay on Debt	\$206,063	\$36,000	\$35,000	\$35,000
S-3	Total Change to Restricted Funds	\$10,000	\$10,000	\$10,000	\$10,000
S-4	Total General Fund and Forecasted Revenues Available	\$1,020,365	\$998,506	\$925,252	\$925,252
S-5	Amount requested from County Commissioners	\$0	\$0	\$0	\$0
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-7	Operating Revenues	\$239,951	\$218,224	\$242,330	\$242,330
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$1,403	\$1,271	\$1,300	\$1,300
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$241,354	\$219,495	\$243,630	\$243,630
FY 7/1/20-6/30/21		Downer Neighborhood ISD			

EXPENDITURE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$22,390	\$16,800	\$20,000	\$20,000
S-17	Administration	\$19,700	\$18,656	\$20,491	\$20,491
S-18	Operations	\$107,704	\$91,991	\$111,450	\$111,450
S-19	Indirect Costs	\$56,689	\$56,689	\$56,689	\$56,689
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$206,483	\$184,136	\$208,630	\$208,630

DEBT SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-21	Principal Paid on Debt	\$206,063	\$36,000	\$35,000	\$35,000

CASH AND INVESTMENTS		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$779,011	\$779,011	\$681,622	\$681,622

**Summary of Reserve Funds**

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$188,292	\$198,292	\$208,292	\$208,292
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$188,292	\$198,292	\$208,292	\$208,292
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$10,000	\$10,000	\$10,000	\$10,000
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$10,000	\$10,000	\$10,000	\$10,000
S-31	Subtotal	\$198,292	\$208,292	\$218,292	\$218,292
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$198,292	\$208,292	\$218,292	\$218,292

*End of Summary*

Kerry Hoffmann  
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 5/21/2020

*Kerry Hoffmann*

DISTRICT ADDRESS: P.O. Box 6541  
Sheridan, WY 82801

PREPARED BY: Cindy Pilch

DISTRICT PHONE: 307-674-7491

# Final Budget

Downer Neighborhood ISD  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2021 \_\_\_\_\_

## PROPERTY TAXES AND ASSESSMENTS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	<b>Tax Levy (From the County Treasurer)</b>				
R-1.2	Other County Support				

## FORECASTED REVENUE

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify) _____				
R-2.5	<b>Total Government Support</b>	\$0	\$0	\$0	\$0
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$175,289	\$160,452	\$186,000	\$186,000
R-3.3	Other Assessments	\$64,662	\$57,772	\$56,330	\$56,330
R-3.4	<b>Total Operating Revenues</b>	\$239,951	\$218,224	\$242,330	\$242,330
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	<b>Total Grants</b>	\$0	\$0	\$0	\$0
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$1,403	\$1,271	\$1,300	\$1,300
R-5.2	Other: Specify _____				
R-5.3	Other: Additional _____				
R-5.4	<b>Total Miscellaneous</b>	\$1,403	\$1,271	\$1,300	\$1,300
R-5.5	<b>Total Forecasted Revenue</b>	\$241,354	\$219,495	\$243,630	\$243,630
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	\$0

# Final Budget

Downer Neighborhood ISD

FYE 6/30/2021

NAME OF DISTRICT/BOARD

## CAPITAL OUTLAY BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7					
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	\$0	\$0	\$0	\$0

## ADMINISTRATION BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7					
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6					
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal	\$200			
E-4.2	Accounting/Auditing	\$16,475	\$16,475	\$16,200	\$16,200
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6					
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies	\$2,775	\$2,181	\$4,041	\$4,041
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Meeting Space	\$250	\$0	\$250	\$250
E-5.7	_____				
E-5.8	_____				
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	\$19,700	\$18,656	\$20,491	\$20,491

# Final Budget

Downer Neighborhood ISD

FYE 6/30/2021

## OPERATIONS BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations				
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	_____				
E-9.2	_____				
E-9.3	_____				
E-9.4	_____				
E-9.5	_____				
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	Cost of Water	\$38,285	\$38,622	\$44,620	\$44,620
E-10.2	Cost of Sewer	\$58,509	\$43,634	\$52,380	\$52,380
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	City of Sheridan	\$9,592	\$8,986	\$13,000	\$13,000
E-11.2	_____				
E-11.3	_____				
E-11.4	_____				
E-11.5	_____				
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	Repairs	\$770	\$328	\$1,050	\$1,050
E-12.2	Utilities	\$548	\$421	\$400	\$400
E-12.3	_____				
E-12.4	_____				
E-12.5	_____				
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	<b>\$107,704</b>	<b>\$91,991</b>	<b>\$111,450</b>	<b>\$111,450</b>

# Final Budget

Downer Neighborhood ISD

FYE 6/30/2021

## INDIRECT COSTS BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>E-14</b>	<b>Insurance</b>					
E-14.1	Liability		\$970	\$970	\$970	\$970
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
<b>E-15</b>	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	Depreciation		\$55,719	\$55,719	\$55,719	\$55,719
E-15.8	_____					
E-15.9	_____					
<b>E-17</b>	<b>TOTAL INDIRECT COSTS</b>		<b>\$56,689</b>	<b>\$56,689</b>	<b>\$56,689</b>	<b>\$56,689</b>

## DEBT SERVICE BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>D-1</b>	<b>Debt Service</b>					
D-1.1	Principal		\$206,063	\$36,000	\$35,000	\$35,000
D-1.2	Interest		\$22,390	\$16,800	\$20,000	\$20,000
D-1.3	Fees					
<b>D-2</b>	<b>TOTAL DEBT SERVICE</b>		<b>\$228,453</b>	<b>\$52,800</b>	<b>\$55,000</b>	<b>\$55,000</b>

# Final Budget

Downer Neighborhood ISD  
 NAME OF DISTRICT/BOARD \_\_\_\_\_

FYE 6/30/2021 \_\_\_\_\_

## GENERAL FUNDS

	End of Year	Beginning	Beginning	Final Approval
	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	
<b>C-1 Balances at Beginning of Fiscal Year</b>				
C-1.1 General Fund Checking Account Balance	\$292,562	\$292,562	\$357,552	\$357,552
C-1.2 Savings and Investments Account Balance	\$237,626	\$237,626	\$61,551	\$61,551
C-1.3 General Fund CD Balance	\$50,603	\$50,603	\$51,415	\$51,415
C-1.4 All Other Funds	\$198,220	\$198,220	\$211,104	\$211,104
C-1.5 Reserves (From Below)	\$198,292	\$198,292	\$218,292	\$218,292
<b>C-1.6 Total Estimated Cash and Investments on Hand</b>	<b>\$977,303</b>	<b>\$977,303</b>	<b>\$899,914</b>	<b>\$899,914</b>
<b>C-2 General Fund Reductions:</b>				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$198,292	\$208,292	\$218,292	\$218,292
C-2.3 <b>Total Deductions (a+b)</b>	<b>\$198,292</b>	<b>\$208,292</b>	<b>\$218,292</b>	<b>\$218,292</b>
<b>C-2.4 Estimated Non-Restricted Funds Available</b>	<b>\$779,011</b>	<b>\$769,011</b>	<b>\$681,622</b>	<b>\$681,622</b>

## SINKING & DEBT SERVICE FUNDS

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>C-3</b>				
C-3.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2 Date of Reserve Approval in Minutes: _____				
C-3.3 Amount to be added to the reserve				
C-3.4 Date of Reserve Approval in Minutes: _____				
<b>C-3.5 SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.6 Identify the amount and project to be spent				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 Date of Reserve Approval in Minutes: _____				
<b>C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.12 Balance to be retained	\$0	\$0	\$0	\$0

## RESERVES

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>C-4</b>				
C-4.1 Beginning Balance in Reserve Account (end of previous year)	\$188,292	\$198,292	\$208,292	\$208,292
C-4.2 Date of Reserve Approval in Minutes: _____				
C-4.3 Amount to be added to the reserve	\$10,000	\$10,000	\$10,000	\$10,000
C-4.4 Date of Reserve Approval in Minutes: _____				
<b>C-4.5 SUB-TOTAL</b>	<b>\$198,292</b>	<b>\$208,292</b>	<b>\$218,292</b>	<b>\$218,292</b>
C-4.6 Identify the amount and project to be spent				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 Date of Reserve Approval in Minutes: _____				
<b>C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.12 Balance to be retained	\$198,292	\$208,292	\$218,292	\$218,292

## BOND FUNDS

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
<b>C-5</b>				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 Date of Reserve Approval in Minutes: _____				
C-5.3 Amount to be added to the reserve				
C-5.4 Date of Reserve Approval in Minutes: _____				
<b>C-5.5 SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-5.6 Identify the amount and project to be spent				
C-5.7 Date of Reserve Approval in Minutes: _____				
C-5.8 Balance to be retained	\$0	\$0	\$0	\$0
<b>C-5.9 TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>