

Final Budget

Downer Neighborhood ISD	
Budget Hearing Information	
P.O. Bos 6541	Location: The Hub at Senior Center
Sheridan, WY 82801	Date: 8/18/2022
307-674-7491	Time: 7:00 p.m.
Sheridan	Budget Prepared by: Chad Frank

S-A	BUDGET MESSAGE	W.S. 16-12-403 (c)
Budget for 2022-2023. Income and expenditures are similar to prior year.		

S-B	RESERVE DESCRIPTION
Reserves collected throughout the year, Approximately	

S-C		
	Date of End of Term	
Names of Board Members		Does the district have regular office hours exceeding 20 hours per week? Yes
Kerry Hoffman	5/31/25	If Yes, enter Address of office: 41 E. Burkitt Street City, State, Zip: Sheridan, WY 82801 Phone Number: 307-674-7491 Hours Open: 8 a.m. - 4:30 p.m. Monday-Friday <div style="border: 1px solid black; height: 30px; width: 100%;"></div>
Carl Lee	5/31/24	
William Ohlson	5/31/23	

Where are the minutes of your board meeting available for public review?
 41 E. Burkitt Street, Sheridan WY 82801

How and where are the notices of meeting posted for the public?
 Newspaper

Where are the public meetings held?
 The Hub at Senior Center

FINAL BUDGET SUMMARY

OVERVIEW		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$217,051	\$224,261	\$237,200	\$237,200
S-2	Total Principal to Pay on Debt	\$37,000	\$38,000	\$39,000	\$39,000
S-3	Total Change to Restricted Funds	\$10,000	\$10,000	\$10,000	\$10,000
S-4	Total General Fund and Forecasted Revenues Available	\$953,451	\$958,923	\$981,966	\$981,966
S-5	Amount requested from County Commissioners	\$0	\$0	\$0	\$0
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-7	Operating Revenues	\$234,272	\$240,478	\$246,900	\$246,900
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$813	\$79	\$100	\$100
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$235,085	\$240,557	\$247,000	\$247,000
FY 7/1/22-6/30/23		Downer Neighborhood ISD			

EXPENDITURE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$15,225	\$15,000	\$15,000	\$15,000
S-17	Administration	\$19,166	\$19,117	\$19,900	\$19,900
S-18	Operations	\$125,971	\$133,455	\$145,500	\$145,500
S-19	Indirect Costs	\$56,689	\$56,689	\$56,800	\$56,800
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$217,051	\$224,261	\$237,200	\$237,200

DEBT SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-21	Principal Paid on Debt	\$37,000	\$38,000	\$39,000	\$39,000

CASH AND INVESTMENTS		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$718,366	\$718,366	\$734,966	\$734,966

Summary of Reserve Funds		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$208,302	\$218,302	\$228,302	\$228,302
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$208,302	\$218,302	\$228,302	\$228,302
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$10,000	\$10,000	\$10,000	\$10,000
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$10,000	\$10,000	\$10,000	\$10,000
S-31	Subtotal	\$218,302	\$228,302	\$238,302	\$238,302
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$218,302	\$228,302	\$238,302	\$238,302

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: P.O. Box 6541
Sheridan, WY 82801

PREPARED BY: Chad Frank

DISTRICT PHONE: 307-674-7491

Final Budget

Downer Neighborhood ISD
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2023

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001				
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237				
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$0	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300	\$180,084	\$185,157	\$190,400	\$190,400
R-3.2 Sales of Goods or Services	4300				
R-3.3 Other Assessments	4503	\$54,188	\$55,321	\$56,500	\$56,500
R-3.4 Total Operating Revenues		\$234,272	\$240,478	\$246,900	\$246,900
R-4 Grants					
R-4.1 Direct Federal Grants	4201				
R-4.2 Federal Grants thru State Agencies	4201				
R-4.3 Grants from State Agencies	4211				
R-4.4 Total Grants		\$0	\$0	\$0	\$0
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$813	\$79	\$100	\$100
R-5.2 Other: Specify _____	4500				
R-5.3 Other: Additional _____					
R-5.4 Total Miscellaneous		\$813	\$79	\$100	\$100
R-5.5 Total Forecasted Revenue		\$235,085	\$240,557	\$247,000	\$247,000
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Final Budget

Downer Neighborhood ISD
 NAME OF DISTRICT/BOARD

FYE 6/30/2023

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210				
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 _____	6200				
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 TOTAL CAPITAL OUTLAY		\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
E-2 Personnel Services					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 _____	7005				
E-2.6 _____	7005				
E-2.7 _____					
E-3 Board Expenses					
E-3.1 Travel	7011				
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4 _____	7013				
E-3.5 _____	7013				
E-3.6 _____					
E-4 Contractual Services					
E-4.1 Legal	7021				
E-4.2 Accounting/Auditing	7022	\$16,675	\$16,540	\$16,600	\$16,600
E-4.3 Other (Specify)					
E-4.4 Contract Labor	7023				
E-4.5 _____	7023				
E-4.6 _____					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$433	\$198	\$200	\$200
E-5.2 Office equipment, rent & repair	7032				
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 Bank Service Charges	7035	\$215	\$206	\$300	\$300
E-5.7 Postage and Delivery	7035	\$1,696	\$1,810	\$2,000	\$2,000
E-5.8 see additional details		\$147	\$363	\$800	\$800
E-6 TOTAL ADMINISTRATION		\$19,166	\$19,117	\$19,900	\$19,900

Final Budget

Downer Neighborhood ISD

FYE 6/30/2023

OPERATIONS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
E-7 Personnel Services					
E-7.1 Wages--Operations	7202				
E-7.2 Service Contracts	7203				
E-7.3 Other (Specify)					
E-7.4 _____	7204				
E-7.5 _____	7204				
E-7.6 _____					
E-8 Travel					
E-8.1 Mileage	7211				
E-8.2 Other (Specify)					
E-8.3 _____	7212				
E-8.4 _____	7212				
E-8.5 _____					
E-9 Operating supplies (List)					
E-9.1 Cost of Sewer	7220	\$55,604	\$59,118	\$62,900	\$62,900
E-9.2 Cost of Water	7220	\$54,605	\$52,730	\$52,800	\$52,800
E-9.3 _____	7220				
E-9.4 _____	7220				
E-9.5 _____					
E-10 Program Services (List)					
E-10.1 _____	7230				
E-10.2 _____	7230				
E-10.3 _____	7230				
E-10.4 _____	7230				
E-10.5 _____					
E-11 Contractual Arrangements (List)					
E-11.1 City of Sheridan	7400	\$15,346	\$21,026	\$28,900	\$28,900
E-11.2 _____	7400				
E-11.3 _____	7400				
E-11.4 _____	7400				
E-11.5 _____					
E-12 Other operations (Specify)					
E-12.1 Utilities	7450	\$416	\$581	\$900	\$900
E-12.2 _____	7450				
E-12.3 _____	7450				
E-12.4 _____	7450				
E-12.5 _____					
E-13 TOTAL OPERATIONS		\$125,971	\$133,455	\$145,500	\$145,500

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Downer Neighborhood ISD

FYE 6/30/2023

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
E-14 Insurance					
E-14.1 Liability	7502	\$970	\$970	\$1,000	\$1,000
E-14.2 Buildings and vehicles	7503				
E-14.3 Equipment	7504				
E-14.4 Other (Specify)					
E-14.5 _____	7505				
E-14.6 _____	7505				
E-14.7 _____					
E-15 Indirect payroll costs:					
E-15.1 FICA (Social Security) taxes	7511				
E-15.2 Workers Compensation	7512				
E-15.3 Unemployment Taxes	7513				
E-15.4 Retirement	7514				
E-15.5 Health Insurance	7515				
E-15.6 Other (Specify)					
E-15.7 Depreciation Expense	7516	\$55,719	\$55,719	\$55,800	\$55,800
E-15.8 _____	7516				
E-15.9 _____					
E-17 TOTAL INDIRECT COSTS		\$56,689	\$56,689	\$56,800	\$56,800

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
D-1 Debt Service					
D-1.1 Principal	6401	\$37,000	\$38,000	\$39,000	\$39,000
D-1.2 Interest	6410	\$15,225	\$15,000	\$15,000	\$15,000
D-1.3 Fees	6420				
D-2 TOTAL DEBT SERVICE		\$52,225	\$53,000	\$54,000	\$54,000

Final Budget

Downer Neighborhood ISD
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2023

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking	\$391,568	\$391,568	\$405,668	\$405,668
C-1.2	Savings and Investments	\$61,581	\$61,581	\$61,581	\$61,581
C-1.3	General Fund CD Balance	\$52,130	\$52,130	\$52,130	\$52,130
C-1.4	All Other Funds	\$213,087	\$213,087	\$215,587	\$215,587
C-1.5	Reserves (From Below)	\$218,302	\$218,302	\$238,302	\$238,302
C-1.6	Total Estimated Cash and Investments on Hand	\$936,668	\$936,668	\$973,268	\$973,268
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$218,302	\$228,302	\$238,302	\$238,302
C-2.3	Total Deductions (a+b)	\$218,302	\$228,302	\$238,302	\$238,302
C-2.4	Estimated Non-Restricted Funds Available	\$718,366	\$708,366	\$734,966	\$734,966

	DOA Chart of Accounts	
SINKING & DEBT SERVICE FUNDS	1070	

		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
C-3	Beginning Balance in Reserve Account (end of previous year)	\$208,302	\$218,302	\$228,302	\$228,302
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve	\$10,000	\$10,000	\$10,000	\$10,000
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$218,302	\$228,302	\$238,302	\$238,302
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$218,302	\$228,302	\$238,302	\$238,302

	DOA Chart of Accounts	
RESERVES	1090	

		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
C-4	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

	DOA Chart of Accounts	
BOND FUNDS	1060	

		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Final Approval
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0