

**MINUTES OF THE BOARD OF SHERIDAN COUNTY COMMISSIONERS  
REGULAR MEETING, TUESDAY, JUNE 2, 2020 – 9:00 A.M.  
SHERIDAN COUNTY COURTHOUSE ADDITION  
SECOND FLOOR –BOARD ROOM #220**

**Commissioners Present:** Terry Cram, Christi Haswell, Mike Nickel, Tom Ringley Nick Siddle (Chair)

**Call to Order - 9:00 a.m.**

Pledge of Allegiance

**Consider Consent Agenda**

Motion by Commissioner Haswell to approve the consent agenda and authorize the Chairman to sign documents as required.

Vote Motion Passed.

Following are the consent items:

- a. Minutes from Staff Meeting, May 18, 2020;
- b. Minutes from Regular Meeting, May 19, 2020;
- c. Minutes from Staff Meeting, May 26, 2020;
- d. Ratify Emergency Medical Service Agreement Extension between Sheridan County & Rocky Mountain Ambulance for one year;
- e. Ratify Cooperative Agreement Extension between Sheridan & Johnson County for the Public Health Emergency Preparedness Coordinator;
- f. Ratify Sheridan County License Agreement 2012LA for County Road #60/Knode Road, with MDU for bore installation of residential gas service line, fee exempt;
- g. Ratify Agreement for GASB 75 Actuarial Valuation of Post Retirement Benefits;
- h. Ratify Amendment One to the Grant between Wyoming Office of Homeland Security & Sheridan County #202827;
- i. Ratify Amendment One to the Grant Award Agreement between Wyoming Office of Homeland Security & County of Sheridan #202507;
- j. Ratify Quitclaim, Bill of Sale & Assignment for Hanger building located upon Lots LA-7 & LA-8, Block 1, of the Sheridan County Airport Business Park Phase 1;
- k. General County Warrants, May;
- l. General Airport Warrants, May.

**May-20**

**INTERIM MID-MONTH WARRANTS**

VENDOR	AMOUNT	DESCRIPTION
AFLAC	\$3,159.78	MAY PREMIUM
ACT INC	\$3,596.33	PHONE SVS
ALPINE CLIMATE CONTROL INC.	\$278.16	ELECTRICAL
ATTORNEY GENERAL'S OFFICE	\$1,076.00	23/7 PROGRAM-MAR 2020
BENEFIT EXPRESS	\$200.00	ACA MANAGER
CENTURYLINK	\$559.62	PHONE SVS
CHARLES W BASSETT	\$3,192.71	LEASE
CHILD SUPPORT ENFORCEMENT	\$958.45	MONTHLY CHILD SUPPORT
CIRCLE S SANITATION	\$95.00	COLLECTION
CIRCUIT COURT	\$628.18	GARNISHMENTS
CIT-CO FEDERAL CREDIT UNION	\$150.00	MONTHLY PAYROLL TRANSFERS
CITY OF SHERIDAN	\$1,238.14	UTILITIES
CURTIS GARN	\$231.48	LEGAL
DELL MARKETING L.P.	\$273.03	SOFTWEAR LICENSE
DELTA DENTAL	\$9,099.00	JUNE PREMIUM
DEPARTMENT OF WORKFORCE SERVICES	\$3,052.02	UNEMPLOYMENT CLAIMS
EXCALIBUR CONSTRUCTION	\$72,274.50	DOUBLE EAGLE TECH PARK
GLANTZ, RITA J	\$46.80	REIMBURSEMENT

GREAT-WEST TRUST CO LLC	\$5,440.00	WYOMING WORKERS COMP
HOME DEPOT CREDIT SERVICES	\$38.88	DOOR STOPS
ICMA RETIREMENT TRUST	\$930.17	MAY PREMIUM
JOHN DEERE FINANCIAL	\$819.98	FUEL TANKS
LINCOLN NATIONAL	\$1,191.01	JUNE PREMIUM
MASTERCARD	\$6,030.88	APRIL CHGS
MONTANA DAKOTA UTILITIES	\$9,164.91	UTILITIES
NCPERS GROUP LIFE INS	\$496.00	PRUDENTIAL LIFE
OFFICE OF STATE LANDS & PAVEMENT MARKINGS	\$197,887.74	LOAN
PITNEY BOWES - PURCHASE POWER	\$85.00	PLOW LOT & SHOVEL WALKS
POWDER RIVER ENERGY CORP	\$4,121.39	POSTAGE
RANGE TELEPHONE CO-OP INC	\$68.98	UTILITIES
SECURITY STATE BANK	\$599.85	PHONE SVS
SHERIDAN AREA WATER SUPPLY	\$455,638.06	HANGAR
SHERIDAN CHAMBER OF COMMERCE	\$186.09	48 SHORT RD
SHERIDAN CNTY TREAS HEALTH INS	\$61.50	CHAMBER BUCKS
SHERIDAN CNTY TREAS PAYROLL TAX	\$142,645.00	HEALTH INS/FLEX PLAN FEE
SUSTAINABLE FORESTRY CONSULTING, LLC	\$119,857.99	\$941.00
TOWN OF CLEARMONT	\$425.00	WAGES
UMR FLEX	\$42.00	UTILITIES
VERIZON WIRELESS	\$2,007.95	FLEX PLAN
WALMART COMMUNITY	\$1,234.71	PHONE SVS
WEX INC.	\$3.82	SUPPLIES
WYO RETIREMENT SYSTEM	\$4,660.46	FUEL
WYO WORKERS COMPENSATION DIV	\$95,678.13	MAY CONTRIBUTION
<b>TOTAL MID-MONTH INTERIM WARRANTS PAID</b>	<b>\$9,421.44</b>	<b>MAY PREMIUM</b>
	<b>\$1,158,846.14</b>	

**GENERAL COUNTY WARRANTS**

<b>VENDOR</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
A & M SERVICE & SUPPLY	\$180.00	MAINTENACE
ACMS STORAGE	\$146.67	RENTAL
ALPHAGRAPHS	\$3,315.74	BANNER/FLYERS
AMERICAN SECURITY CABINETS	\$2,079.00	BALLOT DROP BOX
AMERICAN WELDING & GAS INC.	\$50.25	CYLINDER RENTAL
A-PLUS SERVICES LLC	\$125.00	TOWING
A-PLUS SERVICES LLC	\$11,025.00	WATER ROADS
ARETE DESIGN GROUP	\$1,399.28	COMPASS
BARGREEN ELLINGSON	\$313.42	SUPPLIES
BARNEY & GRAHAM, LLC	\$149.50	LEGAL
BIG BROTHERS BIG SISTERS	\$11,250.00	PREVENTION
BIG HORN WATER WAGON	\$10,185.00	HAUL WATER
BIG HORN WATER WAGON	\$1,050.00	MOVE TANKS
BIGHORN MOUNTAIN RADIO NETWORK	\$3,802.00	FLY SHERIDAN AD
BOB BARKER COMPANY INC	\$40.36	SOAP
BOBS PEST CONTROL	\$35.00	SERVICES
BOTTEN LAW OFFICE	\$250.00	LEGAL
BROOKS LAW FIRM LLC	\$782.15	LEGAL
BUFFALO BULLETIN	\$160.00	FLY SHERIDAN
BUSTECH INC.	\$489.58	SUPPLIES
CASTLE BRANCH INC	\$39.50	SCREENING
CDW GOVERNMENT INC	\$5,785.00	BATTERIES
CHAPMAN VALDEZ & LANSING	\$1,006.70	LEGAL
CITY OF SHERIDAN	\$15,000.00	SERVER UPGRADE
CLEAR CREEK PRINTERS, INC	\$620.96	NEWSLETTER

COMMUNICATION TECHNOLOGIES INC.	\$513.48	BATTERIES
COMPASS CENTER FOR FAMILIES	\$6,409.18	SHELVING/EXPENSE
CONCORDANCE HEALTHCARE SOLUTIONS	\$133.98	CLEANING SUPPLIES
CORRECTIONAL HEALTHCARE MANAGEMENT INC	\$24,229.03	MEDICAL SVS
DELL MARKETING L.P.	\$1,059.94	ELECTRONICS
DUDE SOLUTIONS	\$2,018.70	SUBSCRIPTION
DUSTBUSTERS, INC.	\$19,447.85	DUSTGARD
ED HAMMER INC	\$35.23	KEY
ELECTION SYSTEMS & SOFTWARE INC	\$738.98	SUPPLIES
FARMERS CO-OP OIL COMPANY	\$157.25	GREASE
FASTENAL	\$907.26	SUPPLIES
FLACK, MARK	\$360.00	MAINTENANCE
FREMONT MOTOR SHERIDAN FORD	\$116.15	HOSE/ANTIFREEZE
GALLS	\$309.76	CLOTHING
GATED SOLUTIONS	\$450.00	STEEL CABLE
GLAXOSMITHKLINE PHARMACEUTICALS	\$1,880.15	MEDICAL
GORZALKA, JONATHAN	\$200.00	REIMBURSEMENT
GRAINGER INC	\$36.45	GREASE
GREASE MONKEY #854	\$65.99	OIL CHANGE
HENRY SCHEIN INC	\$121.13	MEDICAL
HIGHLITE ELECTRIC	\$200.00	SERVICES
IN YARAK CONSTRUCTION INC	\$7,436.00	PROJECT/PUBLIC HEALTH
JOHNSON CONTROLS INC.	\$3,000.00	UPGRADE CONTROLS
JUVENILE JUSTICE	\$4,541.36	REIMBURSEMENT
K B COMMERCIAL PRODUCTS	\$1,036.28	SUPPLIES
KANE FUNERAL SERVICES LLC	\$11,180.00	SERVICES
KBM&M INC. BIG HORN SANITATION	\$155.30	SERVICES
KERNS & BUNTING LLC	\$350.00	LEGAL
KERR, SANDI	\$36.00	PATCHES
KILPATRICK CREATIONS INC	\$1,004.00	SJHS MEDIA CAMPAIGN
KING, ROBIN	\$246.33	REIMBURSEMENT
KINNAIRD LAW OFFICE P.C.	\$272.00	LEGAL
KIRVEN LAW, LLC	\$57.75	LEGAL
LAYA, GARY T.	\$147.92	MAINTENANCE
LEGAL AID OF WYOMING, INC.	\$2,225.00	LEGAL
LET'ER BUCK CAR WASH	\$7.00	CAR WASH
LONABAUGH AND RIGGS	\$22.50	LEGAL
MEMORIAL HOSPITAL	\$121.38	SUPPLIES
MERCK & COMPANY INC	\$1,010.28	MEDICAL
MIKE'S AUTOMOTIVE REPAIR	\$158.75	SERVICES
MOORE GLASS LLC	\$86.00	SERVICES
NAPA AUTO PARTS	\$556.55	PARTS
NOODLE SOUP	\$167.20	PAMPHLETS
NORCO	\$1,951.34	SUPPLIES
NORMONT EQUIPMENT COMPANY	\$4,515.00	RENTAL
NORTHERN UNDERGROUND LLC	\$165,882.94	CNTY RD 113 IMPROVEMENT
NUTRITION MATTERS	\$129.00	TODDLER/BABY FOOD
OPSEC SECURITY INC	\$118.75	SECURE ETAGS
OREILLY AUTOMOTIVE INC	\$208.80	TOWELS
PENNO, MARY C	\$2,990.00	DEPUTY CORONER
PLAINS TIRE COMPANY	\$155.98	TIRE
PLAINSMAN PRINTING INC	\$98.70	ENVELOPES
POWDER RIVER POWER SHERIDAN	\$2,494.11	FITTINGS/CHAINS
PREDATOR MGMT DIST OF SHERIDAN CNTY, WYO	\$2,700.00	PREDATOR MANAGEMENT

PTOLEMY DATA SYSTEMS	\$3,435.97	LICENSE/AGREEMENT
PUBLIC SAFETY CENTER INC.	\$240.00	DISPOSABLE GLOVES
ROCKY MOUNTAIN SIGN,DESIGN & PRINT	\$1,754.01	SNEEZE GUARDS
SANOFI PASTEUR INC	\$78.35	MEDICAL
SECURE SHRED / RID A BUSH	\$118.86	SHRED
SENERGY PETROLEUM	\$9,401.52	FUEL
SESSIONS, DANIEL SCOTT	\$1,505.00	DEPUTY CORONER
SESSIONS, KEVIN J.	\$900.00	DEPUTY CORONER
SESSIONS, WES	\$150.00	DEPUTY CORONER
SHERIDAN ACE HARDWARE	\$8.76	HARDWARE
SHERIDAN CHAMBER OF COMMERCE	\$5,487.75	CHAMBER BUCKS
SHERIDAN CNTY PUBLIC WORKS PETTY CASH	\$48.78	REIMBURSEMENT
SHERIDAN COMMERCIAL CO	\$271.31	JANITORIAL SUPPLIES
SHERIDAN COMPUTER INC	\$224.97	APC BACK UPS
SHERIDAN COUNTY LIBRARY FOUNDATION	\$25,000.00	WINDOW REPLACEMENT
SHERIDAN FIRE EQUIPMENT	\$53.00	TESTING
SHERIDAN HEALTH CENTER	\$2,899.00	MONTHLY EXPENSES
SHERIDAN LOCK & KEY	\$80.00	LOCKS
SHERIDAN PRESS INC.	\$4,134.20	PUBLICATIONS
SOURCE OFFICE PRODUCTS	\$923.09	OFFICE SUPPLIES
STAMP FULFILLMENT SERVICES	\$335.30	STAMPED ENVELOPES
STAPLES ADVANTAGE	\$375.61	OFFICE SUPPLIES
SUMMIT FOOD SERVICES LLC	\$17,056.86	DETENTION
SUTTON, CHRIS	\$200.00	REIMBURSEMENT
SWINYER, EMILY	\$83.58	REIMBURSEMENT
SYLVESTRI CUSTOMIZATION	\$500.00	SAFE2TELL CAMPAIGN
TERRY, SUSAN D	\$17.40	REIMBURSEMENT
THE COUNTRY BOUNTY	\$1,300.47	PUBLICATIONS
THE MASTER'S TOUCH LLC	\$1,485.48	POSTAGE
THE WAGES GROUP LLC	\$180.00	LEGAL
THOMAS L BENNETT, M.D.	\$5,970.00	SERVICES
TIRE - RAMA CORPORATE OFFICE	\$57.21	FULL SERVICE
TOP OFFICE PRODUCTS INC.	\$3,336.64	SUPPLIES/COPIES
TRAUB, TRAVIS	\$200.00	REIMBURSEMENT
TRI STATE TRUCK & EQUIPMENT INC	\$3,252.48	TRUCK RENTAL
TRUE NORTH STEEL	\$3,197.47	SUPPLIES
TYLER TECHNOLOGIES INC.	\$308.27	WEB HOSTING
UNIVERSITY OF WYO	\$370.60	SUBSCRIBER BILL
UNIVERSITY OF WYOMING EXTENSION	\$5,418.00	FY 20 3RD QTR SALARY
VALLEY MOTOR HONDA	\$445.14	MAINTENANCE
VERIZON WIRELESS	\$463.22	PHONE SVS
VOLUNTEERS OF AMERICA	\$841.66	MONTHLY EXPENSES
WAGNER RANCH SERVICES LLC	\$515.70	CHIPS FOR DURAPATCHER
WARNER SERVICES LLC	\$825.63	REPAIRS
WATER PRODUCTS & SOLUTIONS, INC	\$161.00	WATER
WEST PAYMENT CENTER	\$2,037.57	PLAN CHARGES
WRIGHT, SHAWN RAE	\$450.00	DEPUTY CORONER
WYDOT-FINANCIAL SERVICES	\$159,770.51	COMMERCIAL AIR SVS
WYO DEPT OF HEALTH-COMBINED LABORATORIES	\$132.00	TESTING
WYOMING MACHINERY COMPANY	\$5,928.26	PARTS
<b>TOTAL GENERAL COUNTY WARRANTS</b>	<b>\$615,663.47</b>	
<b>AIRPORT WARRANTS</b>		
<b>VENDOR</b>	<b>AMOUNT</b>	<b>DESCRIPTION</b>
ABC SIGNS	\$350.00	ROADWAY SIGNS

ACT	\$593.52	PHONE SERVICE
AIRSIDE SOLUTIONS INC	\$161.69	REFLECTORS
AMERICAN WELDING & GAS	\$108.73	IRRIGATION REPAIR
BURGESS DESIGN GROUP	\$240.00	ARTICLES
CHARTER COMMUNICATIONS	\$91.96	IT SERVICES
CIRCLE S SANITATION	\$206.00	TRASH COLLECTION
CITY OF SHERIDAN	\$429.99	WATER & SEWER
CED	\$560.34	LIGHTING
CRAFTCO METAL SERVICES	\$744.03	DOOR REINFORCEMENT
DOUGLAS PORTABLE TOILETS	\$99.00	PORTABLE TOILET
ESTATE OF FRED M BARTON	\$383.00	REFUND
GRIMMS PUM & INDUSTRIAL SUPPLY	\$1,676.20	TESTING
HOME DEPOT	\$642.64	SUPPLIES
INDUSTRIAL DISTRIBUTORS	\$184.00	NOZZLE
JERILEA PHILLIPS, CPA	\$190.00	ACCOUNTING
MASTERCARD 2	\$410.58	MEETINGS
MONTANA DAKOTA UTILITIES	\$4,096.39	UTILITIES
MORRISON-MAIERLE 6	\$6,325.37	LEGAL
MORRISON-MAIERLE 7	\$2,015.87	SEAL COAT
MULLINAX	\$284.87	CONCRETE
NAPA	\$168.29	BATTERY/OIL CHANGE
NORCO INC	\$2,098.70	WELDING SUPPLIES
PEAK PEST SOLUTIONS	\$102.08	MONTHLY SVS
PTOLEMY DATA SYSTEMS	\$912.50	SERVICE AGREEMENT
QT POD	\$12,795.00	UPGRADE
SERVALL UNIFORM & LINEN	\$52.33	SHOP TOWELS
SHERIDAN ACE HARDWARE	\$8.40	FASTENERS
SHIPTONS BIG R	\$199.99	SPRINKLERS/CART
TIRE RAMA	\$191.14	TIRES
VERIZON	\$149.12	PHONE SERVICE
WAL-MART	\$259.17	OFFICE SUPPLIES
WINSUPPLY	\$139.45	WATER DRAIN
<b>TOTAL AIRPORT WARRANTS</b>	<b>\$36,870.35</b>	

### Consider Agenda

Motion by Commissioner Nickel to approve the agenda as published.

Vote Motion Passed.

### Announcements

Chairman Siddle recognized James Stevens for his 5 years of service with the Sheriff's Office, Kellie Kinert for her 5 years of service to the Sheriff's Office and Richard Immell for his 5 years of service to Sheridan County as the GIS Coordinator.

### Public Comments

None

### Consider Specialized Aviation Service Operator (SASO) Use Agreement between the County of Sheridan and Sheridan Pilots 307, LLC.

Staff Report John Stopka, Airport Manager

Motion by Commissioner Haswell to approve and authorize the Chairman to sign the Specialized Aviation Service Operator (SASO) Use Agreement between the County of Sheridan and Sheridan Pilots 307, LLC.

Vote Motion Passed.

**Consider Amendment One (1) to the Lease No. 8-09525 between the State of Wyoming and the Board of County Commissioners, Sheridan County, Wyoming.**

Staff Report John Stopka, Airport Manager

Motion by Commissioner Cram to approve and authorize the Chairman to sign Amendment One (1) to the Lease No. 8-09525 between the State of Wyoming and the Board of County Commissioners, Sheridan County, Wyoming.

Vote Motion Passed.

**Consider Item CU-20-001: P&C Bar CUP, to operate a bar as per the submitted application and plans, with the 4 conditions as recommended by the Planning and Zoning Commission.**

Staff Report Mark Reid, County Planner

Public Hearing

Motion by Commissioner Nickel to approve Item CU-20-001: P&C Bar CUP, to operate a bar as per the submitted application and plans, with the 4 conditions as recommended by the Planning and Zoning Commission.

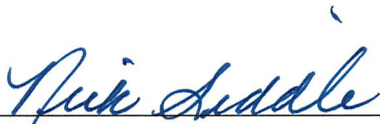
Vote Motion Passed.

**Adjourn** – 9:20 a.m.

BOARD OF COUNTY COMMISSIONERS

Sheridan County, Wyoming

Attest:



Nick Siddle, Chairman



Eda Schunk Thompson, County Clerk