



SHERIDAN AREA WATER SUPPLY
JOINT POWERS BOARD



REGULAR MEETING MINUTES, WEDNESDAY, MAY 8, 2019 – 5:00 P.M.
SHERIDAN COUNTY COURTHOUSE, COMMISSIONERS BOARD ROOM #220

The regular meeting of the Sheridan Area Water Supply Joint Powers Board was called to order at 5:00 p.m. with Chair Tom Ringley presiding. A quorum of members was present including; Aaron Linden, Roger Miller, Jacob Martin and Christi Haswell. Nick Siddle was absent. Others present were; Dan Coughlin, SAWSJPB Project Manager, Anny Birkholz SAWSJPB Administrative Assistant, Tony Wendtland, of Wendtland and Wendtland LLP, Mike Peacock of the City of Sheridan, Dayton Alsaker, Jeff Rosenlund and Tad Rosenlund of DOWL, and the Sheridan Press.

CONSIDER CONSENT AGENDA

- A. Approval of Minutes of the January 9, 2019 Regular Meeting
- B. Approval of Minutes of the March 27, 2019 Special Meeting
- C. Approval and Acceptance of January 8, 2019 through May 3, 2019 Treasurer’s Reports
 - a) Bills
 - b) Account Status
 - c) Investment Accounts
 - d) Budget vs. Actual
 - e) Special Treasurer’s Report
- D. Approval of DWSRF 126 Booster Stations Loan Draft Request #22.
- E. Approval of DWSRF 209 Control Valve Project Loan Draft Requests # 4, #5 and #6.
- F. First Federal Bank and Trust to be designated as the depository of funds for SAWSJPB

Motion by Roger Miller to approve consent agenda as written.

Second by Christi Haswell.

Vote for approval: 5-0

REVIEW AND APPROVAL OF AGENDA

Motion by Christi Haswell to approve the agenda as written.

Second by Jacob Martin.

Vote for approval: 5-0

COMMENTS FROM PUBLIC: NON AGENDA ITEMS - None

OLD BUSINESS - None

NEW BUSINESS

- A. Submission of preliminary budget for FYE 6/30/20.
Motion by Roger Miller to accept the preliminary budget for year ending June 30, 2020 as presented.
Second by Aaron Linden.
Vote for Approval: 5-0
- B. Consideration for the Amended Promissory Notes for DWSRF#125 Conventional Upgrades and DWSRF#209 Control Valve Project.
Motion by Christi Haswell to approve and sign the Amended Promissory Notes for DWSRF#125 and DWSRF#209.
Second by Aaron Linden
Vote for Approval: 5-0
- C. Consideration for a returned tap from Jim and Brenda Haskett for 5223 Coffeen Avenue.
Motion by Aaron Linden to accept the returned tap from Jim and Brenda Haskett for 5223 Coffeen Avenue.
Second by Christi Haswell.



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Vote for Approval: 5-0

- D. Presentation from DOWL Engineering on the Coffeen Avenue Waterline Relocation Project with WYDOT. – by Jeff Rosenlund.
- E. Engineering contract with DOWL Engineering contract for Professional Services for the Coffeen Avenue Waterline Relocation Project.

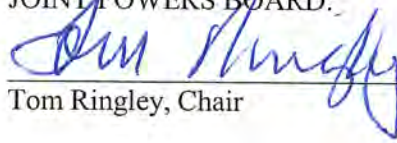
Motion by Roger Miller to approve the contract with DOWL Engineering for Professional Services for the Coffeen Avenue Waterline Relocation Project and authorize the Chair to sign the required documents.

Second by Christi Haswell.

Vote for Approval: 5-0

ADJOURNMENT at 5:15 p.m.

SHERIDAN AREA WATER SUPPLY
JOINT POWERS BOARD:



Tom Ringley, Chair

Attest:





Sheridan Area Water Supply Joint Powers Board



Regular Meeting: Sheridan County Commissioners Meeting Room
Wednesday, July 10, 2019, 12:00 P.M.

MEETING AGENDA

Amended

CALL TO ORDER

CONSENT AGENDA

- A. Minutes of the 5/8/2019 Regular Meeting (Approval)
- B. Minutes of the 7/3/2019 Special Meeting (Approval)
- C. Treasurer’s Reports: 05/04/2019 through 7/2/2019 (Approval)
 - a. Bills (Approval)
 - b. Account Status (Acceptance)
 - c. Investment Accounts (Acceptance)
 - d. Budget vs. Actual (Acceptance)
- D. Porter, Muirhead, Cornia, and Howard Engagement letter for FY 6/30/2019 (Approval)
- E. Raftelis Contract Amendment, 2019 on-going rate consulting services (Approval)

REVIEW AND APPROVAL OF AGENDA

COMMENTS FROM PUBLIC **NON AGENDA ITEMS**

OLD BUSINESS

- A. Extension to the validity for applications for 143 Beaver Creek Road, listed as follows by application number-January 2017/BG0437 and November 2017/BG0442. Extending for another two years. (Approval)

NEW BUSINESS

- A. Resolution 19-07-10 for 2.5% Rate Increase update
Financial Plan update recommends a 2.5% rate increase (Approval and Authorize signatures)
- B. Budget Hearing for FYE 6/30/2020 Proposed Budget (Open Hearing, Ask for Comment, Close Hearing, Adopt a Budget)
- C. Consideration for Amended Promissory Note
This project is complete, and all draws on this loan have been received. The Office of State Loans and Investments have recalculated the loan based on total funds actually drawn, applied principal forgiveness and provided an amended loan document and amortization schedule (Approval and Authorize signatures)
 - DWSRF#158, Water Meter Project
- D. Consideration for Contract with Entech for Big Horn Culvert Replacement Project. (Approval and Authorize signatures)
Needed to manage restoration of cover over SAWS-JPB main on High Street in Big Horn that was eroded by recent flooding.
- E. Adoption of Resolution 19-06-30 establishing Grant Policy and Procedures – Federal Awards Funds Administration (Approval and Authorize signatures)
Federal funding requirement. Staff and Attorney prepared documents comparable to Sheridan County policies.

ADJOURNMENT



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