



Sheridan Area Water Supply
Joint Powers Board



SPECIAL MEETING MINUTES

TUESDAY, February 18, 2020 - 12:00 PM

SHERIDAN COUNTY COURTHOUSE, COMMISSIONERS BOARD ROOM #220

The special meeting of the Sheridan Area Water Supply Joint Powers Board was called to order at 11:59 p.m. with Chair Roger Miller presiding. A quorum of members was present including: Tom Ringley, Nick Siddle, Christi Haswell and Aaron Linden. Jacob Martin was absent. Others present were; Dan Coughlin, SAWSJPB Project Manager; Anny Birkholz, SAWSJPB Administrative Assistant; Tony Wendtland of Wendtland and Wendtland LLP; Dan Roberts, Mike Peacock and Cory Medill of City of Sheridan.; Dave Engels of Entech Inc.; Dayton Alsaker and Jeff Rosenlund of DOWL; Alexandra Wilkinson CPA and Seth Coursen CPA of Portier, Muirhead, Cornia & Howard.

I. REVIEW AND APPROVAL OF AGENDA

Motion by Tom Ringley to approve the agenda as published.
Second by Nick Siddle.
Vote for approval: 5-0

II. BUSINESS

A. Presentation of the audit for FYE June 30, 2019. By Alexandra Wilkinson, CPA and Seth Coursen, CPA of Porter, Muirhead, Cornia & Howard. Noted adjustment to capitalization in joint project with the City of Sheridan and suggestions in management letter from PMCH.

Motion by Nick Siddle to accept the audit for FYE June 30, 2019.
Second by Tom Ringley.
Vote for Approval: 5-0

B. Consideration of proposal recommended by the Logo Committee. Report by Anny Birkholz, recommending 3 Willow Design, LLC to provide a "Brand Basics" package for \$1,650.00. Selection of 3 Willow at this moment contract is in negotiations.

Motion by Aaron Linden Move to select 3 Willow Design LLC's Brand Basics package for SAWSJPB logo and authorize the Chair to sign the necessary as we proceed.
Second by Christi Haswell
Vote for Approval: 5-0

C. Discussion and appointment of Ad Hoc committee focused on alternate water supply for the Sheridan/SAWSJPB water system for growth and continuity of service. Presentation by Dan Coughlin and Tom Manolis. Discussion, comments, and questions. SAWSJPB decided to have SAWSJPB Staff, City of Sheridan Staff, and Consulting companies work together on this goal with updates at quarterly meetings

ADJOURNMENT

Adjourn @ 12:34 p.m.

SHERIDAN AREA WATER SUPPLY
JOINT POWERS BOARD:

[Signature of Roger Miller]
Roger Miller, Chair

Attest:

[Signature of Nick Siddle]



Sheridan Area Water Supply Joint Powers Board



Special Meeting
Sheridan County Commissioners Meeting Room
Tuesday, February 18, 2020
12:00 P.M.
MEETING AGENDA

Note: Notice has been published in the Sheridan Press and this meeting is at the call of the Chair.

CALL TO ORDER

REVIEW AND APPROVAL OF AGENDA Motion to approve the agenda as published (or amended).

BUSINESS

- A. Presentation of the Audit for FYE June 30, 2019. (By Alexandra Wilkinson, CPA and Seth Coursen, CPA. of Porter, Muirhead, Cornia & Howard.) (Presentation and Acceptance)

- B. Consideration of proposal recommended by the Logo Committee. (Approval)
 At the direction of the SAWSJPB, a committee comprised of SAWSJPB, County PW and City staff. The committee has chosen a vendor to recommend to the SAWSJPB. SAWSJPB Project Manager, Dan Coughlin, agrees with the selection and recommends entering a contract with 3 Willow Design, LLC to provide a "Brand Basics" package for \$1650.
 Recommended motion is:
 "Move to select 3 Willow Design LLC's Brand Basics package for SAWSJPB logo and authorize the Chair to sign the necessary document."

- C. Discussion and appointment of Ad Hoc committee focused on alternate water supply for the Sheridan/SAWSJPB water system for growth and continuity of service. (Sheridan/SAWSJPB water system for growth and continuity of service. Two SAWSJPB members from the City of Sheridan, two SAWSJPB members from Sheridan County together with City Utilities Director, SAWSJPB Project Manager with technical members Dave Engels and Dayton Alsaker. Presentation by Dan Coughlin.) (Presentation, Create and Appoint Members)
 Action: Chair creates Alternate Water Supply Committer to develop objectives, scope and recommendations for growth and consistency of water service to the Sheridan/SAWSJPB service area and appoints a chair and members of the Committee. Following the meeting the members of the committee will hold an organizational meeting.

ADJOURNMENT