

## Final Budget

Sheridan County Conservation District	
	Budget Hearing Information
1949 Sugarland Drive, Suite 102	Location: District Office
Sheridan, WY 82801	Date: 7/7/2020
307-672-5820 x. 3	Time: 4:00 PM
Sheridan	Budget Prepared by: Carrie Rogaczewski, District Manager

**S-A BUDGET MESSAGE** W.S. 16-4-104(d)

We, the Sheridan County Conservation District Board of Supervisors, do hereby submit this FY2021 Budget, in compliance with the Uniform Municipal Procedures Act. The budget has been reviewed by the Board and represents the best estimate of revenues and expenditures for the upcoming year. The Board believes these figures to be appropriate and necessary for an effective natural resource conservation program for Sheridan County. There have no major changes in the financial management policies of the District, nor are any anticipated. All expenditures are approved by no less than three Supervisors. The majority of funding comes from reimbursible grants; actual amounts will fluctuate depending on the specific number and types of projects completed. The primary change for the FY2021 budget relates to engineering and construction expenses for several flood damage mitigation projects through the USDA Emergency Watershed Protection Program. The budget also includes expenses related to a brownfield remediation project and range monitoring activities.

**S-B RESERVE DESCRIPTION**

The District has three reserve funds. An emergency reserve is for unexpected expenses such as for new projects or equipment maintenance. A vehicle/equipment reserve includes funds to replace the District vehicle, which was purchased in FY2019 for field activities. The third reserve is for potential expenses related to the brownfield remediation project that may not be covered through state and federal grants and programs.

**S-C**

Names of Board Members	Date of End of Term	
Susan Holmes	11/1/22	Does the district have regular office hours exceeding 20 hours per week? <input checked="" type="checkbox"/> Yes
Edith Heyward	11/1/22	
Orrin Connell	11/1/22	
Emerson Scott	11/1/20	
Doug Masters	11/1/20	
		If Yes, enter Address of office: 1949 Sugarland Drive, Suite 102 City, State, Zip: Sheridan, WY 82801 Phone Number: (307) 672-5820 x.3 Hours Open: Monday-Thursday 8:30-2:30

Where are the minutes of your board meeting available for public review?  
 District office

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How and where are the notices of meeting posted for the public?  
 On website, in Sheridan Press and on Sheridan Media

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Where are the public meetings held?  
 District office, upstairs conference room

## FINAL BUDGET SUMMARY

OVERVIEW		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$365,345	\$836,046	\$1,174,660	\$1,190,660
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	-\$12,000	\$5,000	\$5,000	\$5,000
S-4	Total General Fund and Forecasted Revenues Available	\$431,173	\$922,884	\$1,254,687	\$1,283,638
S-5	Amount requested from County Commissioners	\$0	\$0	\$0	\$0
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-7	Operating Revenues	\$10,346	\$8,838	\$8,420	\$8,420
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$44,821	\$50,524	\$50,524	\$47,124
S-10	Grants	\$266,385	\$599,597	\$1,065,645	\$1,089,731
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$255	\$132	\$125	\$125
S-13	Other Forecasted Revenue	\$44,525	\$198,952	\$75,500	\$78,500
S-14	Total Revenue	\$366,332	\$858,043	\$1,200,214	\$1,223,900

EXPENDITURE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-15	Capital Outlay	\$16,777	\$0	\$6,000	\$6,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$28,181	\$21,944	\$35,376	\$35,376
S-18	Operations	\$287,341	\$795,874	\$1,113,725	\$1,129,725
S-19	Indirect Costs	\$17,046	\$18,229	\$19,559	\$19,559
S-20R	Expenditures paid by Reserves	\$16,000	\$0	\$0	\$0
S-20	Total Expenditures	\$365,345	\$836,046	\$1,174,660	\$1,190,660

DEBT SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$64,842	\$64,842	\$54,473	\$59,738
<b>Summary of Reserve Funds</b>					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$22,000	\$10,000	\$15,000	\$15,000
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$22,000	\$10,000	\$15,000	\$15,000
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$4,000	\$5,000	\$5,000	\$5,000
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$4,000	\$5,000	\$5,000	\$5,000
S-31	Subtotal	\$26,000	\$15,000	\$20,000	\$20,000
S-32	Less Total to be spent	\$16,000	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$10,000	\$15,000	\$20,000	\$20,000

End of Summary

*Lusan Halmus*  
 Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 7-7-20

DISTRICT ADDRESS: 1949 Sugarland Drive, Suite 102  
 Sheridan, WY 82801

PREPARED BY: Carrie Rogaczewski, District Manager

DISTRICT PHONE: 307-672-5820 x. 3

## Final Budget

Sheridan County Conservation District  
 NAME OF DISTRICT/BOARD

FYE 6/30/2021

### PROPERTY TAXES AND ASSESSMENTS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	Tax Levy (From the County Treasurer)				
R-1.2	Other County Support				

### FORECASTED REVENUE

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Final Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid	\$8,824	\$8,824	\$8,824	\$8,824
R-2.2	Additional County Aid (non-treasurer)	\$30,000	\$30,000	\$30,000	\$29,100
R-2.3	City (or Town) Aid	\$5,997	\$11,700	\$11,700	\$9,200
R-2.4	Other (Specify)				
R-2.5	<b>Total Government Support</b>	\$44,821	\$50,524	\$50,524	\$47,124
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges	\$1,320	\$789	\$1,000	\$1,000
R-3.2	Sales of Goods or Services	\$8,532	\$7,598	\$7,000	\$7,000
R-3.3	Other Assessments	\$494	\$451	\$420	\$420
R-3.4	<b>Total Operating Revenues</b>	\$10,346	\$8,838	\$8,420	\$8,420
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants	\$40,384	\$48,527	\$827,903	\$827,903
R-4.2	Federal Grants thru State Agencies	\$103,267	\$247,025	\$93,000	\$93,386
R-4.3	Grants from State Agencies	\$122,734	\$304,044	\$144,742	\$168,442
R-4.4	<b>Total Grants</b>	\$266,385	\$599,597	\$1,065,645	\$1,089,731
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$255	\$132	\$125	\$125
R-5.2	Other: Specify				
R-5.3	Other: Additional				
R-5.4	<b>Total Miscellaneous</b>	\$255	\$132	\$125	\$125
R-5.5	<b>Total Forecasted Revenue</b>	\$321,807	\$659,091	\$1,124,714	\$1,145,400
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	Private/Local Grants	\$30,000	\$192,097	\$66,500	\$69,500
R-6.4	Other Support/Donations	\$14,525	\$6,855	\$9,000	\$9,000
R-6.5					
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$44,525	\$198,952	\$75,500	\$78,500

