

Amended Budget

| Sheridan Economic and Educational Development Authority | |
|---|---|
| Budget Hearing Information | |
| 55 Grinnell Plaza | Location: Sheridan College Boardroom - W132 |
| Sheridan, WY 82801 | Date: 7/17/2019 |
| (307) 675-0814 | Time: 4:00 p.m. |
| Sheridan County | Budget Prepared by: Robert Briggs |

Date of Amended Budget Approval: 06/09/20

| | | |
|--|-----------------------|---------------------------------|
| S-A | BUDGET MESSAGE | <small>W.S. 16-4-104(d)</small> |
| <p>The mission of the Sheridan Economic and Educational Development Authority (SEEDA) is to facilitate and coordinate the development of capital projects, workforce training, or job creation initiatives in Sheridan County for the purposes of the economic and educational development of the Sheridan community. SEEDA follows the budgetary policies and protocol outlined in its adopted Policies and Procedures Manual, in particular section 3.2, which pertains to the management of SEEDA funds.</p> <p>In Fiscal Year 2019, one of SEEDA's planned manufacturing facilities reached substantial completion and became operational. The other planned and budgeted facility will be completed in Fiscal Year 2020. Also in Fiscal Year 2019, SEEDA was awarded grant funding from the US Department of Commerce Economic Development Administration and grant and loan funding from the Wyoming Business Council for construction of a third manufacturing facility in the Sheridan High-Tech Business Park. Design and construction of this facility will be underway throughout Fiscal Year 2020. SEEDA continues to remain conservative in its outlook. The Fiscal Year 2020 budget will need to draw on cash reserves in order for SEEDA to meet its obligations, though it is anticipated that rental revenue from one of the manufacturing facilities will begin by early Fiscal Year 2021.</p> <p>Expenditures for legal services, insurance, and facilities maintenance remain similar to past years, and contract services for the administrative position will continue in Fiscal Year 2020. As in Fiscal Year 2019, most of SEEDA's expenditures in Fiscal Year 2020 will be related to construction of building projects. SEEDA takes very seriously its obligations to be responsible with public funds and, considers of equal importance, the advancement of both education and economic development in the Sheridan area.</p> | | |

| | |
|--|----------------------------|
| S-B | RESERVE DESCRIPTION |
| <p>Upon transfer of ownership of the Early Childhood Education Center, and following adoption of Resolution 19-08 on September 24, 2019, the Facility Maintenance Reserve of \$171,000 was released from reserves and transferred to the general fund of the SEEDA Joint Powers Board.</p> | |

S-C

| Names of Board Members | Date of End of Term |
|------------------------|---------------------|
| Rich Bridger | 8/31/19 * |
| Erin Kilbride | 8/31/21 |
| Gary Koltiska | 8/31/21 |
| Roger Miller | 8/31/21 |
| Walt Tribley | 8/31/19 * |
| | |
| | |
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| | |
|--|--|
| Does the district have regular office hours exceeding 20 hours per week? | <input checked="" type="checkbox"/> Yes |
| If Yes, enter | |
| Address of office: | 1 Whitney Way, Whitney Academic Center rm. W160C |
| City, State, Zip: | Sheridan, WY 82801 |
| Phone Number: | (307) 675-0814 |
| Hours Open: | M-F 8:00am - 5:00 p.m. |

Where are the minutes of your board meeting available for public review?
 Sheridan College - Planning Director's Office

How and where are the notices of meeting posted for the public?
 Notice provided to Sheridan Press and to any requesting party

Where are the public meetings held?
 Sheridan College - Boardroom W132 or as announced

* Informational Note: Rich Bridger and Walk Tribley were both reappointed to three year terms expiring 8/31/22

AMENDED BUDGET SUMMARY

| OVERVIEW | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Final Approval | Amended Budget |
|----------|--|---------------------|------------------------|-----------------------|----------------|-------------------|
| S-1 | Total Budgeted Expenditures | \$4,500,026 | \$10,453,742 | \$10,464,275 | \$10,464,275 | \$10,635,275 |
| S-2 | Total Principal to Pay on Debt | \$0 | \$0 | \$0 | \$0 | \$0 |
| S-3 | Total Change to Restricted Funds | \$0 | \$0 | \$0 | \$0 | \$0 |
| S-4 | Total General Fund and Forecasted Revenues Available | \$5,410,225 | \$10,833,518 | \$10,486,892 | \$10,486,892 | \$10,657,893 |
| S-5 | Amount requested from County Commissioners | \$0 | \$0 | \$0 | \$0 | \$0 |
| S-6 | Additional Funding Needed : | | | \$0 | \$0 | \$0 |

| REVENUE SUMMARY | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Final Approval | Amended Budget |
|-----------------|--|---------------------|------------------------|-----------------------|----------------|-------------------|
| S-7 | Operating Revenues | \$0 | \$0 | \$0 | \$0 | \$0 |
| S-8 | Tax levy (From the County Treasurer) | \$0 | \$0 | \$0 | \$0 | \$0 |
| S-9 | Government Support | \$0 | \$0 | \$0 | \$0 | \$0 |
| S-10 | Grants | \$3,445,675 | \$9,978,461 | \$10,094,676 | \$10,094,676 | \$10,094,676 |
| S-11 | Other County Support (Not from Co. Treas.) | \$0 | \$0 | \$0 | \$0 | \$0 |
| S-12 | Miscellaneous | \$1,119,957 | \$10,464 | \$8,000 | \$8,000 | \$8,000 |
| S-13 | Other Forecasted Revenue | \$0 | \$0 | \$0 | \$0 | \$0 |

| | | | | | | |
|------|---------------|-------------|-------------|--------------|--------------|--------------|
| S-14 | Total Revenue | \$4,565,632 | \$9,988,925 | \$10,102,676 | \$10,102,676 | \$10,102,676 |
|------|---------------|-------------|-------------|--------------|--------------|--------------|

FY 7/1/19-6/30/20
Sheridan Economic and Educational Development Authority

| EXPENDITURE SUMMARY | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Final Approval | Amended Budget |
|---------------------|-------------------------------|---------------------|------------------------|-----------------------|----------------|-------------------|
| S-15 | Capital Outlay | \$3,979,565 | \$10,213,834 | \$10,351,775 | \$10,351,775 | \$10,351,775 |
| S-16 | Interest and Fees On Debt | \$0 | \$0 | \$0 | \$0 | \$0 |
| S-17 | Administration | \$22,403 | \$104,200 | \$100,000 | \$100,000 | \$99,000 |
| S-18 | Operations | \$492,998 | \$130,000 | \$7,000 | \$7,000 | \$178,000 |
| S-19 | Indirect Costs | \$5,059 | \$5,708 | \$5,500 | \$5,500 | \$5,500 |
| S-20R | Expenditures paid by Reserves | \$0 | \$0 | \$0 | \$0 | \$0 |
| S-20 | Total Expenditures | \$4,500,026 | \$10,453,742 | \$10,464,275 | \$10,464,275 | \$10,635,275 |

| DEBT SUMMARY | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Final Approval | Amended Budget |
|--------------|------------------------|---------------------|------------------------|-----------------------|----------------|-------------------|
| S-21 | Principal Paid on Debt | \$0 | \$0 | \$0 | \$0 | \$0 |

| CASH AND INVESTMENTS | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Final Approval | Amended Budget |
|----------------------|---------------------|---------------------|------------------------|-----------------------|----------------|-------------------|
| S-22 | TOTAL GENERAL FUNDS | \$844,593 | \$844,593 | \$384,216 | \$384,216 | \$356,217 |

Summary of Reserve Funds

| | | | | | | |
|------|---------------------------------------|-----------|-----------|-----------|-----------|-----|
| S-23 | Beginning Balance in Reserve Accounts | | | | | |
| S-24 | a. Depreciation Reserve | \$0 | \$0 | \$0 | \$0 | \$0 |
| S-25 | b. Other Reserve | \$171,000 | \$171,000 | \$171,000 | \$171,000 | \$0 |
| S-26 | c. Emergency Reserve (Cash) | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Total Reserves (a+b+c) | \$171,000 | \$171,000 | \$171,000 | \$171,000 | \$0 |
| S-27 | Amount to be added | | | | | |
| S-28 | a. Depreciation Reserve | \$0 | \$0 | \$0 | \$0 | \$0 |
| S-29 | b. Other Reserve | \$0 | \$0 | \$0 | \$0 | \$0 |
| S-30 | c. Emergency Reserve (Cash) | \$0 | \$0 | \$0 | \$0 | \$0 |
| | Total to be added (a+b+c) | \$0 | \$0 | \$0 | \$0 | \$0 |
| S-31 | Subtotal | \$171,000 | \$171,000 | \$171,000 | \$171,000 | \$0 |
| S-32 | Less Total to be spent | \$0 | \$0 | \$0 | \$0 | \$0 |
| S-33 | TOTAL RESERVES AT END OF FISCAL YEAR | \$171,000 | \$171,000 | \$171,000 | \$171,000 | \$0 |

End of Summary

Erin P. Kilbride
 Budget Officer / District Official (if not same as "Submitted by")
Erin Kilbride

Date adopted by Special District 6/9/2020 (amended)

DISTRICT ADDRESS: 55 Grinnell Plaza
 Sheridan, WY 82801

PREPARED BY: Robert Briggs

DISTRICT PHONE: (307) 675-0814

Amended Budget

Sheridan Economic and Educational Development Auth
NAME OF DISTRICT/BOARD

FYE 6/30/2020

| |
|---------------------------------------|
| PROPERTY TAXES AND ASSESSMENTS |
|---------------------------------------|

| | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Final Approval | Amended Budget |
|--|---------------------|------------------------|-----------------------|----------------|-------------------|
| R-1 Property Taxes and Assessments Received | | | | | |
| R-1.1 Tax Levy (From the County Treasurer) | | | | | |
| R-1.2 Other County Support | | | | | |

| |
|---------------------------|
| FORECASTED REVENUE |
|---------------------------|

| | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Final Approval | Amended Budget |
|--|---------------------|------------------------|-----------------------|----------------|-------------------|
| R-2 Revenues from Other Governments | | | | | |
| R-2.1 State Aid | | | | | |
| R-2.2 Additional County Aid (non-treasurer) | | | | | |
| R-2.3 City (or Town) Aid | | | | | |
| R-2.4 Other (Specify) | | | | | |
| R-2.5 Total Government Support | \$0 | \$0 | \$0 | \$0 | \$0 |
| R-3 Operating Revenues | | | | | |
| R-3.1 Customer Charges | | | | | |
| R-3.2 Sales of Goods or Services | | | | | |
| R-3.3 Other Assessments | | | | | |
| R-3.4 Total Operating Revenues | \$0 | \$0 | \$0 | \$0 | \$0 |
| R-4 Grants | | | | | |
| R-4.1 Direct Federal Grants | | | \$2,258,559 | \$2,258,559 | \$2,258,559 |
| R-4.2 Federal Grants thru State Agencies | | | | | |
| R-4.3 Grants from State Agencies | \$3,445,675 | \$9,978,461 | \$7,836,117 | \$7,836,117 | \$7,836,117 |
| R-4.4 Total Grants | \$3,445,675 | \$9,978,461 | \$10,094,676 | \$10,094,676 | \$10,094,676 |
| R-5 Miscellaneous Revenue | | | | | |
| R-5.1 Interest | \$9,440 | \$8,769 | \$8,000 | \$8,000 | \$8,000 |
| R-5.2 Other: Specify | | | | | |
| R-5.3 Other: See Additional | \$1,110,517 | \$1,695 | | | |
| R-5.4 Total Miscellaneous | \$1,119,957 | \$10,464 | \$8,000 | \$8,000 | \$8,000 |
| R-5.5 Total Forecasted Revenue | \$4,565,632 | \$9,988,925 | \$10,102,676 | \$10,102,676 | \$10,102,676 |
| R-6 Other Forecasted Revenue | | | | | |
| R-6.1 a. Other past due-as estimated by Co. Treas. | | | | | |
| R-6.2 b. Other forecasted revenue (specify): | | | | | |
| R-6.3 _____ | | | | | |
| R-6.4 _____ | | | | | |
| R-6.5 _____ | | | | | |
| R-6.6 Total Other Forecasted Revenue (a+b) | \$0 | \$0 | \$0 | \$0 | \$0 |

Amended Budget

Sheridan Economic and Educational Development Authc
NAME OF DISTRICT/BOARD

FYE 6/30/2020

CAPITAL OUTLAY BUDGET

| | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Final Approval | Amended Budget |
|--------------|-----------------------------|---------------------|------------------------|-----------------------|---------------------|---------------------|
| E-1 | Capital Outlay | | | | | |
| E-1.1 | Real Property | | | | | |
| E-1.2 | Vehicles | | | | | |
| E-1.3 | Office Equipment | | | | | |
| E-1.4 | Other (Specify) | | | | | |
| E-1.5 | _____ | | | | | |
| E-1.6 | _____ | | | | | |
| E-1.7 | see additional details | \$3,979,565 | \$10,213,834 | \$10,351,775 | \$10,351,775 | \$10,351,775 |
| E-1.8 | TOTAL CAPITAL OUTLAY | \$3,979,565 | \$10,213,834 | \$10,351,775 | \$10,351,775 | \$10,351,775 |

ADMINISTRATION BUDGET

| | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Final Approval | Amended Budget |
|------------|--------------------------------------|---------------------|------------------------|-----------------------|------------------|-------------------|
| E-2 | Personnel Services | | | | | |
| E-2.1 | Administrator | | | | | |
| E-2.2 | Secretary | | | | | |
| E-2.3 | Clerical | | | | | |
| E-2.4 | Other (Specify) | | | | | |
| E-2.5 | _____ | | | | | |
| E-2.6 | _____ | | | | | |
| E-2.7 | _____ | | | | | |
| E-3 | Board Expenses | | | | | |
| E-3.1 | Travel | | | | | |
| E-3.2 | Mileage | | | | | |
| E-3.3 | Other (Specify) | | | | | |
| E-3.4 | _____ | | | | | |
| E-3.5 | _____ | | | | | |
| E-3.6 | _____ | | | | | |
| E-4 | Contractual Services | | | | | |
| E-4.1 | Legal | \$10,547 | \$10,000 | \$7,000 | \$7,000 | \$7,000 |
| E-4.2 | Accounting/Auditing | \$7,050 | \$7,200 | \$10,000 | \$10,000 | \$10,000 |
| E-4.3 | Other (Specify) | | | | | |
| E-4.4 | _____ | | | | | |
| E-4.5 | _____ | | | | | |
| E-4.6 | see additional details | | \$77,000 | \$78,000 | \$78,000 | \$78,000 |
| E-5 | Other Administrative Expenses | | | | | |
| E-5.1 | Office Supplies | | | | | |
| E-5.2 | Office equipment, rent & repair | | | | | |
| E-5.3 | Education | | | | | |
| E-5.4 | Registrations | | | | | |
| E-5.5 | Other (Specify) | | | | | |
| E-5.6 | _____ | | | | | |
| E-5.7 | _____ | | | | | |
| E-5.8 | see additional details | \$4,807 | \$10,000 | \$5,000 | \$5,000 | \$4,000 |
| E-6 | TOTAL ADMINISTRATION | \$22,403 | \$104,200 | \$100,000 | \$100,000 | \$99,000 |

Amended Budget

OPERATIONS BUDGET

| | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Final Approval | Amended Budget |
|-------------|--|---------------------|------------------------|-----------------------|----------------|-------------------|
| E-7 | Personnel Services | | | | | |
| E-7.1 | Wages--Operations | | | | | |
| E-7.2 | Service Contracts | | | | | |
| E-7.3 | Other (Specify) | | | | | |
| E-7.4 | _____ | | | | | |
| E-7.5 | _____ | | | | | |
| E-7.6 | | | | | | |
| E-8 | Travel | | | | | |
| E-8.1 | Mileage | | | | | |
| E-8.2 | Other (Specify) | | | | | |
| E-8.3 | _____ | | | | | |
| E-8.4 | _____ | | | | | |
| E-8.5 | | | | | | |
| E-9 | Operating supplies (List) | | | | | |
| E-9.1 | _____ | | | | | |
| E-9.2 | _____ | | | | | |
| E-9.3 | _____ | | | | | |
| E-9.4 | _____ | | | | | |
| E-9.5 | | | | | | |
| E-10 | Program Services (List) | | | | | |
| E-10.1 | _____ | | | | | |
| E-10.2 | _____ | | | | | |
| E-10.3 | _____ | | | | | |
| E-10.4 | _____ | | | | | |
| E-10.5 | | | | | | |
| E-11 | Contractual Arrangements (List) | | | | | |
| E-11.1 | _____ | | | | | |
| E-11.2 | _____ | | | | | |
| E-11.3 | _____ | | | | | |
| E-11.4 | _____ | | | | | |
| E-11.5 | see additional details | \$165,530 | \$123,000 | | | \$171,000 |
| E-12 | Other operations (Specify) | | | | | |
| E-12.1 | _____ | | | | | |
| E-12.2 | _____ | | | | | |
| E-12.3 | _____ | | | | | |
| E-12.4 | _____ | | | | | |
| E-12.5 | see additional details | \$327,468 | \$7,000 | \$7,000 | \$7,000 | \$7,000 |
| E-13 | TOTAL OPERATIONS | \$492,998 | \$130,000 | \$7,000 | \$7,000 | \$178,000 |

Amended Budget

INDIRECT COSTS BUDGET

| | | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Final Approval | Amended Budget |
|-------------|--------------------------------|--|---------------------|------------------------|-----------------------|----------------|-------------------|
| E-14 | Insurance | | | | | | |
| E-14.1 | Liability | | \$500 | \$500 | \$500 | \$500 | \$500 |
| E-14.2 | Buildings and vehicles | | \$4,559 | \$5,208 | \$5,000 | \$5,000 | \$6,000 |
| E-14.3 | Equipment | | | | | | |
| E-14.4 | Other (Specify) | | | | | | |
| E-14.5 | _____ | | | | | | |
| E-14.6 | _____ | | | | | | |
| E-14.7 | | | | | | | |
| E-15 | Indirect payroll costs: | | | | | | |
| E-15.1 | FICA (Social Security) taxes | | | | | | |
| E-15.2 | Workers Compensation | | | | | | |
| E-15.3 | Unemployment Taxes | | | | | | |
| E-15.4 | Retirement | | | | | | |
| E-15.5 | Health Insurance | | | | | | |
| E-15.6 | Other (Specify) | | | | | | |
| E-15.7 | _____ | | | | | | |
| E-15.8 | _____ | | | | | | |
| E-15.9 | | | | | | | |
| E-17 | TOTAL INDIRECT COSTS | | \$5,059 | \$5,708 | \$5,500 | \$5,500 | \$6,500 |

DEBT SERVICE BUDGET

| | | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Final Approval | Amended Budget |
|------------|---------------------------|--|---------------------|------------------------|-----------------------|----------------|-------------------|
| D-1 | Debt Service | | | | | | |
| D-1.1 | Principal | | | | | | |
| D-1.2 | Interest | | | | | | |
| D-1.3 | Fees | | | | | | |
| D-2 | TOTAL DEBT SERVICE | | \$0 | \$0 | \$0 | \$0 | \$0 |

Amended Budget

Sheridan Economic and Educational Development Aut
NAME OF DISTRICT/BOARD

FYE 6/30/2020

GENERAL FUNDS

| | | End of Year | Beginning | Beginning | | |
|-------|---|---------------------|------------------------|-----------------------|------------------|-------------------|
| | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Final Approval | Amended Budget |
| C-1 | Balances at Beginning of Fiscal Year | | | | | |
| C-1.1 | General Fund Checking Account Balance | \$76,362 | \$76,362 | \$76,328 | \$76,328 | \$76,328 |
| C-1.2 | Savings and Investments Account Balance | \$768,231 | \$768,231 | \$307,889 | \$307,889 | \$478,889 |
| C-1.3 | General Fund CD Balance | | \$0 | | | |
| C-1.4 | All Other Funds | | \$0 | | | |
| C-1.5 | Reserves (From Below) | \$171,000 | \$171,000 | \$171,000 | \$171,000 | \$0 |
| C-1.6 | Total Estimated Cash and Investments on Hand | \$1,015,593 | \$1,015,593 | \$555,216 | \$555,216 | \$555,217 |
| C-2 | General Fund Reductions: | | | | | |
| C-2.1 | a. Unpaid bills at FYE | | | | | |
| C-2.2 | b. Reserves | \$171,000 | \$171,000 | \$171,000 | \$171,000 | \$0 |
| C-2.3 | Total Deductions (a+b) | \$171,000 | \$171,000 | \$171,000 | \$171,000 | \$0 |
| C-2.4 | Estimated Non-Restricted Funds Available | \$844,593 | \$844,593 | \$384,216 | \$384,216 | \$555,217 |

SINKING & DEBT SERVICE FUNDS

| | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Final Approval | Amended Budget |
|--------|--|---------------------|------------------------|-----------------------|----------------|-------------------|
| C-3 | Beginning Balance in Reserve Account (end of previous year) | | \$0 | \$0 | | |
| C-3.1 | Date of Reserve Approval in Minutes: _____ | | | | | |
| C-3.2 | Amount to be added to the reserve | | | | | |
| C-3.3 | Date of Reserve Approval in Minutes: _____ | | | | | |
| C-3.4 | SUB-TOTAL | \$0 | \$0 | \$0 | \$0 | \$0 |
| C-3.5 | Identify the amount and project to be spent | | | | | |
| C-3.6 | a. _____ | | | | | |
| C-3.7 | b. _____ | | | | | |
| C-3.8 | c. _____ | | | | | |
| C-3.9 | Date of Reserve Approval in Minutes: _____ | | | | | |
| C-3.10 | TOTAL CAPITAL OUTLAY (a+b+c) | \$0 | \$0 | \$0 | \$0 | \$0 |
| C-3.11 | Balance to be retained | \$0 | \$0 | \$0 | \$0 | \$0 |

RESERVES

| | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Final Approval | Amended Budget |
|--------|--|---------------------|------------------------|-----------------------|----------------|-------------------|
| C-4 | Beginning Balance in Reserve Account (end of previous year) | \$171,000 | \$171,000 | \$171,000 | \$171,000 | |
| C-4.1 | Date of Reserve Approval in Minutes: _____ | | | | | |
| C-4.2 | Amount to be added to the reserve | | | | | |
| C-4.3 | Date of Reserve Approval in Minutes: _____ | | | | | |
| C-4.4 | SUB-TOTAL | \$171,000 | \$171,000 | \$171,000 | \$171,000 | \$0 |
| C-4.5 | Identify the amount and project to be spent | | | | | |
| C-4.6 | a. _____ | | | | | |
| C-4.7 | b. _____ | | | | | |
| C-4.8 | c. _____ | | | | | |
| C-4.9 | Date of Reserve Approval in Minutes: _____ | | | | | |
| C-4.10 | TOTAL OTHER RESERVE OUTLAY (a+b+c) | \$0 | \$0 | \$0 | \$0 | \$0 |
| C-4.11 | Balance to be retained | \$171,000 | \$171,000 | \$171,000 | \$171,000 | \$0 |

BOND FUNDS

| | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Final Approval | Amended Budget |
|-------|--|---------------------|------------------------|-----------------------|----------------|-------------------|
| C-5 | Beginning Balance in Reserve Account (end of previous year) | | \$0 | \$0 | | |
| C-5.1 | Date of Reserve Approval in Minutes: _____ | | | | | |
| C-5.2 | Amount to be added to the reserve | | | | | |
| C-5.3 | Date of Reserve Approval in Minutes: _____ | | | | | |
| C-5.4 | SUB-TOTAL | \$0 | \$0 | \$0 | \$0 | \$0 |
| C-5.5 | Identify the amount and project to be spent | | | | | |
| C-5.6 | Date of Reserve Approval in Minutes: _____ | | | | | |
| C-5.7 | Balance to be retained | \$0 | \$0 | \$0 | \$0 | \$0 |
| C-5.8 | TOTAL TO BE SPENT | \$0 | \$0 | \$0 | \$0 | \$0 |

